

## **Minutes**

1. Acknowledgement of the Traditional Owners

*“The Curtin Student Guild would like to pay our respect to the Aboriginal and Torres Strait Islander members of our community by acknowledging the traditional owners of the land on which the Bentley Campus is located, the Wadjuk people of the Nyungar Nation; and on our Kalgoorlie Campus, the Wongutha people of the North-Eastern Goldfields. We acknowledge and respect their continuing culture and the contribution they make to the life of this university, city and this region.”*

2. Attendance

- 2.1. Members Present; Dylan Botica; Cassidy Pemberton; Madison Ainsworth; February, Theodora Rohl; Bridge Truell; Jason Kim; Jesse Naylor Zambrano; Isabel Mountain
- 2.2. Others Present; Jo-Ann Naidu; Maryanne Shaddick (minute secretary)
- 2.3. Apologies and Leave of Absence; Cherry Chen; Dax Jagoe; Hameed Mohammad; Sophia Gonzalez Torres;
- 2.4. Absent; Chris MacFarlane, Shaniqua Cutinha, Michael Farrell

3. Disclosure of any potential or perceived Conflicts of Interest

4. Minutes of the Previous Meeting:

- 4.1. Previous Meeting Minutes:

Motion: That the Representation Board approves the minutes of the previous meeting, held on 21/10/2021, as a true and accurate record of the proceedings.

Moved: Cassidy Pemberton

Seconded: Madison Ainsworth

Carried

5. Matters Arising from the Minutes. None

6. Items Not for Discussion

7. Reports

- 7.1. President – Submitted. Jesse Naylor Zambrano said that the outcome of the remuneration tribunal would be circulated as soon as possible. There were no questions.
  - 7.1.1. Final KPI Review
  - 7.1.2. Student Hub Proposal
  - 7.1.3. SSAF for Students as Partners
- 7.2. Vice President – Education – Submitted. No questions.
  - 7.2.1. Final KPI Review
- 7.3. Faculty of Business and Law Representative – Submitted. No questions.
  - 7.3.1. Final KPI Review
- 7.4. Faculty of Science and Engineering Representative – Submitted. Theodora required more

information about student consultations referred to in the report including the number of complaints. A flow chart about how to navigate student complaints was noted as being a useful resource for other faculty representatives.

#### 7.4.1. Final KPI Review

Unconfirmed

- 7.5. Faculty of Health Sciences Representative – Submitted. No questions. Jason was asked if the diagram in his report could be passed on to all representatives and provided to Jo-Ann Naidu for reference.
  - 7.5.1. Final KPI Review
- 7.6. Faculty of Humanities Representative – Submitted. There was a query about KPIs.
  - 7.6.1. Final KPI Review
- 7.7. Student Assist – Submitted. No questions.
- 7.8. International Students Committee President – Submitted. Jesse Naylor Zambrano commended the work of the new committee. Jesse said that it was important that there were no barriers to students being involved in the Guild.
  - 7.8.1. Final KPI Review
- 7.9. Postgraduate Students Committee President – Submitted
  - 7.9.1. Final KPI Review
- 7.10. Queer Officer – Not Submitted. Theodora Rohl noted that there were not too many events coordinated and raised the issue of support for officers. Cassidy noted that the collectives were not as well established as we hoped they would be. It was noted that there had been discussion about putting more of a formal structure in place. This was based on feedback from this year's collective members. February said it would be beneficial to have a baseline of events for equity officers that they did not have to drive themselves. The goal was to provide the freedom for officers to run their own events but if they were struggling the event could be run with assistance.
  - 7.10.1. Final KPI Review
- 7.11. Women's Officer – Submitted. Cassidy noted that the last women's collective meeting had been held and that feedback had been requested.
  - 7.11.1. Final KPI Review
- 7.12. First Nations Officer – Vacant
- 7.13. Accessibility Officer – Submitted. No questions.
  - 7.13.1. Final KPI Review
- 7.14. Higher Education Developments
- 7.15. Chair of the Representation Board\*. Dylan Botica reported that he had updated Chair the Representation Board guide. He noted that he had been looking in to how councils advertise their council meetings. No questions
  - 7.15.1. Final KPI Review

Motion: That the Representation Board notes the reports and accepts KPIs

Moved: Madison Ainsworth

Seconded: Theodora Rohl

## 8. Items for Discussion and Resolution

### 8.1. Meeting Scheduling

Item: Should Representation Board be scheduled during the daytime and in an easily accessed venue?

Raised by: Jesse Naylor Zambrano

Jesse Naylor Zambrano said that starting the meetings earlier would assist to get better student engagement. Theodora Rohl discussed the benefit of common free time and noted it was good to have a quiet space. Cassidy Pemberton said that common free time was accessible for most people. The meeting was only once a month. The location of Club HQ was discussed. February said it made the meeting more informal and it was difficult to accommodate people online as hard to plug in devices. Madison Ainsworth said that having it during the day made it difficult for representatives to attend their other meetings. Jason Kim said having the meeting during the day would be hard for him and he liked the location of the Council Chambers. Isabel Mountain said that night meetings were hard if using public transport. Maybe start one hour earlier. Cassidy Pemberton mentioned that the proposed club space in the architecture building could be an alternative. Jesse Naylor Zambrano asked how relevant the Representation Board was to the student body. February said the best way to stay connected was for reps to get out into their community and bring the student perspective back to the Representation Board. Jason Kim said that meeting times were not well advertised. Dylan Botica said that students had access to the meetings times. He said it was important to continue to be transparent and that resources were best directed to engaging students.

## 9. Meetings of Committees

### 9.1. Women's Collective – Meeting held on 27/08/2021

Motion: That the Representation Board notes the minutes of the meeting

Moved: Cassidy Pemberton

Seconded: Bridge Truell

Carried

10. General Business. It was noted that this was the last meeting of the 2021 Representation Board. Board members farewelled Jesse Naylor Zambrano, Bridge Truell, Jason kim and Isabel Mountain. Jesse Naylor Zambrano thanked the representatives and the Chair. Bridge Truell said best of luck to continuing members and incoming team. Closing remarks from Dylan.

11. Next Meeting

This is the last ordinary meeting of the 2020/21 Representation Board.

Meeting closed 10.43am

Unconfirmed