

Chair of Representation Board

2021 KPIs

The practice of setting KPIs as Chair of Representation Board is not necessarily a requirement of the role. It is important as a remunerated executive officer to remain accountable.

Promote engagement with Representation Board.

- Create a vibrant and engaged atmosphere at Representation Board.
- Establish a reference Guide for Representatives to understand processes and procedures as well as responsibilities.
- Prompt constructive questions and creating a culture of keeping others accountable to what they say and report.
- Increase the number of items for discussion and motions submitted by Ordinary Representatives.

Assist in running successful campaign that mobilises and engages ordinary students.

- Recognising the Guild as primarily a union here to fight for students.
- Assist in the planning and delivery of at least one campaign.
- Achieve real change through a campaign that rewards and/or engages students.

Keep the Executive Committee members accountable to the views of the Representation Board.

- Follow up the actions and consensus of Representation Board members and keep Executive Committee members accountable.

Make Representation Board accessible to students.

- Make students aware and engaged with the activities of Representation Board.
- Educate and provide greater information about the board to students.
- Provide recordings of the proceedings of Representation Board available in the same or similar manner to the Guild Council.
- Encourage students to raise their concerns and assist in creating items for discussion with our Representatives.



Dylan Botica
2021 Business and Law Representative
2021 Chair of Representation Board

President's Guild Council Report December-January

Prepared by: Jesse Naylor Zambrano

Covering Dates: 1/12/20 - 5/2/21

Submitted to: February Guild Council

Leave: 21/12/20 - 8/1/21 (8 days)

1. Meetings

1.1 University Meetings

Date	Meeting	Comments
4/12/20	University Academic Board	
8/12/20	Blended Learning Meeting w Jennifer Howell	
8/12/20	Curtin Stadium and Guild Collaboration	
11/12/20	VC Monthly Meeting	Introduced myself to the VC, communicated my priorities, presented Parking petition and Parking campaign demands
20/1/21	Parking Demands Meeting with VC and COO	University are putting through reduced increase of 2%. Guild pushing for 0% increase to parking fees in 2021
21/1/21	Curtin Stadium Collab Discussion	
1/2/21	Covid-19 Meeting	Updates on University's response to lockdown measures
4/2/21	Tara Felton Introductory Meeting	
4/2/21	Blended Learning Meeting	Provided consultation timeline feedback, asked questions, outlined consultation workshop plans
5/2/21	VC Monthly Meeting	Reiterated parking campaign goals, communicated BL consultation timeline feedback, Covid-19 updates

1.2 Guild Meetings

Date	Meeting	Comments
1/12/20	Guild Council	Members appointed to committee positions
1/12/20	Representation Board	Chair of Representation Board elected, members appointed to committee positions
3/12/20	Guild Executive	
15/12/20	Curtin Union Taskforce	
15/12/20	Orientation Friend Matchmaking	Refining details of potential Friend Matchmaking scheme before orientation. Initiative tabled due to high workload, for revisiting prior to mid-year orientation.
17/12/20	Guild Executive	ISC and PSC Presidents made standing invites to Guild Exec
13/1/21	Misconduct and Fraud Rules Review Workshop	
14/1/21	Exec Strategy Meeting	Gained consensus around Parking campaign strategy and next steps
15/1/21	Guild Reps Fire Up	
15/1/21	WASM and Bentley Presidents	Met Manya Gupta, Guild President at WASM
18/1/21	PSC and ISC Meeting	
25/1/21	Grok Introductory Meeting	President to meet with Grok monthly and write 400 word monthly column
28/1/21	Exec and Portfolio Managers Meeting	
1/2/21	Curtin Union Taskforce	Nailing down Blended Learning and Staff Cuts advocacy plans
3/2/21	Finance and Risk Committee	Motion to Guild Council to increase Capital Works budget
3/2/21	BL Consultation Workshop Planning	
4/2/21	Guild Executive	

5/2/21	Guild Exec MD Contract Expiry Discussion	
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1.3 Other Meetings/Activities

Date	Meeting	Comments
9/12/20	Filming Guild President Welcome video	Video will be released during Sem 1 O-Week
10/12/20	Tony Snow Meeting	Gained a better understanding of Academic Board, Curtin's structures, historic Guild and NTEU interaction
14/12/20	UnionsWA Wage Theft Consultation Group	Advocated for a Wage Theft campaign approach that achieves real change on an individual level to build trust in the union
14/1/21	WA Presidents Meeting	Met David Ugrinov, Murdoch Student Guild President for 2021
19/1/21	Q+A with the Guild President	For Guild socials
26/1/21	Invasion Day Rally Event	Hosted sign-painting event before the rally
26/1/21	Invasion Day Rally	Transported delegation to rally
27/1/21	NUS President Meeting	Introductions, communication our baseline expectations for the year

2. Items of Significance

2.1 Parking Campaign

In December, I organised a meeting with the VC to present the parking petition and our demands - no exam week parking fees, and reverse the 5.26% increase to parking fees in 2021. The University communicated via email that they were willing to reduce the increase to only be 2%. We requested a follow-up meeting to negotiate in person. In January Lachy and I met with the VC and Ian Callahan (COO). The University had gone ahead with the 2% increase rather than the 5.26%. We communicated that we were still advocating for a 0% increase to fees, as well as structural change to the parking system. The Guild will create a parking proposal based on research and

student feedback to propose to the University and advocate for. The VC and COO indicated they would be amenable to receiving proposals. In February, I met with the VC and communicated that we are still advocating for 0% increase to parking fees and the parking proposal is in development.

We have kept students updated with our advocacy and progress via two posts on our social media ([9/12/20](#), [27/1/21](#)). These posts have been received well, indicating strong support from students for this campaign. We have been planning potential actions the Guild could run as part of the parking campaign, in order to be prepared. Research is currently underway to develop the Guild's parking proposal. Once the proposal is complete, we will gather feedback from students before advocating for its adoption to the University executive.

2.2 Blended Learning Campaign

In December, we were getting across Blended Learning model v4, developing our questions and concerns, and meeting with the University to seek more information. At the end of December I sent an email to the VC clearly articulating the Guild's current stance on Blended Learning. We rejected the assertion that extensive student consultation had been carried out, to ensure that this sentiment was not being expressed on the University side. We requested an extension of the consultation period from end of Feb to end of March, to allow students to be on campus and engaged for feedback. We requested that feedback sessions be coordinated through the Guild as the peak representative body.

In February, the VC and Jennifer Howell (Associate DVC - Learning and Teaching) confirmed that the consultation period had been extended to the end of April, and the Uni requested that the Guild plan and run 2 consultation workshops during this period. I have met with Bridge to start planning these workshops. Monthly Blended Learning meetings will occur between Guild President and Associate DVC until June.

The University opened the consultation timeline to feedback from the Guild. We are currently advocating for a more transparent consultation process, where feedback submissions are available for viewing on the University intranet. This is to ensure that we can track whose feedback contributed to the model once feedback is implemented. We are also advocating for the consultation period for Blended Learning v6, the revised version after the first consultation period, to be 4 weeks long instead of 2 weeks. This is to ensure that ample opportunity is provided for feedback before the model is finalised.

We have made two information posts ([16/12/20](#), [5/2/21](#)) updating students on our advocacy and progress. There was a strong response to information posts the Guild put out, as well as a few posts [quoting student feedback](#). We have also created a [My Fees, My Future page](#) on the Guild website that summarises what Blended Learning is, why the Guild has launched a campaign around it, and our advocacy so far.

2.3 My Fees, My Future

The My Fees, My Future campaign is an overarching education campaign in response to staff cuts, course cuts, and teaching changes like Blended Learning. In 2021 we have continued to organise meetings of the Curtin Union Taskforce (CUT), which contains members from the Guild and NTEU

executive committees. These meetings are for sharing information and creating actions and strategies together, to present a more effective resistance.

In November, the Guild co-hosted a Staff Cuts protest outside University Academic Board, and advocated against the cuts inside University Academic Board. We put out an information post in December ([8/12/20](#)). We were unable to stop staff from being cut.

In January, we developed a strategy for My Fees, My Future. There will be an education campaign that seeks to inform students about the effect of the cuts on their education, and reframe what we should expect from our education at Curtin. We will also seek to educate students about staff working conditions, create solidarity with staff and direct complaints about lower quality of education towards the University executive. We hope to create optimal conditions for staff to negotiate better work conditions and pay during the 2021 Enterprise Bargaining Agreement, where staff negotiate their contract with the University. Staff working conditions are student learning conditions, and we hope to improve the quality of education by supporting a positive EBA outcome for staff.

We will be participating in the National Union of Students National Day of Action against Staff Cuts the week of 22/3/21, and working on promoting the event during the first month of Semester 1.

2.4 Invasion Day Event and Communication



This year we put out two communications regarding Invasion Day ([21/1/21](#), [26/1/21](#)). Response to our Change the Date post was overwhelmingly positive, continuing the trend of steadily improving response from students over the last few years. Our posts promoted our sign-painting event, the Perth Invasion Day Rally, and Social Reinvestment WA's campaign fundraiser. We were conscious of providing students with several avenues to get involved.

The Guild sent a delegation of students to the Invasion Day Rally. We hosted a sign-painting event before the rally where we provided sign-painting materials, and students created their signs for the rally. We provided masks and hand sanitiser and I organised transport for the delegation from Curtin to the rally. Our Curtin Student Guild delegation marched alongside thousands of people to demand justice for Aboriginal people. Our aim was to provide resources, support and a safe environment for students who are keen to get involved in activism. This event was a great success, and I would like to thank all of the Guild reps who helped run the event, and all of the students that came along.



Image Descriptions:

Top: Students and Guild Reps painting signs outside the Guild
Bottom: Group of Curtin students at the Invasion Day Rally holding placards and wearing masks

2.5 Assorted Guild Work

As the 2021 term begins, I've been working on ensuring the team of reps are adequately prepared and informed to start on the best possible foot. I've been working on overall strategy for the year, and attending to matters that come up needing the Guild Executive's attention.

- **Handover Review:** I have been organising a handover review. The first step was to ensure each incoming rep had received an adequate handover. The next step is to review all of the handover reports, and create a revised handover strategy. I would like to create a more intuitive handover process that minimises workload on outgoing reps while making it easier for them to pass on institutional knowledge to the next rep.
- **Guild Precinct Refresh:** Part of my strategy for 2021 is to increase students engagement with the Guild and its campaigns. With this goal in mind, I would like to make the Guild Precinct a distinct student zone, and an inviting place for students to hang out and study. I want to encourage students to spend time near the Guild and in the Guild's equity spaces. We are working on giving 'The Square', the courtyard near G Mart, a fresh lick of paint, better signage and lighting, and better seating.
- **Strategy Brainstorming and KPIs:** I have put a focus on brainstorming strategies and goals for the year in our activities with all of our reps, including the Guild Executive. Formulating a clear view of what we would like to achieve helped me to write my KPIs, which are attached to the February Guild Council Agenda. For a high level summary, I would like to create a strong and tangible sense of community between Curtin students, improve student engagement with the Guild and run strong campaigns to advocate for students interests.
- **Grok:** I have met with Grok and chatted about strategy for 2021. Grok is looking at more Curtin focused content, for example covering student events, achievements and campus issues. They are also looking at a more multimedia approach to content offerings. We have established that I will meet with the Grok editors monthly in 2021, and will also write a monthly President's column of around 400 words, updating students on what the Guild has been working on.

2.6 Semester 1 Orientation

I have been working on material for O-Week. In December, I wrote and filmed the Guild President's Welcome to students. Usually a live speech, this year it is being delivered in video form due to Covid-19 precautions.

In January, I have been planning my O-Day stall, the content and activities I will deliver, and completing the requisite preparation work. I have also been planning the Guild's O-Week Seminar. This year it is called 'Curtin Student Guild Uni Survival Guide' and it will take new students through the semester week by week, highlighting what to expect, key dates and resources, and student top tips. The event will take place on the Friday of O-Week (26/2/21) from 3-4PM.

2.7 Assorted Projects

Alongside our active campaigns, I have been working on several smaller projects.

- **Unions WA Wage Theft Consultation Group:** I sit on this consultation group to provide feedback in the development of a Wage Theft campaign by UnionsWA.
- **National Union of Students (NUS):** In December, Guild NUS delegates attended NUS National Conference, which was held over Zoom.
This year one of my KPIs is to hold the NUS accountable to the Guild's KPIs throughout the year. In January I met with Zoe Ranganathan, 2021 NUS President. I introduced myself and asked for the NUS to do the following, in line with our 2021 KPIs: Send National Executive minute meetings to campus presidents promptly, run national campaigns which include resources proactively sent to campuses, and facilitate NUS elected representatives reaching out to their counterparts in the Guild's representative team. As the year progresses, I will stay in touch with the NUS and keep an eye on whether our KPIs are being fulfilled.
- **Nyungar Seasons:** This project is in the development stage. I have created an initial proposal and start communicating with key contacts across the University. This project will provide students with information about the current Nyongar season, and Aboriginal agriculture/land management practices. This would likely be issued on a monthly basis and in online form, for example through the Guild's social media channels. My goals include creating awareness of Aboriginal land management and agriculture knowledge, and normalising the use of Nyungar language.

Kind regards,

Jesse Naylor Zambrano
President
Curtin Student Guild

President KPIs

1. Representation
 - a. Attend all meetings to which I've been invited, where possible. Where it is not possible for me to attend a meeting, arrange a proxy, and always send apologies.
 - b. Ensure representatives are attending their meetings in line with their KPIs.
 - c. Endeavour to prepare adequately, follow up on actions created during meetings, and report back relevant information to the Exec.

2. Improve Guild Reps training and resourcing
 - a. Review handover process. Make it easier for reps to provide handover information and facilitate each rep getting an adequate handover.
 - b. Provide resources for navigating the Guild's governance to ensure reps are equipped to fulfil their roles and hold each other accountable.
 - c. Provide clear guidelines for key rep tasks to ensure reps can provide consistent information and assistance across portfolios.

3. Improve information available to students about the Guild's function and activities.
 - a. Populate the website with more information about the Guild's representative roles, boards and committees.
 - b. Provide students with clear pathways to contact their reps or get involved with the Guild.
 - c. Regularly update students on campaign progress.

4. Consultation
 - a. Run a Guild stall/event for reps to talk to students at least three times a semester.
 - b. Kick off the implementation of the Student Partnership Agreement to set a precedent of strong student consultation in University decisions.
 - c. Ensure robust Student Consultative Committees run in each faculty and are attended by a Guild representative.

5. Rebuilding campus culture and creating a strong sense of community.
 - a. Run a campaign advocating for structural change to Curtin's parking system.
 - b. Create a diverse range of opportunities for students to connect with each other and the Guild.
 - c. Push for more Curtin student focused communications, such as from Grok and the Guild's channels.
 - d. Ensure clubs are well supported and resourced.
 - e. Get Equity Collectives up and running.

6. Activism and advocacy.

- a. Run at least one Education campaign focusing on staff cuts and quality of education at Curtin.
 - b. Continue to push the university to declare a climate emergency and to transition away from investments in the fossil fuel industry.
 - c. Participate in at least one national campaign from the National Union of Students.
 - d. Run at least one initiative contributing to Aboriginal and Torres Strait Islanders activism and advocacy in WA.
 - e. Collaborate with the Curtin NTEU to push for better quality of education at Curtin.
7. Revamp the Guild Precinct with better spaces for students to spend time and study in.
8. International students
 - a. Strengthen the Guild's interaction with and advocacy for International Students
 - b. Run at least two events catering to International Students
9. Hold the NUS accountable to our NUS KPIs throughout the year.
10. Push the University to improve its enrolment portal and processes.

Vice President – Education

Guild Council Report #1

Bridge Truell

Meeting date: 11/2/21

Date submitted: 5/2/21

1. University Meetings

Date	Meeting	Comments
1/12/20	Courses Committee: Special Meeting	Special meeting to focus on the completed Course Analysis, Review and Renewals (CARR) or Comprehensive Course Review (CCR) of 105 courses
4/12/20	Academic Board	
14/12/20	Blended Learning Taskforce	
1/2/21; 3/2/21; 5/2/21	COVID-19 Critical Incidence (CI) Learning & Student Experience (LSE) Sub Group Meeting	Jill Downie (our Deputy Vice Chancellor – Academic (DVC-A)) convened the COVID-19 CI LSE Sub Group three times throughout our week of lockdown to provide updates from the University and the Critical Incidence Management Team (CIMT) on the evolving situation and how we should respond.
2/2/21	Courses Committee (CC)	The Courses Committee (CC) oversee any initial proposals to alter, add, or remove courses at Curtin.

2. Guild Meetings

Date	Meeting	Comments
2/12/20; 16/12/20; 13/1/21; 27/1/21; 3/2/21	Higher Education Meeting	
3/12/20; 17/12/20; 21/1/21; 4/2/21	Guild Executive Committee Meeting	
10/12/20	Initial Faculty Representative Welcome Meeting	I met with the four new Fac Reps to cover some brief

		housekeeping, update them on upcoming projects, and encourage them to start thinking of their plans for 2021.
11/12/20	Initial Equity Officer Welcome Meeting	I met with the four new Equity Officers to cover some brief housekeeping, update them on upcoming projects, and encourage them to start thinking of their plans for 2021.
14/1/21	Exec Strategy Meeting	Jesse assembled the rest of the Executive for a planning & strategy session for some of our current larger campaigns, such as our Parking campaign, the Blended Learning campaign, and My Fees, My Future.
15/1/21	Guild Reps FireUp 4 2021	This was a start-up session Chris piloted last year as VP-E to get all the reps in together at the start of each semester, get them to start thinking of goals and potential KPIs for the coming year and start O-Day planning.
28/1/21	Executive & Portfolio Managers Meeting	Monthly all-Guild meetings for Executive & Portfolio Managers to provide updates and upcoming projects from their respective teams and portfolios.
1/2/21	Special Exec Meeting – Lockdown Prep	On January 31 st , Mark McGowan announced Perth, Peel and WA's South West would undergo a 5 day lockdown period in response to the first case of COVID-19 community transition in over 10 months. The Exec convened quickly the morning after this news to discuss what we would need to do to continue operating and ensure our reps and students were supported that week.
1/2/21	Faculty Representatives Meeting	Reoccurring meetings of the VP-E, Fac Reps and any relevant staff to collaborate

		and share information. This particular meeting focussed on Academic Misconduct and how it's addressed across the four different Faculties.
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3. Other Meetings/Activities

Date	Meeting	Comments
30/11/20; 15/12/20; 1/2/21	Curtin Union Taskforce	Regularly meetings of the Guild Exec & NTEU to discuss current projects, provide updates, and collaborate.
1/12/20	Student Voice Australia (SVA) Training	Meeting to discuss and provide feedback on proposed SVA training modules for student representatives
2/12/20	Potential John Curtin Leadership Academy (JCLA) Projects for 2021	Meeting with Bec, Lachy and Lauren Robertson from JCLA to discuss the potential to collaborate on some future projects for their leadership program.
3/12/20	Signing of the Student Partnership Agreement (SPA)	
9/12/20	Blended Learning Model – invitation to discuss newly revised model with Jennifer Howell	May, Jesse and I met with Jennifer Howell to discuss, ask questions, and provide initial feedback on the latest version of the Blended Learning Model (at the time).
11/12/20	Geology Bathroom Concerns Meeting	A couple of students from the School of Earth and Planetary Sciences reached out to Cassidy (our Women's Officer) with concerns around an inequitable distribution of gendered bathrooms in some of the buildings within their School. I raised this issue with Properties and was assured it is being looked into and amended in the near future.
16/12/20	Student Voice Australia (SVA) Practitioner Network	
12/1/21	Initial Meeting with Julie Howell	Julie Howell is the current Director of Student Experience and has worked closely with past VP-Es, so she invited me for an initial meeting to touch

		base and discuss plans for 2021.
13/1/21	Misconduct & Fraud Rules Review Workshop	<p>The University is currently reviewing the three documents that set out guidelines for addressing:</p> <ul style="list-style-type: none"> • Academic Misconduct • General Misconduct • Academic Record Fraud <p>They invited the Guild to provide feedback on the documents so we arranged a collaborative review workshop with Student Assist to provide and compile feedback on the documents.</p>

4. Other Projects/Developments

- After initially meeting with Arun from Student Experience and our four Faculty Reps in December, the Fac Reps each prepared a plan and script for their Digital Faculty Orientation Tours. We are still in the process of filming, however these should be complete within the next couple of weeks.
- I've been meeting with our Faculty Representatives regularly as any concerns or queries arise throughout this first part of the year, particularly given the high volume of student concerns we've been fielding.
- On January 26th, the Guild ran a casual sign-painting event before providing a bus service from Curtin to Forrest Chase for the Invasion Day rally. We saw a wonderful group of enthusiastic students join us out the front of 106F for sign-painting and then had the privilege of representing our cohort at the largest Invasion Day rally Perth's ever seen.
- Our Exec & Office Bearers (OBs) were lucky enough to have another MFiles training session with one of our resident IT whizzes George on January 28th. The additional assistance was extremely appreciated and our collective skills with navigating M-Files are constantly improving.
- I have been providing and compiling reps' feedback on the Assessment and Student Progression Manual (ASPM) which will be finalised with Student Assist and submitted at the end of next week. I had initially intended to host an in-person workshop to collaboratively compile feedback with the other reps and Student Assist present, but unfortunately lockdown meant that it would've been pushed back too late so we've been collaborating on a Google Doc instead.
- Exec & OBs submitted their 2021 Key Performance Indicators (KPIs) to Jesse and I on Friday 29th January and it has (for the most part) been an extremely smooth process with minimal chase-ups required.
- On January 18th I sat on the interview selection panel for the new Deputy Director of Student Success and on February 4th I sat on another interview selection panel (as proxy for FBL Rep Dylan Botica) to appoint the new Faculty of Business & Law Senior Student Engagement Officer.

5. Travel

N/A

6. Leave

18/12/20-24/12/20 – Leave Without Pay

Vice President - Education

Key Performance Indicators (KPIs)

2021

Bridge Truell

1. Continue building a culture of authentic consultation and collaboration with the wider student body.

While our incredible Guild representatives have been democratically elected by the student body to represent them, our efforts to provide the most unified and representative voice we can depends on our ability to engage with students beyond our annual elections. I aim to work with the Exec this year to implement more opportunities for student consultation and collaboration through focus groups, stalls, and other forms of outreach.

2. Continue building an activist presence at Curtin.

The growing activist culture towards the end of 2020 was extremely encouraging, and we saw increasing numbers of students turning out to engage with campus protests and chancellory occupations. As we enter 2021 still facing staff cuts, fee hikes, change proposals, increasing reliance on blended learning models, and a new incoming Vice-Chancellor, I believe continuing to foster a strong activist culture on campus is integral as we move forward this year.

3. Investigate and launch a health & wellbeing survey by students for students.

While I understand the university has undertaken similar projects in the past, I believe now is the perfect time to launch a student-led investigation into the current health & wellbeing of our students, the kinds of services they're accessing, and any areas where their needs aren't being adequately met. This project will provide us with important information on how to address and direct students in future and identify gaps and potential recommendations to the University regarding service provision.

4. Continue building union solidarity and supporting the NTEU.

I believe a strong working relationship between the Guild and the NTEU is even more important as ever, as many issues we're currently facing within the university and the wider higher education sector affect both of our cohorts. We can achieve far more as a united front and one of my goals this year is to continue working and consulting with the NTEU wherever possible and supporting them on any campaigns or initiatives we can.

5. Promote understanding and communication between students and staff.

Throughout my time at Curtin as a student and in the Guild, I've noticed many valid student frustrations being directed at teaching staff, particularly when it comes to issues like delays in Unit Outline release, assessment results & feedback, and learning formats. However, many of these concerns stem from issues that are primarily out of the control of individual teaching staff, so in 2021 I'd like to investigate ways to promote understanding and build solidarity between students and their teaching staff.

6. Compile a readily accessible resource for students on academic misconduct, general misconduct, and academic record fraud.

As we began the year by reviewing Curtin's Academic Misconduct Rules, General Misconduct Rules, and Academic Record Fraud Rules, I'd like to compile an accessible resource for students this year to communicate these documents to them once finalised (whether online only or with a hard copy booklet like the Assessment Policy Handbook).

7. Promote rural, regional & interstate (RRI) student involvement.

As we did not get to run the RRI Sundowner last year due to COVID, this year I'm excited to deliver bring this event back in 2021 and investigate ways to encourage RRI students to engage with the Guild and campus culture throughout the year.

8. Assist the VP-A in the delivery of Stress Less Week(s) and Rad Sex & Consent Week.

This year, I'm excited to work with Lachy and the Events Team to deliver our health & wellbeing focused events like Stress Less Week(s) and Rad Sex & Consent Week. I believe these events represent a wonderful opportunity to engage with our students in a different and fresh way, while promoting information and resources to help students look out for their health & wellbeing in a wide variety of areas (mental, physical, sexual etc).

9. Support our new Equity Collectives.

The incredible 2020 team worked hard last year to set up and approve plans to introduce Equity Collectives within our Equity Departments. This format (which is successful at many other universities) will see a committee formed within each Equity Department to assist the elected Equity Officer, encourage student engagement, and increase the diversity of our representation. I'm excited to get started on filling these Collectives and supporting them through their first year in operation.

10. Continue improving the culture of student partnership within the University.

As we enter 2021 with a freshly signed Student Partnership Agreement, I plan to spend the year ensuring:

- that the University upholds this agreement and continues to actively engage with the Guild and the wider student body;

- That the Guild upholds our end of the agreement and consistently provides informed, punctual, and professional student representatives to attend any relevant meetings or opportunities to provide a student voice;
- That we continue exploring more ways to upskill our student representatives and engage with the University in as many capacities as possible. As students, we should still be the University's key stakeholders and deserve a say in as many areas of University operations as we can.

Business & Law // February Report

University

Name	Date	Comments
Courses Committee	08.12.20	
Interview – Head of School	10.12.20	School of Accounting, Finance and Economics.
Fac-Rep Welcome Meeting	10.12.20	-
Academic Misconduct Review	14.01.21	With FBL
Unit Coordinator	19.01.21	Met with a UC RE: discipline.
Business & Law Orientation Tour	29.01.21	Filming
Interview – Student Engagement Coord	09.02.21	-
Club Video	11.02.21	Video for Uni to promote clubs
FBL Engagement Planning	09.02.21	Planning for orientation

Guild

Name	Date	Comments
Faculty Orientation Tour Planning	9.12.20	
Fac-Rep Welcome Meeting	10.12.20	
Fire Up for 2021!	15.01.21	
Invasion Day Rally	26.01.21	
Faculty Representatives Meeting	01.02.21	Discussed SDP penalty application.

Student Disciplinary Panels

Date	Comments
14.12.20	-
15.12.20	-
15.01.21	-
22.01.21	Started recording case numbers / stats listed
29.01.21	-
05.02.21	-
12.02.21	-
Total cases	131 (excluding duplicates and sent-back) 15 - No AM 13 – Nil / ANN 28 – Academic Counselling Avg Reduction: 23%

Initiatives

I commenced the role in December. This report includes only **major items** since then not included above. Please ask questions if anything requires elaboration or clarification.

Clubs Chat

I have created a Clubs Chat to allow for greater collaboration. This information will be communicated with clubs in an email newsletter pending the finalisation of the peak renewal period.

Blended Learning

Provided feedback to May regarding the proposed model of Blended Learning.

Misconduct and Fraud

Provided written feedback to Bridge and the FBL for the review into the rules and procedure of student discipline.

I have also been working on addressing inconsistency around the application of penalties and the practice of blanket ANNs as is policy from the University.

Student-Facing Representation

I have made a post introducing myself and how to get in contact. Have advertised when my availability is and have given students the option when no COVID restrictions exist to meet in person. I have also been made aware that my details will be distributed around the FBL buildings.

I plan to further promote clubs and my details to clubs and general students through Business / Club events.

I also completed an interview with GROK published on the Guild website.

Friend Matchmaking

I have completed Friend Matchmaking. Some groups popped off, others did not. Such is life!

Individual Cases

Recurrent themes from individual student concerns:

- Delays to receiving Unit Outlines.
- Delays in finding a supervisor.
- Difficulty finding out who can create study plans.

Business & Law Representative

2021 KPIs

The following are key performance indicators for 2021, listed below are potential measures for assessment:

<p>Improve communication and functioning of clubs within the faculty.</p> <ul style="list-style-type: none">- Establish greater means of inter-club communication.- Improve the engagement with faculty clubs and interest in joining clubs.- Fight for clubs within the Guild and University.
<p>Ensure that a Guild Representative is on all relevant University Committees and Panels.</p> <ul style="list-style-type: none">- Improve the reliability and assurance that Faculty staff will engage the Guild on all major committees.- Ensure the Guild remains present and attending Student Disciplinary Panels, Courses Committee, Student Consultative Committee, etc in the future.- Remain in communication with the Pro-Vice Chancellor, Head of Schools and Director of Student Engagement.
<p>Be accessible, available and approachable to students and staff.</p> <ul style="list-style-type: none">- Respond to all communication in a timely manner, ensuring no students concerns aren't promptly addressed.- Make my availability to meet and be seen widely available.- Communicate consistently within the Faculty Facebook Group and other relevant social media platforms.
<p>Improve the transition between study and industry.</p> <ul style="list-style-type: none">- Provide information for paid internship, opportunities and events. Make these available to students.- Empower and promote clubs to run events to create networking and personal development opportunities.- Promote unionised and sustainable job opportunities.- Fight for greater implementation of transitional options into the workplace.
<p>Fight for more authentic assessment design.</p> <ul style="list-style-type: none">- Review and fight against unclear or unfair assessment rubrics.- Ensure units in the faculty are compliant with our assessment policies.- Promote assessments that are reflective of the workplace skills students need.
<p>Improve the communication and relationships with other Representatives.</p> <ul style="list-style-type: none">- Try to meet with other Faculty Representatives, the relevant ISC and PSC representatives as regularly as needed.- Promote common goals and build working relationships.
<p>Fulfill the specific duties and responsibilities under 25(1) of the by-laws.</p> <ul style="list-style-type: none">- Submit a written report to each ordinary meeting of the Representation Board.- Attend meetings of the Representation Board, and other Guild Committees which they are a member of.- Prepare a written report for the incoming Faculty of Business and Law Representative, providing information on the function and long-term goals of the position.

Science and Engineering Faculty Representative - Representation Board Report

For the Representation Board #1 to be held on Thursday, 18/01/2021.

Summary of Meetings

Meeting	Date	Type of Meeting	Comments
Bachelor of Science CARR Renew and Action Plan	07/12/2020	University	This was my first official meeting in my capacity as Sci-Eng Rep. It was the summation of a year long discussion about the course review and amendments of the Bachelor of Science. I mainly observed this meeting as this meeting mostly tied everything up in this course review and I was not part of that process.
Electrical and Computer Engineering Industry Advisory Committee	09/12/2020	University	This was a straight forward meeting where industry advisors were consulted by faculty in regard to changes in their schools. We talked about what industry wants to see from Curtin graduates that gives them the employable edge, the creation of units with the assistance of industry (I thought it was fantastic to see industry so happy to be involved in our student's education). At the end of the meeting, after discussion about a few potential course changes and potential new courses, I queried whether industry would find a Curtin students degree as devalued if most of the learning was online (in reference to blended learning. Industry said it is unconventional, but if nothing else COVID has shown what areas and skills people are lacking and stronger digital skills are needed in industry. Their companies have adapted online (some of them have not been back in the office since last year) and they said it is doable and wouldn't think of our degrees any less valuable.
Initial Fac-Rep Welcome Meeting	10/12/2020	Guild	Just a goal setting/ welcome meeting
Engineering Board Meeting	10/12/2020	University	Nothing particular to note from this meeting. It was online and I was having connectivity issues throughout it. Mainly just talked about updates with the schools and how all engineering courses have gotten Engineers Australia Accreditation (Yay! Engineers who graduate from Curtin can work as engineers in Australia).

Student Disciplinary Panel (SDP)	08/01/2021	University	Nothing to note
SDP	15/01/2021	University	Nothing to note
Guild Reps Fire Up	15/01/2021	Guild	We just formulated our KPI's and did some overall goal setting for the year.
SDP	20/01/2021	University	Nothing to note
SDP	22/01/2021	University	Nothing to note
Faculty Reps Meeting	01/02/2021	Guild	We talked about Student Disciplinary Panels across faculties and the differences between them and whether there was a need to streamline the process. We agreed no because the way we have it as is good.
SDP	01/02/2021	University	Nothing to note
SDP	04/02/2021	University	Nothing to note
Learning and Teaching Council Executive Committee	11/02/2021	University	Talked about a bunch of relatively small changes to the faculty of science and engineering (deactivation of old units, changes to units, review of units with low Evaluate scores and just timed review of courses and what courses are coming up).
Shortlisting Senior Lecturer ICRAR	12/02/2021	University	Has not happened yet but just put this here as a filler
SDP	12/02/2021	University	Has not happened yet but probably will have nothing to note.

Those are the meetings that are directly related to my role as Sci-Eng Rep, I hold a number of other positions within the guild (e.g.: Guild Council, Finance and Risk, etc.) and will reframe from included those in the future unless I think noteworthy attention should be brought to the representation board.

For confidentiality reasons the names and date of student-based meetings are not listed on the above. I will have note that since I have started my term, I have been in touch/ contacted by a total of 16 students. Without getting into the specifics of their case they range from blended learning feedback, enrolment, unit issue, staff communication issues, engineering logbook and more unit issues. Some of the cases are complex and admittedly 7 student cases are still open and cannot see them all closing any time soon, but I am slowly working through their cases.

On the note of Student Disciplinary Panels in those meeting I have provided a Student Perspective on 64 cases.

Other Events

- Faculty Orientation Tour was finished filming and I would like to thank Arun for his incredible work and dedication to get this faculty tours filmed for Orientation Week. Despite technical difficulties, buggy issues, accessibility issues and terrible weather I still had quite a fun time.
- Misconduct & Fraud Rules and Review – with Bridge and other representatives we provided feedback to the rules of Academic Misconduct, Academic Fraud Misconduct and General Misconduct.

- Interview with Grok – Grok came around to all office bearers and asked interviewed us for interview – ‘twas chill.

Sci-Eng Key Performance Indicators

1. When attending various board/panel/committee meetings, be punctual, ensure I read the agenda and ask questions.
2. Submit punctual, accurate, and comprehensive reports for committees when submissions are due.
3. Work on increasing communications with club representatives to make myself aware of academic club related issues.
4. Communicate with academic staff to abolish handwritten coding exams.
5. Communicate with academic staff to create a universal 11:59 PM submission time.
6. Works on systems to have Ecosia set as the default search engine on all computers at university.
7. Work on systems to have closed captions included in all online learning material (e.g.: iLectures) regardless of if students are on a CAP or not.
8. Liaise with faculty staff to streamline the process to get logbook approval for networking events run by students/ clubs.
9. Bridge the sci-eng gap through a science and engineering event.
10. Host at least one networking event during the year for science and engineering students.

Comments

I really did not know what I was walking into when I joined as Sci-Eng Rep. It has been a challenging learning experience so far, but I have had incredible support within the faculty and the guild to get through these challenges. I am looking forward to many more learning experiences and enhancing the Science and Engineering Experience.

Also, apologies from the grammatical errors and sentences that frankly don't make sense LOL – English writing isn't my forte.

In other news our faculty Facebook page has been popping off lately with a lot (maybe too much) engagement, but it is good to know we have a solid community in Sci-Eng.

Stay nifty!

Regards,



JASON KIM

HE/HIM [learn about pronouns](#)
SCIENCE AND ENGINEERING REPRESENTATIVE
E SCI-ENG@GUILD.CURTIN.EDU.AU
T +61 8 9266 3392 M 0481 510 968
GUILD.CURTIN.EDU.AU

I acknowledge that Curtin University is on the lands of the Whadjuk people of the Noongar nation. This land is stolen land and was never ceded. I pay my respects to their elders past, present and emerging.

Science and Engineering 2021 KPI's

1. When attending various board/panel/committee meetings, be punctual, ensure I read the agenda and ask questions.
2. Submit punctual, accurate, and comprehensive reports for committees when submissions are due.
3. Work on increasing communications with club representatives to make myself aware of academic club related issues.
4. Communicate with academic staff to abolish handwritten coding exams.
5. Communicate with academic staff to create a universal 11:59 PM submission time.
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8. Liaise with faculty staff to streamline the process to get logbook approval for networking events run by students/ clubs.
9. Bridge the sci-eng gap through a science and engineering event.
10. Host at least one networking event during the year for science and engineering students.

Faculty of Health Sciences Report
Lucy Rohl (she/her)
Representation Board – February



HEALTH SCIENCES

Health Sciences students, we've got you back!

Lucy Rohl | Faculty of Health Sciences Rep

Pronouns: She/Her

health@guild.curtin.edu.au

Guild and University meetings

2 nd Dec	Dean L&T, Director SE
14 th Dec	Interviews for Head of School, Curtin School of Allied Health
16 th Dec	Dean L&T, Director SE
13 th Jan	Misconduct & Fraud Rules Review Workshop
13 th Jan	Dean L&T, Director SE
14 th Jan	Meeting with Nursing student and Bridge to discuss nursing campaign
14 th Jan	Student Discipline Panel
15 th Jan	Guild Reps Fire-Up
22 nd Jan	Filmed Faculty Tour
26 th Jan	Invasion Day sign painting
27 th Jan	Interview with Grok
1 st Feb	Faculty Reps meeting
10 th Feb	Filming Club Video
10 th Feb	Dean L&T, Director SE
11 th Feb	Interview for Deputy Dean – Medicine

Items of note

Nursing campaign

To: Head of School of Nursing, Midwifery and Paramedicine

Say no to teaching nursing online!

Campaign created by
Curtin Student Guild



After receiving several emails from Nursing students, angry about their classes being largely online despite other degrees going face-to-face, I enlisted Bridge's help to create a petition. This petition outlined how online-only learning isn't accessible, effective or engaging, and fails to effectively teach physical and social skills. At the time of writing, the petition has 330 signatures, and I'm planning on bringing it to a meeting with the Head of School of Nursing, Paramedicine and Midwifery to demonstrate how many students don't agree with this decision. These plans went on hold when Perth went on lockdown, but I'll keep you all posted with its progress.

If you haven't signed the petition, please do so :)

<https://bit.ly/3q7jbsC>

KPIs

- Attend all relevant Guild and Faculty meetings where possible.
- Submit all reports and documents before the deadline and with sufficient detail.
- Continue to use the Facebook page to engage with students online.
- Maintain a strong and collaborative relationship with staff within the Faculty and the Guild.
- Continue to develop the interactive interprofessional workshop within Health Sciences.
- Push for educational materials regarding queer identities and health to be provided to Health Science students.
- Host at least one event for Health Science students and/or clubs.

Feel free to ask me any questions about these!

- Attend all relevant Guild and Faculty meetings where possible.
- Submit all reports and documents before the deadline and with sufficient detail.
- Continue to use the Facebook page to engage with students online.
- Maintain a strong and collaborative relationship with staff within the Faculty and the Guild.
- Continue to develop the interactive interprofessional workshop within Health Sciences.
- Push for educational materials regarding queer identities and health to be provided to Health Science students.
- Host at least one event for Health Science students and/or clubs.

Faculty of Humanities Report
Madison Ainsworth (she/her)
Representation Board
19/11/2020 to 18/02/2021



HUMANITIES

Humanities students, you're in safe hands!

Madison Ainsworth | Faculty of Humanities Rep

Pronouns: She/Her

humanities@guild.curtin.edu.au

Guild Meetings

04/12/2020	Meeting with Accessibility Officer
09/12/2020	Orientation Tours
10/12/2020	Initial Faculty Representative Meeting
10/12/2020	Meeting with Secretary
11/12/2020	Meeting with Keturah
13/01/2021	Misconduct and Fraud Workshop
15/01/2021	Fire Up Event
15/01/2021	Meeting with Women's Officer
01/02/2021	Faculty Rep SDP Meeting
10/02/2021	Clubs Filming
11/02/2021	Orientation Tours
12/02/2021	Discussion about O-Day

University Meetings

15/12/2020	Meeting with Michelle Paul Davie
07/01/2021	SDP Briefing
14/01/2021	SDP Panel
21/01/2021	SDP Panel

28/01/2021	SDP Panel
03/02/2021	Humanities Health and Safety Committee
11/02/2021	SDP
11/02/2021	Courses Committee
16/02/2021	Graduation for Centre for Aboriginal Studies and Design and Built Environment

Items of note

The attraction I have chosen for O-Day has arrived and is being kept in Guild office.

I was approached to contribute to the Digital Student Handbook and have provided a brief description of myself, described what my job is within the Guild, and gave advise to first years.

Worked with Grok for an article to introduce myself a bit to students.

KPIs

1. Submit all documents on time and at an acceptable quality level.
2. Continue to have a positive social media presence that informs students of events, workshops, changes to the university and other opportunities, as well as providing a fun and open space for students to discuss and ask questions.
3. Maintain a positive working relationship with staff and students.
4. Begin working toward a greener campus that has recycle bins in each classroom.
5. Work with other universities and higher education institutions to make clear the importance of Humanities degrees and courses by showing what jobs are made from them, what impact they have on society, and how many people pursue them.
6. Work on a mental health campaign that reduces stigma.

Key Performance Indicators

2021 Humanities Faculty Representative

As 2021's Humanities Faculty Representative I will strive to:

1. Attend all meetings and relevant events.
2. Submit all documents on time and at an acceptable quality level.
3. Continue to have a positive social media presence that informs students of events, workshops, changes to the university and other opportunities, as well as providing a fun and open space for students to discuss and ask questions.
4. Maintain a positive working relationship with staff and students.
5. Begin working toward a greener campus that has recycle bins in each classroom.
6. Work with other universities and higher education institutions to make clear the importance of Humanities degrees and courses by showing what jobs are made from them, what impact they have on society, and how many people pursue them.
7. Work on a mental health campaign that reduces stigma.

ISC president Report
Representation board February 2021
Submission date February 14th, 2021

COMMITTEE AND INTERNAL MEETINGS

- Work with the International Student Support Group held at Counselling Services to enhance support and engagement activities for international students.
- GROK interview about new guild representatives

Events

- Upcoming event: O-Day, February 2021. To welcome international students the O-Day and recruit more members for the next IS committee
- Upcoming event: March 2021. Schedule a meeting with the presidents of the international clubs in Curtin to program some 2021 activities together
- Upcoming event: April 2021. Rottnest Island Trip: The trip is planned for in month of April and the transportation will be provided from Curtin University to Fremantle Port and return. The number of students expected to be 20. The ticket price will be with Concession.
- Upcoming event: June 2021. Paintball – end semester activity.

Discussion

Recommendation: Blended learning and academic staff training in online-teaching delivery
Major risk if neglected: students' isolation, psychological issues, academic performance, lack of quality and students' desertion
Major benefits if addressed: University desertion reduction

Cristian Moreno

ISC PRESIDENT
PRONOUNCE HE/HIM
ISC.PRESIDENT@GUILD.CURTIN.EDU.AU

KPI for International Student Committee

- To welcome international students the O-Day and recruit more members for the next IS committee (February)
- Schedule a meeting with the presidents of the international clubs at Curtin to program 2021 activities together (March)
- Work with the International Student Support Group held at Counselling Services to enhance support and engagement activities for international students.
- Rottnest Island Trip: The trip is planned for in month of April and the transportation will be provided from Curtin University to Fremantle Port and return. The number of students expected to be 20. The ticket price will be with Concession.
- Paintball – end semester activity.
- Continue to hold and organise Multicultural Week
- Continue to hold and organise Pasar Malam
- Workshops for International Students on various topic with the help of Curtin Counselling.



PSC President Representative Report

SUBMISSION DATE: 11/2/2021

FOR MEETING DATE: 18/2/2021

NAME:

May Majimbi

POSITION

PSC President

GUILD MEETINGS

13th January: Misconduct & Fraud review workshop

14th January: Guild Exec meeting

18th January: Meeting with Jesse and ISC President, Cristian to discuss advocacy priorities for 2021

21st January: Guild Exec meeting

28th February: M-Files training

1st February: Curtin Union Taskforce (CUT) meeting

UNIVERSITY MEETINGS

12th January: C19 Strategic Response – Meeting with Project Lead Fiona Notley

1st February: Blended Learning meeting

4th February: Meeting with Jennifer Howell to discuss blended learning

8th February: Learning and Student Experience Committee meeting

PROJECTS

11th January - 19th February: Collating and writing up feedback summary on blended learning.

In the last month, I have been working with the Guild Exec team on blended learning, including meeting with various stakeholders and drafting a summary response from Student rep feedback. I have also responded to a number of emails from students and escalated their concerns through the appropriate university channels (often this will be the Head of School and Director of Learning and Teaching). I continue monitoring HDR student issues in the fallout out of last year's staff redundancies. This monitoring involves monthly meetings with the Fiona Notley, who was project lead on the University-wide restructure.

As a standing invite in Guild Exec meetings, I've been increasingly involved in strategy meetings (particularly on blended learning) and providing feedback on our campaign projects. My goals for the next month is organising orientation events and advertising positions on the PSC.

OTHER

PRESIDENT OF THE POSTGRADUATE STUDENT COMMITTEE (PSC)

2021 Key Performance Indicators (KPIs)

1. Fill all positions on the PSC to ensure appropriate representation and advocacy. Introduce the PSC to the broader Guild community, particularly Faculty representatives.
 - a. Additionally, plan induction sessions so all members of the PSC are well equipped to carry out their roles.
2. Work with the Guild Exec to make positive changes to the Blended Learning Model.
3. Work with Faculties to ensure there is HDR student representation at relevant committees. Facilitate meet & greets so HDR reps are integrated in the Guild and they are comfortable to bring matters to my attention.
4. Formulate and disseminate a quarterly bulletin from the PSC to all postgraduate students, which will detail highlight the PSC efforts to advocate postgrads.
 - a. This is in direct response to a 2020 University-wide postgraduate survey that revealed the need for greater communication and transparency from the PSC.
 - b. This KPI was not met last year, due in part to changes online and less engagement with the postgraduate student community. I am eager to revive this bulletin in 2021.
5. Attend meetings to represent the agenda of Curtin postgrads in broader conversations and decision-making processes.
6. Manage the implementation of Mental Health initiative: Providing postgraduate students from all Faculties Mental Health First Aid. Work with the Accessibility Officer to investigate wait times for counselling services.
 - a. Again, this is a 2020 KPI that was pushed aside due to the pandemic and redirection of efforts towards a Covid response.
7. Organise a social event to foster a social culture and support system, as expressed by students in the aforementioned survey and confirmed by those who attended the 2019 Spring Mixer.
8. Present information to postgrads and introduce them to the PSC at the beginning of both semesters. Attend orientation presentations.
9. Attend the Annual Council Meeting (ACM) and Special Council Meeting (SCM) to carry on the strong partnership between Curtin and CAPA; to ensure that our specific needs are included in CAPA's agenda.

QUEER OFFICER'S REPORT – FEBRUARY 2021 REPRESENTATION BOARD

As is usually the case around this time of year, the Queer Department did not have much in the way of events or activities, both due to students being off-campus, and the COVID-19 lockdown that was instigated at the beginning of February. However, we still managed to run a handful of Jackbox games sessions for the QD members, and I have been active in organising things for the new year.

In amongst my regular meetings, I have also had meetings with Lauren Robertson of the John Curtin Leadership Academy about organising a project surrounding the QD for JCLA students. Sheldon Smith (of the ALLY network) and I recently presented our project pitch to the JCLA students, and we are currently waiting to hear if students are interested in our project, which is centered around building a network and framework for allies in the student body to provide practical assistance to the Queer Department, specifically in the form of replacing bathroom stickers as a primary goal, but moving into more activism and support in the long-term. I am very excited to see what we can do together with the students from the JCLA.

I have also made contact with the equity officers from the UWA Pride Department, and we have discussed collaborating on events this year, as well as cross-promoting various events and activities we will be running to each other's groups of students.

I have also met with the committee of Curtin Card Games club, who are interested in collaborating on some events to get more women and queer folk along to their events, and try and combat the "boy's club" image of card games that is unfortunately prevalent. I have previously considered doing tabletop games sessions with the QD as I know there is a lot of people within the QD that play them, so I think this is a great idea.

Finally, I'm doing organisation and preparation for O-Day in a few weeks' time. Our stall will be largely similar to other stalls we have run in the past, with information and pamphlets for services around Perth, as well as make-your-own pronoun pins with a variety of queer flags as backgrounds. In addition, we will have QR codes available at the table for students to scan for links to things such as the Facebook page, Facebook group, and Discord server. We will also have a text and voice channel during the digital O-Day, and this will also likely follow a similar structure to the digital O-Day the Guild ran last year, with Q&As for interested students, and a Jackbox session at some point throughout the day.

My KPIs are also attached for review and approval by the Representation Board.

Overall, I'm very excited for this next year, and super keen to bring all the experience and things I've learned last year into the activities and programs we'll be running this year!

Dax Jagoe (they/them)
QD@Guild.curtin.edu.au

Queer Officer's KPIs - 2021

Queer Officer: Dax Jagoe

Please note that the exact form of these KPIs is subject to change as the COVID-19 situation develops throughout the year.

- 1.)** Provide peer counselling and community support to the members of the Queer Department, including referring people to Student Assist or other support networks or services (such as Transfolk of WA, SHQ, etc) if they are required.
- 2.)** Collaborate with the other Equity Departments on various projects, especially on issues and events where the Queer Department has concerns and interest that overlap with another department, such as Mental Health Awareness Week and Rad Sex & Consent Week. There has been a lot of interest in running collaborative events between the Queer Department and the Women's and Accessibility Departments, due to significant intersections between our communities.
- 3.)** Organise and run a major social event for the Queer Department during second semester. We hope to encourage more new students to come along by planning it in the second semester. This could take the form of a disco or garden party like in previous years, or something entirely different.
- 4.)** Organising and hosting smaller events for the Queer Department each semester to encourage community & friendship building, such as:
 - Meet & Greets
 - Feedback and consultation sessions
 - Movie night/s – I have had discussions with the Women's Officer about running a collaborative movie night between our departments
 - Tabletop game events – possible collaboration between Curtin Card Games and Curtin Tabletop
 - Online events (such as Jackbox games sessions) for students who are not on campus
 - Other events, such as Powerpoint parties, quiz nights, or anything the QD members are interested in
- 5.)** Increase the Queer Department's presence on campus, by:
 - Having more of an involvement as a department in on-campus activity
 - Having more of an activism platform on campus as a department
 - Collaborating with students from the John Curtin Leadership Academy on a project designed to facilitate allies from the student body to assist the Queer Department with activism efforts
- 6.)** Continue to manage the Queer Department's social media presence on the Facebook page and Facebook group, as well as the QD Discord server, to provide a forum for queer students to talk to each other and share information, including research opportunities and events. This includes responding to queries and comments from the community in a timely manner.
- 7.)** Attend relevant meetings with the Curtin Student Guild and other groups on campus.
- 8.)** Collaborate with the UWA Pride Department on events and cross-promotion throughout the year.

WOMEN'S OFFICER Report

REPRESENTATION BOARD Meeting #2/2020 – 18/02/21

11/02/21

GUILD MEETINGS

11/12 – Equity Officer Housekeeping Meeting
13/1 - Academic Misconduct Workshop
9/2 - Activities Committee

UNIVERSITY MEETINGS

1/12 – Representation Board

PROJECTS

KPIs

- Written and approved by the Guild Executive

Event Planning

- Organisation and planning for O-Day stall
- Collaborated on an event proposal with Madison, the Humanities Representative, which has been submitted and accepted.
 - The event in question is an Equity Arts Fair.
- Collaborated on an event proposal with Clare, the Accessibility Officer
 - The event in question is a sundowner on International Autism Awareness Day, to further raise awareness for women with autism.
- Organisation, planning and execution of the first WD event of the year
- Organisation and planning for International Women's Day

Facebook Group

- A Women's Department Community Facebook group was launched on 4th December, 2020.
- 50 members was quickly reached, on 9th December.
- The group currently has 72 members.

Forgotten Figures (*social media campaign*)

- A bi-weekly social media post with information about inspirational women and non-binary people who aren't well known in history.
- The first four figures have been researched and posts have been made, ready to be posted.
- Launched on 5/2, starting with Ida B Wells, with more to follow.

Women's Equity Space Reorganisation and Decoration

- Purchased products from IKEA to help organise the period products stored in the space and further decorate it, and make it feel more welcoming
- Introduced a plush toy mascot, Willow the Elephant
- Planning and preparation to begin a collage of relevant media on the brick wall in the space

OTHER

Women's Department Event

- 1st WD event of 2021
- It was a beach trip, held on 17/1, at Hillarys Boat Harbour

- There were 8 attendees
 - 6 found the event through Facebook, 2 found the event through Instagram

Student/staff meetings

18/11 – Meeting with staff member concerning online conduct between students

11/12 – Meeting with student concerning women's bathrooms on campus

27/1 - Meeting with leadership team from Curtin Card Games regarding a collaborative event with them and the Queer Department

COMMENTS

I feel I really hit the ground running with the projects I've undertaken in the past couple months, and I've been really enjoying the work I've done so far.

I've interacted with several fellow reps on a regular basis, but still need to catch up with some others to touch base on the upcoming year.

I've also been enjoying building the Women's Community up further through launching the Facebook group and interacting through social media and the first event I ran in mid-January.

Overall, I feel I've been going well in my role so far and I look forward to continuing to work on my current projects and more throughout the year.

CASSIDY PEMBERTON
WOMEN'S OFFICER

KPIs

(Key Performance Indicators)

Cassidy Pemberton, 2021 Women's Officer



As Curtin Women's Equity Officer in 2021, I will strive to achieve the following goals;

1	Promote intersectionality appropriately in any possible circumstance <i>Including but not limited to;</i> <ul style="list-style-type: none">• Co-host at least one event with every other Equity Department• Maintain a close relationship with the other Equity Departments
2	Maintain and grow the Curtin Women's Community <i>Including but not limited to;</i> <ul style="list-style-type: none">• Establish and run the Curtin Women's Collective• Host an off-campus community catch-up at least once every six weeks throughout the year• Create and maintain a Facebook group• Post at least once a week on social media• Post a survey link at least once every two months to receive direct feedback from the community
3	Create informational content focused on women and their issues <i>Including but not limited to;</i> <ul style="list-style-type: none">• A social media series, Forgotten Figures, which focuses on little known women and non-binary people in history who achieved memorable feats• A database or series of pamphlets with accurate information on serious issues, such as pregnancy, assault and sexual health.
4	Strongly support and advocate for the rights of Curtin staff and students <i>Including but not limited to;</i> <ul style="list-style-type: none">• Attending and supporting all relevant rallies and campaigns about women's issues and beyond• Fighting Curtin staff cuts• Fighting parking and university cost hikes• Promoting and fostering an activist culture on campus
5	Aim to make as many aspects of Curtin student life as adaptable and accessible to students as possible <i>Including but not limited to;</i> <ul style="list-style-type: none">• Shaping Curtin Counselling to be more catering to students' individual needs• Introducing a student feedback channel for Guild outlets
6	Maintain a strong relationship with the Women's Department of close universities

ESSENTIAL

- Attend at least 80% of required meetings
- Submit monthly reports to Representation Board
- Complete a handover report for my successor
- Run at least two (2) events each semester
- Run at least one (1) campaign each year



Accessibility Department

February Report

Initial Meetings

- I met with Jesse (President), Fatma (Secretary), Cassidy (Womens Officer), Lucy (Health Sciences), Madison (Humanities) and Jason (SciEng), and communicated with Bridge (VP-E) and Lachy (VP-A) via Email.
- I still hope to talk properly with Dax (Queer) and Lulkbudia (First Nations), and ideally also Cristian (ISC President) and May (PSC President).

Initiatives

Collaboration with Women's Department for Autism Awareness Day

- The purpose of this event is to acknowledge the disparity in how ASD is diagnosed and understood in AFAB compared to AMAB.
- It's intended to be a Tav Sundowner for the 1/4/2021. Autism Awareness Day is the 2/4/2021, which is also a Uni-observed Public Holiday (Good Friday).
- Cass and I have submitted an event request form to the event staff and are waiting to hear back.

Awareness Campaign

- I'm planning a social media campaign to raise awareness for a range of different conditions/neurodivergencies/disabilities etc.
- It's still in the early stages

O-Day

- I've submitted a stallholder application for the Accessibility Department for O-Day
- My plans for the stall are not completely set in stone yet but I'm intending to do giveaway bags with info in them (in the style that the department did last year) and invite students to contribute to brainstorming about what they want to see from the department this year.

TL;DR

I've met with some reps to make plans for the year including collaborations and O-Day.

Accessibility Officer: Clare Metcalf



Accessibility Department

2021 KPIs

Be an effective representative within the Guild.

- Attend 80% of meetings, specifically Representation Board Meetings.
- Include a TL;DR in my monthly Representation Board Reports for increased accessibility

Promote the availability of Curtin Access Plans and other accessibility services on campus and defend against any breaches of these accommodations or attempts to remove or reduce their availability or potency.

- Post regularly (once a semester) about CAPs, including detailed information on who is eligible for one, how to get one, and what can be included.
- Specifically promote CAPs to First Year students at O-Days and other Guild Events (such as Meet and Greets)
- Support students that have trouble having their CAPs accommodated by their Unit Coordinators.

Promote and assist the delivery of one campaign by the National Union of Students or another disability specific organisation.

- Promote NUS campaigns that are relevant to the students within the department through digital and on-campus channels

Foster a Community within the department.

- Run small, themed Meet and Greets within the Accessibility Department Space, at least once per semester
- Maintain a clean and friendly department

Engage with students through regular communication via the Accessibility Department Facebook Page, Group and the Instagram Page.

- Make informative posts about a range of physical/chronic/mental disabilities (at least once a fortnight during Semester)
- Share Guild events and posts, especially those relevant to students within the department, through the department social media.

Uphold a culture of intersectionality within the Guild Equity Departments.

- Plan and deliver an event with the First Nations Department, Womens Department and Queer Department.
- Promote Equity Department events where they are relevant to students within the department.
- Communicate with another equity department if something that concerns that portfolio comes through my department.

Take a strong stance against government and structural changes that disproportionately impact students within the department.

- Advocate for a return of in-person lectures, acknowledging that for students with difficulties concentrating or focussing a recorded or online lecture is not accessible.
- Support any action against the recent government changes to fee contributions, specifically the limits for HECS/HELP loans, as students within the department statistically take longer to complete degrees and have more trouble navigating the inaccessible system.



Student Guild of Curtin University

Meeting #2

To be held at 10am on Thursday the 18th of February 2021

In Council Chambers (100.301)

Item: Publish Date of Unit Outlines

Raised by: Lucy Rohl

Background:

Students have expressed that they would prefer unit outlines to be published earlier. Due to issues such as:

- a) not knowing whether tutorials will be online or face-to-face, and needing to arrange their studies to not conflict with their employment
- b) not knowing which textbooks they require, and which are optional and mandatory. Ordering textbooks the week before classes start does not guarantee they will arrive in time

However, if rushed, unit outlines might have information that is wrong or changed later, causing confusion. Additionally, the deadline (before O-week) is already tight, and moving the publish date will likely cause staff more stress.

Confidentiality:

Open



Student Guild of Curtin University

Meeting #2

To be held at 10am on Thursday the 18th of February 2021

In Council Chambers (100.301)

Item: Online Lectures

Raised by: Isabel Mountain

Background:

- Curtin University has made the decision to proceed in favour of the online model of lecture delivery despite the removal of coronavirus restrictions that made these online models necessary
- Feedback from two students (currently completing their 3rd year of a Psychology degree) have confirmed all of their lectures are online
- This plan is expected to roll out over the next two to three years (but is seemingly already in place)
- Already touched on by Guild (Hana interviewed by ABC on the topic last year)

Some parts of the student populace will be significantly more affected by this change in study mode than others:

Some humanities degrees don't use lectures in their study plan (at least in later years) – this includes (multiple/all units without lectures):

- Journalism
- Creative writing
- Anthro and Socio
- Digital and Social Media
- Fine Art
- Screen Arts
- Theatre Arts

Others are extremely reliant (multiple/all units use lectures)

- History
- International Relations
- English and Cultural Studies
- Professional Writing and Publishing

Bachelor of Science degrees more heavily utilise lectures (a few examples):

- Split/variety between lectures/labs/workshops
 - Agricultural science
 - Mining
- Majority or entirety lecture based
 - Biochemistry
 - Chemistry
 - Coastal and Marine Sciences

- Data Science
- Environmental Science
- Extractive Metallurgy
- Financial Mathematics
- Food Science
- Industrial and Applied Mathematics
- Physics

How do we go about dealing with the university on this OR how do we go about supporting students from disciplines more significantly affected by this change and the staff suffering the financial/job security costs in these areas?

(Source for Curtin staff and spokesperson comment on the plan)

<https://www.abc.net.au/news/2020-11-27/curtin-university-in-wa-phasing-out-lectures-by-end-of-next-year/12923772>

Confidentiality:

Open



Student Guild of Curtin University

Representation board - Meeting

To be held at 10am on Thursday the 18th of February 2021

Motion to oppose the Blended Learning model

Motion:

That the Guild outright rejects the proposed Blended Learning model in its entirety.

Moved: Chris MacFarlane

Seconded:

Background:

The “Blended Learning” model proposed by the University is a model that seeks to reduce the quality of student education and staff conditions for the sake of profits. The initial proposal was to force 30% of all units content to be moved to online-only, reformat lectures into sets of 15-minute “CurtinTalks”, and only allow units to have a maximum of three assessments (something that has already been applied to many first-year units to the detriment of the quality of these units).

While the University has agreed to an extended consultation period, it should be the Guild’s position that the Blended Learning proposal does not contain any positive changes for student education. The Guild should go beyond simply providing feedback to the University by outright rejecting the model as a whole.

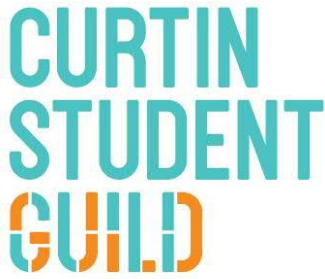
It is not a coincidence that this model was proposed around the time Curtin’s massive staff cuts were announced last year. The University has been doing everything it can get away with to cut costs and maintain their surplus and cash reserves in the hundreds of millions. The Blended Learning model is not a necessary concession the University has to make to survive the impact of the COVID-19 pandemic. Instead, the University saw the pandemic as an opportunity to continue its mission to cut costs, as we have seen with the increased centralisation of administration over the past few years.

The proposed model is not only an attack on students, but also on staff. The new lecture format, particularly the online component, leaves teaching staff open to being made redundant while their recorded lectures continue to be used for years after they are forced to leave the University. The limit on the number of assessments per unit means that many units will have to be completely restructured into a worse shape, and is completely ignorant of the needs of different disciplines for different assessment styles.

The Blended Learning model contains nothing beneficial to anyone except for the University itself. It seeks only to cut costs and maximise profits. The Guild should completely reject the model and not negotiate with the University on it. Accepting any part of the model would be to accept that the University’s profits are more important than the quality of student education and staff conditions.

Confidentiality:

Open



Student Guild of Curtin University

Representation board

To be held at 10am on Thursday the 18th of February 2021

Motion: The Curtin Student Guild endorses the protest against the Australasian Oil and Gas Expo

Moved: Chris MacFarlane

Seconded:

Background:

Some of Australia's biggest polluters are gathering in Perth for the Australasian Oil & Gas expo – including Woodside & Chevron.

In the face of destructive bushfires, increasing extreme weather and significant tipping points that we have likely already reached, these corporations are ramping up major projects. Woodside's Burrup hub is set to be Australia's most polluting project with emissions four times that of the infamous Adani coal mine. Chevron currently oversees WA's highest emitting projects, including the Gorgon gas project which received \$60 million in government subsidies and has operated in breach of its environmental approval for more than three years.

These fossil fuel corporations are assisted by Federal and State governments. Scott Morrison wants to further expand LNG in a "gas-led recovery". Mark McGowan facilitated the rise of the oil and gas industry in WA – personally approving major projects, receiving huge donations from Chevron and Woodside, blocking EPA regulations and clocking up 140 meetings with gas companies and lobby groups nearly 140 times across himself and 3 other state Labor politicians since 2017.

Link for the event: <https://www.facebook.com/events/447560096497175>

Action:

The Curtin Student Guild will help to promote the protest by

1. Sharing the event on the Guild's Facebook and Instagram
2. Printing material and putting up posters in the Guild precinct
3. Guild reps should endeavour to come to the protest

Confidentiality:

Open