

Item 6.1

President's Guild Council Report April

Prepared by: Jesse Naylor Zambrano

Covering Dates: 16/4/21 - 18/5/21

Submitted to: May Guild Council

Leave: N/A

1. Meetings

1.1 University Meetings

Date	Meeting	Comments
20/4/21	Senior Executive Team Discuss Sem 2 Plans	SET told me that they want to return to full capacity and in person next Semester. When pressed they would not commit to returning lectures.
21/4/21	SaP Continuum	Bridge and I contributed to how Students as Partners should be conceptualised at Curtin. I stressed that building community amongst students and embedding SaP in class time was important.
23/4/21	Academic Misconduct Meeting	Met with Tara Felton to discuss Academic Misconduct proposed changes
26/4/21	COVID-19 Critical Incident Meeting	Discussing Curtin's response to lockdown. Advocated for campus access for students without computers/wifi/research requirements.
27/4/21	Students as Partners Community of Practice	
28/4/21	VC & Guild President Monthly Meeting	Introduced to new VC.
28/4/21	COVID-19 Critical Incident Meeting	
3/5/21	Global Positioning Committee	
10/5/21	MD Feedback Meeting	Meeting with university stakeholders as part of Managing Director Appointment/Reappointment Procedure
11/5/21	VC Investiture	I spoke at the VC's investiture, emphasising the importance of campus

		culture and in person learning
12/5/21	MD Feedback Meetings x4	
13/5/21	Bentley Campus Activation Working Group	Meeting about reactivating Curtin campus and getting students back and engaging in campus life. I emphasised not cutting lectures/on-campus hours, supporting clubs and improving parking, amongst other points.
14/5/21	Boorda Wongi Meeting	Meeting with Kath Nelly to discuss setting up Boorda Wongi workshop to consult on the FN Department structure with First Nations students. Established plan for moving forward with FN Officer role.
14/5/21	MD Feedback Meeting	
17/5/21	Interim Provost Interview/Selection Panel	

1.2 Guild Meetings

Date	Meeting	Comments
16/4/21	LFT Survey Discussion and Analysis	LFT = Learning for Tomorrow
19/4/21	Survey Feedback Strategy	
20/4/21	Campaign Planning Meeting	
22/4/21	Representation Board	
29/4/21	Exec Meeting	
29/4/21	Guild Council	
5/5/21	Higher Education Meeting	Receive latest media on higher education
6/5/21	Feedback Meeting	Meeting with Guild Portfolio Managers as part of Managing Director Appointment/Reappointment Procedure
6/5/21	Exec Meeting	
7/5/21	MD Feedback Meeting	

10/5/21	MD Feedback Meetings x3	
11/5/21	Vice Chancellor Visit Guild	The VC came to the Guild and met faculty and equity representatives. Key discussions were around defunding of Curtin Counselling and Wellbeing services and the Education campaign. I took the VC around the Guild facilities and briefed her on the Guild's operations, governance, activities and services.
13/5/21	Exec Meeting	
13/5/21	Exec and MD Meeting	The Guild exec met with David to discuss how we could work more efficiently and sustainably, to prevent burnout.
13/5/21	Exec and Portfolio Managers Meeting	Updates from different areas of the Guild
14/5/21	MD Feedback Meeting	
18/5/21	Marketing Manager Interviews x5	

2. Items of Significance

2.1 My Fees, My Future: Education Campaign

On the 20th April I met with the Curtin Senior Executive Team to hear about their plans for semester 2. They indicated they want to go back to full capacity and get students back on campus. When pressed, they would not say that lectures were coming back.

Learning for Tomorrow Strategy (formerly Blended Learning @ Curtin)

We wrapped up the consultation process having run 3 consultation workshops and received over 2000 responses on the consultation survey. From the data gathered, we prepared the Learning for Tomorrow Student Consultation Summary. This report summarised the feedback from the workshops and consultation survey and made a series of recommendations. You can find the report and recommendations at <https://www.guild.curtin.edu.au/myfeesmyfuture>.

The survey was submitted to the consultation process. We informed students through social media posts and stalls. The information was received well by students, who particularly engaged with the posts about [accessibility concerns](#) and the [international student perspective](#). Thank you to Ginny from the International Student Committee for helping me write the latter!

The VP Education spoke to the student consultation on the Blended Learning Taskforce and Learning and Student Experience Committee, two university committees. The survey report was

picked up by the media. The West Australian ran [an article](#), and I spoke to it on 6PR radio. The public seems to support the student stance of maintaining lectures. This was great publicity for our campaign, and the new VC responded in the article '[Curtin Uni stands by traditional lectures](#)'.

Our goal was to make sure students were aware of the student feedback, that university managers were aware of the feedback, and knew that students were watching and waiting.

The new VC has responded by saying she would like to consider staff and student feedback first, before going any further forward with the strategy. She has also decided not to follow the original consultation timeline. We are currently seeking information about the next steps/timeline to communicate to students.

2.2 Bentley Campus Activation Working Group

The university senior executive have created a new working group with the focus of organising activities and events to bring students back onto campus in semester 2. I am using this forum to advocate for:

- Increased support to clubs: Clubs are already running excellent communities and events so I'm advocating for extra resources/training/money for clubs. I'm also advocating for improvement of the room bookings process and more dedicated clubs spaces.
- Parking: I'm advocating for improved access to campus through further subsidies to bus routes to Curtin, addressing neighbourhoods with low public transport access, cheaper parking for carpooling and cheaper parking.
- Education: Advocating against the removal of lectures or pushing of any part of learning online. I'm also advocating for the uni to invest in making classes more engaging and interactive, to build community between students on the ground.

2.3 Assorted Guild Work

- **Managing Director Appointment/Reappointment Process:** I have been organising and carrying out meetings to evaluate the Guild Managing Director's performance.
- **Grok:** I wrote my third President's Column for April, discussing the results of student consultation on LFT. You can read my [April 2021 President's Column here!](#)

Kind regards,

Jesse Naylor Zambrano
President
Curtin Student Guild

Vice President – Education

Representation Board Report #4

Bridge Truell

Meeting date: 20/5/21

Date submitted: 14/5/21

1. University Meetings

Date	Meeting	Comments
22/4/21	Blended Learning Taskforce	
26/4/21; 28/4/21; 30/4/21	COVID-19 CI LSE Sub-Group Meeting	These emergency critical incidence meetings were set up throughout this week to provide updates on restrictions as they came through and allow staff from across the university to ask questions and provide their own updates or feedback as needed.
27/4/21	Student Services & Amenities Fee Expenditure and Allocation Committee (SSAFEAC)	During this meeting, we received an update on 2021 SSAF expenditure to date and the projected budget for the remainder of the year. We received a report from the Library on their four current SSAF funded activities (24/7 staffing, peer academic mentoring, UniPASS, and Studiosity), noting an increase in student participation and uptake of Library services across the board. There was discussion of the current COVID restrictions and SSAF-funded events that had needed to be postponed. I was also given the opportunity to complete the meeting evaluation for the first time.
4/5/21	Courses Committee	

11/5/21	Learning and Student Experience Committee (LSEC)	Due to a group presentation, I was only able to enter this meeting half way through, but was able to catch the discussion about the planned phasing out or alteration of self-certification for assessment extensions (will continue to monitor and update on this situation), Julie and Kat gave reports from the Student Success portfolio, and I spoke to the LFT Student Consultation Survey which had been submitted to the committee for noting.
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2. Guild Meetings

Date	Meeting	Comments
29/4/21	Guild Council	
22/4/21; 13/5/21	Guild Executive Committee Meeting	
22/4/21	Representation Board	
13/5/21	Exec & Portfolio Managers Meeting	

3. Other Meetings/Activities

Date	Meeting	Comments
21/4/21	SaP Continuum Follow-Up Meeting	After previous meetings with Jesse and I, Kat Clements compiled our feedback and has finalised a draft continuum to represent the different levels of student involvement at a university level and the level we aim to work towards. A link to the current continuum can be found at: https://students.curtin.edu.au/experience/students-as-partners/

22/4/21	Curtin International Student Leaders Working Group	Deputy Vice Chancellor – International Seth Kunin set up this working group with student representatives from each of Curtin’s global campuses, including Curtin College. After introductions and laying out the intended purpose of the group, Seth passed over to me to chair and we discussed how things are going at each campus, particularly with regard to COVID-19 and related restrictions, and then moved on to discussing Seth’s goal of hosting a global summit out of Curtin Mauritius. We discussed what we’d like such an event to look like, potential topics, and how to ensure this event could be primarily student led.
23/4/21	Meeting with Nicole Slatter re: LARIS issues	After Madison was approached by students from the Curtin’s Library, Archives, Records & Information Studies (LARIS) degrees about their undergraduate Information Studies course (Librarianship & Corporate Information Management) being phased out and the postgraduate offering being shifted to fully online delivery. While this decision has already been finalised, Madison and I met with Nicole Slatter (Humanities Dean of Learning & Teaching) to discuss student concerns that had been raised with us, how these students can be best supported through this transition, and suggested improvements for the way this process has been carried out so far.
27/4/21	Introductory meeting with Health Sciences First Year Equity Student Engagement Coordinator	Rindala Hadzic has recently joined the Student Engagement team in Health Sciences as their First Year Equity Coordinator so Lucy and I met with her to introduce ourselves and the Guild. Her portfolio is primarily looking at first year engagement among First Nations, low SES, and rural & regional students so we touched base to outline the role of the Guild and services we provide to equity groups.
27/4/21	Students as Partners Community of Practice (SaPCoP)	
29/4/21	Meeting with Law School & Curtin Student Law Society (CSLS)	Dylan, Lachy and I met with Robert Cunningham (Dean of Law) and the President of the Curtin Student Law Society to discuss strengthening the relationship between the Bentley campus and the CBD’s law school. These meetings will reoccur quarterly moving forward.

30/4/21	Student Voice Australia (SVA) Operational Group	
12/5/21	Student Voice Australia (SVA) Student Network Meeting	

4. Other Projects/Developments

- On Friday April 23rd, another snap lockdown was announced, which saw us primarily working from home for two weeks and students unable to attend campus in person for the week of the 26th-30th of April.
- Much of the last couple of weeks of April were dedicated to compiling the results from the LFT student consultation workshops and survey. This document was submitted on April 30th and has since gone through LSEC for noting. Results are being communicated back to students via stalls and a digital campaign.
- On Tuesday May 11th, Jesse and I attended Harlene Hayne's investiture as Vice Chancellor.
- On Thursday May 13th, Kat and I presented to the WA Peer Programs Network (PPN), a group made up of representatives from all five WA universities and provides an information and resource sharing network for peer-based student initiatives being delivered at each university.

5. Travel: N/A

6. Leave: 30/4/21

Item 6.4

Secretary

May 2021 Guild Council Report

Hope you're all doing well and my inbox/dms/office are always open if you have anything you'd like to talk to me about. :)

22/04	
29/04	
6/05	Exec Meeting
13/05	
20/05	
29/04	WASM Bentley Meeting
6/05	
29/04	Meeting with May
4/04	PSC President Transition Meeting
6/05	Core Exec x David Meeting
6/05	Meeting with Nika
6/05	Constitution Discussion with David
13/05	Core Exec x David Meeting
13/05	Exec and PMs Meeting
13/05	Clubs and Societies Meeting
18/05	Financial Discussion with Karen
18/05	Women's Collective Meeting
19/05	Guild AGM

Note From Me

A number of reps have been submitting their reports very late.

WASM Guild

Quotes are in the process of being approved, with workings hoping to begin in June. As usual, I've been meeting with the WASM President regularly to provide support and answer any questions that she has.

First Year Committee

We had a meeting scheduled for May 28th but unfortunately it will be postponed. I have 3 students officially in the committee and about 6 student that are interested in joining the committee. We have a meeting scheduled after the exam period and I'm hoping the reps can come back in full swing for semester 2 and that I can get the students that are interested in the committee by then as well.

Postgraduate Students Committee

I have checking in with May and providing support wherever required in preparing handover documents, following her resignation from the role (effective May 28th). I will also be looking at initiating the processes to fill her vacancy and other positions in the PSC.

International Students Committee

All the positions, except the ISC Faculty of Health Sciences Representative.

Improving the Information Network

There are a lot of redundant documents on M-Files that make it difficult to find the documents you need. I'm working on cutting down on these.

Equity Collectives

The Women's collective has 6 members, the Queer collective has 3 members and the Accessibility collective has 1 member. Two collectives have had their first meeting, which is great. A desire to change the wording of the constitution to remove the barriers to joining the committee has been expressed and I will be looking into this for the equity collectives and the first year committee. I've been reaching out to the equity officers to provide them with support as managing the collectives for the first time must be challenging.

General Admin

Doing the usual approving of payments, responding to all sorts of questions, compiling agenda, organising meetings, streamlining process and managing documents.

Sustainable Regards,



FATMA SEHIC

SHE/HER [learn about pronouns](#)

SECRETARY

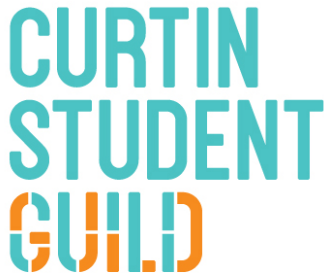
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My work hours are Tuesday – Thursday 9am – 5pm and Friday 9am – 2pm. I may be slow to respond outside of these times.

I acknowledge that Curtin University is on the lands of the Whadjuk people of the Noongar nation. This land is stolen land and was never ceded. I pay my respects to their elders past, present and emerging.



Student Guild of Curtin University

52nd Guild Council - Meeting #5

To be held at 6pm on Thursday the 27th of May 2021

In 100.301

Motion: Curtin Student Guild ISC Restructure

That the Guild Council approves the proposed changes to the International Students Committee constitution.

Moved: Jesse Naylor Zambrano

Seconded: Fatma Sehic

Background:

The ISC President has raised that the current structure of the ISC is not effective in reaching and representing the wider international student community at Curtin, leaving students without attention and support. Therefore, it is recommended that the constitution be changed to allow a committee structure to be implemented.

The changes to the constitution are:

- The addition of four (4) ISC Faculty Representative roles
- A description of the roles and duties of ISC Faculty Representatives.
- Reduction in the number of ISC Councillors from five (5) to two (2).
- Updating the duties of the ISC Secretary to include a requirement to submit ISC committee meetings to the Secretary.

This structure reflects the Postgraduate Students Committee (with fewer Councillor roles) and is intended to improve the participation and representation of international students and provide them with a higher level of support.

Confidentiality:

Open

STUDENT GUILD OF CURTIN UNIVERSITY
INTERNATIONAL STUDENTS COMMITTEE

CONSTITUTION

1.1 Establishment

- (1) This Committee is established pursuant to regulation 17 and 20 of *Student Guild (Guild Council) Regulations 2018* by the Representation Board and shall be subject to the Guild Statute Book. Where an inconsistency arises between this Constitution and the Guild Statute Book, the Guild Statute Book shall prevail.
- (2) For the purpose of this Constitution the definitions contained in regulation 3 of the *Student Guild (Guild Council) Regulations 2018* shall apply.

1.2 Membership

- (1) The Committee shall consist of the following members:
 - (a) ISC President (chair)
 - (b) ISC Vice President - Education;
 - (c) ISC Vice President - Activities;
 - (d) ISC Secretary;
 - (e) ISC Faculty of Business and Law Representative;
 - (f) ISC Faculty of Science and Engineering Representative;
 - (g) ISC Faculty of Health Sciences Representative;
 - (h) ISC Faculty of Humanities Representative; and
 - (i) Two (2) ISC Councillors, at least one (1) of whom shall not identify as a man;
- (2) All members of this committee shall be international students.
- (3) The Vice President - Education shall be a standing invite to any meeting of the International Students Committee.

1.3 Quorum

Pursuant to regulation 20(4) the quorum for a meeting of the Committee shall be calculated in the same manner as the quorum of Guild Council.

Note: regulation 5 of the *Student Guild (Guild Council) Regulations 2018* states -

The quorum for a meeting of Guild Council or Guild Committee shall be fifty percent plus one (50%+1) of the total positions of the Guild Council or Guild Committee, excluding any vacancy in the membership, with the following limitations:

- (a) for the purposes of establishing a quorum figure, where a person holds more than one (1) position, those positions shall be counted as one (1) position;
- (b) for the purposes of establishing a quorum figure, standing invites shall be excluded;

- (c) where the figure calculated for the quorum is not a whole number, it shall be rounded down to the nearest whole number; and
- (d) the quorum figure shall not be less than two (2).

1.4 Meetings

- (1) The International Students Committee President shall be the chair of the International Students Committee.
- (2) The International Students Committee President shall convene meetings of the Committee at least once a month excluding the months of December and January.
- (3) The Committee shall report to the Representation Board by way of its minutes.
- (4) Secretarial Support shall be supplied by the ISC Secretary

1.5 Role

The International Students Committee shall:

- (a) Promote and assist in educational, welfare, social and cultural activities for International Students;
- (b) Encourage research projects into the needs of International Students and thereby become a repository and disseminating body for the outcome of those projects;
- (c) Defend the rights of all International Students to ensure an education system which is free from discrimination of any kind, specifically discrimination on the basis of ethnicity, colour, race, religion and cultural circumstances;
- (d) Act as a medium for the exchange of information regarding the concerns and activities of International Students;
- (e) Promote international understanding and the principle of multiculturalism;
- (f) Strive to enhance the academic and social lives of International Students; and
- (g) Receive the minutes from the International Students Committee Executive

1.6 Powers

The International Students Committee shall have the power to do all things necessary or convenient for, or in conjunction with, the performance of its functions;

1.7 Committee Member Roles

- (1) The ISC Vice President - Education shall complete such duties and responsibilities as are outlined in the below table:

Title	ISC Vice President - Education
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Portfolio	Representation
Location	Bentley Campus
Number of Hours Required	As determined by the Remuneration Tribunal
Reporting Structure	This position reports to (in ascending order) the: Guild Council President Vice President - Education ISC President
	Positions reporting to this position: • None
Position Purpose	Officer principally responsible for the Education, Equity and Welfare issues of International Students
Duties and Responsibilities	<ul style="list-style-type: none"> • Handle all International Student education, equity and welfare issues requested by the ISC. • Attend such University Board and Committee meetings as determined by the President, ISC President or Representation Board. • Work closely with the Vice President - Education on International Students issues. • Be responsible for researching International Students education, equity and welfare issues as requested by the ISC. • Assist the ISC President in coordinating campaigns relating to International Students. • Provide information and guidance to International Students that are faced by International Students and direct them to the relevant person or organisation. • Provide a verbal report to each meeting of the ISC on their activities and other issues of relevance to the ISC. • Attend meetings of the International Students Committee, and other Guild Committees which they are a member of. • Prepare a written report for the incoming ISC Vice President - Education, providing information on the function and long term goals of the position. • Any other duties determined by the Guild Council or the ISC.

(2) The ISC Vice President - Activities shall complete such duties and responsibilities as are outlined in the below table:

Title	ISC Vice President - Activities
Portfolio	Representation

Location	Bentley Campus
Number of Hours Required	As determined by the Remuneration Tribunal
Reporting Structure	<p>This position reports to (in ascending order) the:</p> <p>Guild Council President Vice President - Education ISC President</p>
	<p>Positions reporting to this position:</p> <ul style="list-style-type: none"> • None
Position Purpose	Officer principally responsible for organisation of social activities and events for International Students
Duties and Responsibilities	<ul style="list-style-type: none"> • Co-ordinate the organisation of the ISC Multicultural Week annually; • Organise at least two (2) activities for International Students in every semester. • Liaise with the Vice President - Activities in regards to any activities organised. • Assist the ISC President in maintaining a good relationship with all Student Societies of an international nature. • Be responsible for the production of all advertising material for the ISC. • Seek sponsorship for the ISC in consultation with the Corporate Relations Portfolio. • Be responsible for the ISC section within the Guild's website. • Provide a verbal report to each meeting of the ISC on their activities and other issues of relevance to the ISC. • Attend meetings of the International Students Committee, and other Guild Committees which they are a member of. • Prepare a written report for the incoming ISC Vice President - Activities, providing information on the function and long term goals of the position. • Any other duties determined by the Guild Council or the ISC.

(3) The ISC Secretary shall complete such duties and responsibilities as are outlined in the below table:

Title	ISC Secretary
Portfolio	Representation
Location	Bentley Campus

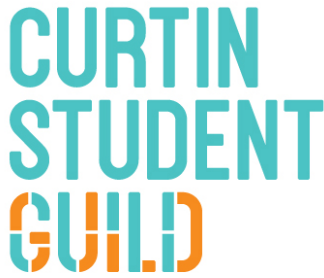
Number of Hours Required	As determined by the Remuneration Tribunal
Reporting Structure	This position reports to (in ascending order) the: Guild Council President Vice President - Education ISC President
	Positions reporting to this position: <ul style="list-style-type: none"> • None
Position Purpose	Officer principally responsible for the administration of the ISC
Duties and Responsibilities	<ul style="list-style-type: none"> • Handle all the administrative work in the ISC so as to enable the smooth running of the ISC; • Handle the financial management of the ISC. • Liaise with the Secretary and ISC President on expenditure of the ISC budget so as to the timely processing of all invoices, reimbursements and other paperwork related to income and expenditure. • Take minutes and prepare agendas for all ISC meetings and such other meetings as determined by the Guild Council. • Submit the minutes of ISC meetings to the Secretary within fourteen (14) days of their confirmation. • Be responsible for the recruitment and co-ordination of ISC volunteers. • Provide an induction for ISC volunteers and officers in conjunction with the ISC President. • Liaise with other volunteering bodies if requested • Provide a verbal report to each meeting of the ISC on their activities and other issues of relevance to the ISC. • Attend meetings of the International Students Committee, and other Guild Committees which they are a member of. • Prepare a written report for the incoming ISC Secretary, providing information on the function and long term goals of the position. • Any other duties determined by the Guild Council or the ISC.

(4) The ISC Faculty Representatives shall complete such duties and responsibilities as are outlined in the below table:

Title	ISC Faculty Representatives
Portfolio	Representation

Location	Bentley Campus
Number of Hours Required	As determined by the Remuneration Tribunal
Reporting Structure	This position reports to (in ascending order) the: Guild Council President Vice President - Education ISC President
	Positions reporting to this position: <ul style="list-style-type: none"> • None
Position Purpose	Officers principally responsible for representation of International Students enrolled within their faculty.
Duties and Responsibilities	<ul style="list-style-type: none"> • Be responsible for representing all International Students within their faculty. • Attend meetings of University Boards and Committees as determined by the ISC President or Guild Council. • Organise at least one social activity or event for International Students within their faculty throughout the year. • Provide a verbal report to each meeting of the ISC on their activities and other issues of relevance to the ISC. • Attend meetings of the International Students Committee, and other Guild Committees which they are a member of. • Prepare a written report for the incoming ISC Faculty Representative, providing information on the function and long term goals of the position. • Liaise with the Faculty Representatives on wider faculty issues. • Any other duties determined by the Guild Council or the ISC.

Date Amended	Resolution Number	Nature of Amendment
29 th September 2016	GC #135/2016	Established
23 rd November 2018	GC #82/2018	Amended



Student Guild of Curtin University

52nd Guild Council – Meeting #5

To be held at 6pm on Thursday the 27th of May 2021

In 100.301

Motion: Elections for Casual Vacancies

Motion: That the Guild Council recommends that, as general practice, an election not be conducted for a casual vacancy of an office bearer when:

- An acting office bearer has been appointed, and
- If an election was to be held as soon as practicable, the newly elected office bearer would have 4 or less months occupying the role.

Moved: Fatma Sehic

Seconded: Jesse Naylor Zambrano

Background:

May Majimbi has formally resigned from the role of Postgraduate Students Committee President, effective from Friday 28th May 2021.

Under a separate motion is recommended that current PSC Vice President – Coursework – David Jorritsma be appointed to the position of Acting PSC President.

Clause 29(3) and 31(2) of the By-Laws requires that a casual vacancy in the PSC President shall be filled by an election with a secret ballot.

While Clause 29(6) of the By-Laws, state:

In the case of any casual vacancy the Guild Council may appoint a person to act in any Officer role until a permanent appointment is made.

The required timing of the election after a casual vacancy occurs is not specified.

Reading the By-Laws in totality, and acting in the best interests of the Guild, it could be interpreted that:

- The overall intent is for the PSC President to be appointed by election
- An acting appointment can be made for a duration that is justifiable in the circumstances (eg there is not long until the end of the term of the PSC President; no one has nominated for election, not possible to conduct an election before the end of the term)

An election ballot must be held on a teaching day. To meet this and other requirements (eg call for nominations period) means that the earliest possible ballot is in the last week of July. Anyone elected as PSC President would have 4 months in the role before their term ends.

Custom and practice for the Guild to date has been to have an election if there is more than 6 months of the term remaining (which results in around 4 months actually in the role).

Going Forwards:

The preceding example shows that the PSC President role could result in:

- Person initially elected – 6 months
- Acting President – 2 months
- Person elected – 4 months

There becomes a point at which it is not possible and/or in the best interests of the Guild or its members to conduct an election for a casual vacancy.

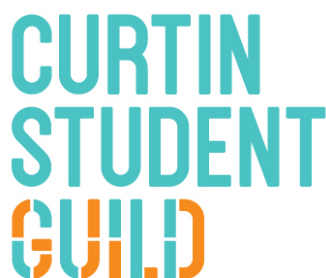
It is proposed that as general practice, that an election not be conducted for a casual vacancy of an office bearer when:

- An acting office bearer has been appointed, and
- If an election was to be held as soon as practicable, the newly elected office bearer would have 4 or less months occupying the role.

This then provides guidance to Guild Council when making decisions on filling casual vacancies for office bearers.

Confidentiality:

Open



Student Guild of Curtin University

52nd Guild Council – Meeting #5

To be held at 6pm on Thursday the 27th of May 2021

In 100.301

Motion: Appointment of PSC President

Motion: That the Guild Council recommends David Jorritsma to be appointed to the position of Acting PSC President.

Moved: Fatma Sehic

Seconded: Jesse Naylor Zambrano

Background:

May Majimbi has formally resigned from the role of Postgraduate Students Committee President, effective from Friday 28th May 2021 and adhering to the two weeks' notice of resignation requirement.

She has recommended that the current PSC Vice President – Coursework – David Jorritsma – would be a suitable candidate to take up the President role and David has confirmed his interest in the position.

At this stage, this appointment will benefit the PSC in the following ways:

- Avoiding an up to one-month long period of the PSC President role being vacant if an election is immediately called, due to notice requirements for the open of nominations, notice of a potential ballot and the organisation of the ballot. This period of vacancy would significantly disrupt the committee's activities.
- Facilitating a more robust onboarding process for the PSC President for the benefit of the PSC. Since David is currently the Vice President – Coursework in the committee, he has met the members and has current understanding of the undertakings of the committee. This would allow normal functions of the PSC to resume sooner.
- David is very familiar with how the Guild functions having been the Vice President Activities for 2019.

Recommendation from Guild Council is sought for this appointment in line with clause 29(6) of the By-Laws, stating:

In the case of any casual vacancy the Guild Council may appoint a person to act in any Officer role until a permanent appointment is made.

Confidentiality:

Open

Election 2021 – Election mode

Action:

Guild Council is requested to provide feedback on the way that they would like the 2021 Curtin Student Guild Annual Elections to be conducted. This then will be used to inform a motion to be put to the June 2021 Guild Council meeting (the motion will be in the form of a request to the Returning Officer).

2020 Elections:

Due to circumstances surrounding Covid-19 and the Guild's budget situation in 2020, the Guild Council requested that the Returning Officer run in person voting using i-voting for the annual Guild Council elections. This provided the following advantages:

- Cost savings as counting is automated and ballot papers do not need to be printed.
- Minimal waste / consumption of paper (ballot papers and paper electoral rolls fill many boxes)
- Counting took less than an hour (as opposed to over a day with paper ballots).
- Can be readily adapted to remote voting, if necessary (eg in circumstances where students cannot attend campus at the time of the election due to a Covid-19 outbreak).

i-voting was conducted using ClubHQ as the polling location.

It is noted that Guild Council was not in favour of remote i-voting (ie from any location on any device) due to the potential for students to be pressured into voting by others. This includes 'standing over' someone while they vote.

Voting Method for 2021

The voting method immediately preceding 2020 was in person voting using paper ballots at one of two polling booths.

Options for 2021 include:

1. In person voting using paper ballots at one or more polling booths
2. In person i-voting at one or more polling booths
3. Remote i-voting (ie from any location or any device)

Guild council is requested to provide feedback on the preferred voting method for 2021. In doing so, it is requested to consider the potential impact of Covid-19.

If the election mode is in person voting, and there is a campus shut down during the polling period, how would Council like this handled?

Other Feedback

Other feedback around how the election is conducted is sought.

A debrief was conducted for the 2020 elections – the debrief report is attached and contains a number of recommendations / comments that are applicable to the 2021 elections.

A theme discussed by executive was low participation in the elections by voters and low diversity/numbers of candidates/parties compared to student elections elsewhere.

Confidentiality:

Open

Curtin Student Guild Annual Elections Debrief – 14 October 2020

Returning Officer (Peter Zaikos) Feedback

Selection of a replacement to fill an GC (Guild Councillor) vacancy

Currently the Student Guild (Guild Council) Regulations 2018 require that if any GC replacements are needed after the declaration of, for example, the 2020 election then the 2020 results (“the most recent”) would be used to determine succeeding replacements.

Assume that after the 2020 election, a replacement was required for a Councillor elected in 2019. The replacement’s (remaining) term of office would be well less than two years – about 14 months at most. Then if a subsequent replacement was required shortly afterwards for another GC elected in 2020, the earlier replacement would miss out on a longer time in office – up to as long as two years – which would go to the second-most-preferred countback candidate in the 2020 election.

It would be reasonable that if there is a second or subsequent resignation, now of an officer elected in 2020, the earlier replacement for the 2019 resignation would become the replacement for the 2020 resignation with their term now expiring in November 2022. Their place as the replacement for the 2019 resignation would be taken by the next-highest candidate still not ‘elected’ in the latest [2020] election.

For any combination of vacancies involving GCs elected in two successive elections, the principle should be that the higher-order countback selections from the latest election would always hold the longer of any differing remaining terms available.

As well, the replacement would have to accept the appointment and gender balance [AA] conditions would have to be met. However, if a non-AA OGC resigns, and other higher-placed non-AA candidates have been bypassed in earlier replacements to maintain gender balance, then they would be reconsidered in the order of selection.

Endorsement by Guild Clubs

The question of endorsement of candidates or groups by Guild Clubs was raised during the 2020 elections. Apparently the ‘Socialist Society’ already endorses the Left Action group and its candidates.

It appears that the Regulations do not specifically preclude clubs from endorsing candidates. But it would be subject to compliance with other obligations.

1. The act of endorsement by a club must not become “election misconduct” under the Regulations. Election misconduct is defined in the Student Guild (Tribunal) Regulations 2018, Regulation 3, Sub Clause (2).
2. There are also internal matters for a club to consider if it is to endorse a candidate or group. For example, it must:
 - not contravene the terms of its constitution,
 - ensure beforehand that the endorsement is democratically supported by a majority of its membership,

- specifically not use Guild-sourced monies or other Guild resources for campaigning, and
- not contravene any other Guild or University regulations or requirements of clubs not covered here.

Routine Guild Activities During Election Period

The Guild, as part of its obligations, routinely conducts events to engage students, to promote the role of the Guild and to receive feedback.

For example, Faculty Representatives hold such activities in order to properly represent Faculty students' views at Guild meetings.

However at election time, these can be perceived to be an opportunity for promotion by the incumbent of a candidate to succeed them.

Other candidates for that position might see that as an unfair advantage.

Consideration should be given to either:

- Preferably, scheduling such activities so they do not fall within either the campaigning week or the polling days, or
- Requiring personal invitations be sent to other candidates to attend and banning any form of campaigning and candidate promotion during the activity.

Lanyards for Campaigners

At the ECU elections, all campaigners must wear a lanyard so that they can be identified.

Compulsory Briefing

At ECU there is a compulsory briefing for candidates which Safer Communities attends.

Posters

Candidates should be required to maintain their posters (eg tape up if coming loose)

Election Forms and Submissions to the Returning Officer

Fillable PDFs would improve how the forms are filled out. As far as practicable, forms should be electronic.

There should be a standardised naming convention for forms/submissions that are submitted digitally (and we don't need 4MB photos!)

Voting for Womens Officer

Need to make clear on the voting screen that only women can vote for the women's officer and also give a verbal reminder as they register to vote. Probably best to put this role at the beginning for this reason.

Electronic Voting

Worked well. Minor formatting changes:

- 'birth month' to 'month of birth'
- 'birth year' to 'year of birth'

Feedback from Debrief Meeting 14 October 2020

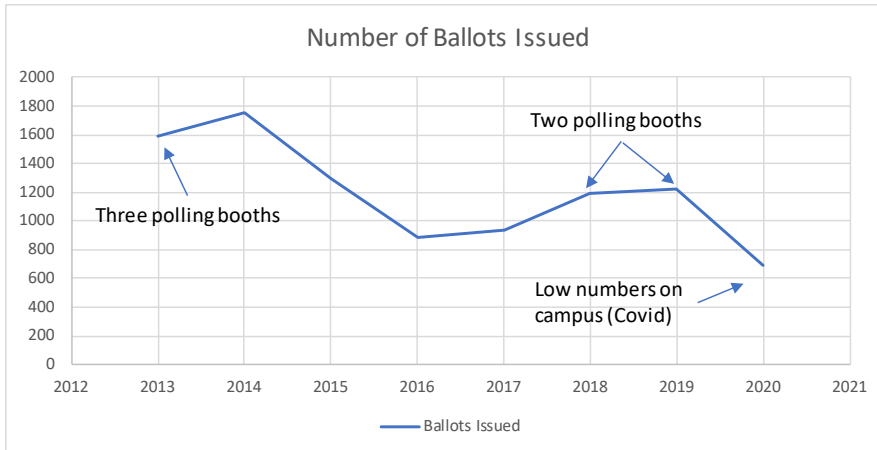
Comments were:

- A stall could be allocated to each party for the week prior to voting
- A second polling booth could be considered
- Posters at other campuses to advise of the postal voting option
- A postal vote could be done as a remote digital vote – may require a signed declaration or some other verification
- In booth electronic voting in Club HQ worked well as did the 'I voted' stickers
- A democracy BBQ could be held during the student free period
- The campaign/no campaign demarcation (gaffer tape) worked well
- Recycling of 'how to vote' flyers was good
- Rather than the Candidate being a separate self-contained publication, candidate material could be published on the web site as it becomes available
- Post-election media posts were good
- ANU have a lanyard that identifies a student as 'campaigners do not approach'
- Printing – more practical for candidates to do their own printing in the G-Mart. Staff can provide the paper and can do a check of the print count to ensure that the permitted number have been printed.
- There is an ongoing issue with some campaigners shepherding potential voters and aggressively intruding with other campaigners. This behaviour was reported to the Returning Officer. Potential actions could be:
 - Safer Communities to be more involved
 - Lanyards for campaigners and students as above
 - Compulsory briefing as above

Managing Director Analysis

Ballots issued:

	Ballots Issued
2013	1593
2014	1756
2015	1291
2016	883
2017	935
2018	1196
2019	1223
2020	694



From 2013 to 2020 there has been a single polling place except in 2018 and 2019 (two places) and 2013 (one full time and two part time polling places). We can see that:

- The number of ballots issued increased from 2013 to 2014 despite the reduction in polling places
- The number of ballots issued increased from 2017 to 2018 corresponding to the increase in polling places

**Student Guild of Curtin University
Representation Board - Meeting
#4 Thursday the 22nd of April 2021**

In Council Chambers (100.301)
Meeting started at 6:09pm

1. Acknowledgement of the Traditional Owners

“The Curtin Student Guild would like to pay our respect to the Aboriginal and Torres Strait Islander members of our community by acknowledging the traditional owners of the land on which the Bentley Campus is located, the Wadjuk people of the Nyungar Nation; and on our Kalgoorlie Campus, the Wongutha people of the North-Eastern Goldfields. We acknowledge and respect their continuing culture and the contribution they make to the life of this university, city and this region.”

2. Attendance

- 2.1. Members Present; Jesse Naylor Zambrano; Bridge Truell; Jason Kim; Lucy Rohl; Madison Ainsworth; Cristian Moreno; May Majimbi (online); Dax Jagoe; Cassidy Pemberton; Clare Metcalf; Chris MacFarlane; Isabel Mountain; Fang-Yu (Cherry) Chen;
- 2.2. Others Present; Manya Gupta (online); Bree Holmes (minute secretary), Andrew Cameron (Student Assist)
- 2.3. Apologies and Leave of Absence; Ali Rose Bolton
- 2.4. Absent; Shaniqua Cutinha; Michael Farrell

3. Disclosure of any potential or perceived Conflicts of Interest

None

4. Minutes of the Previous Meeting:

4.1. Previous Meeting Minutes:

Motion: That the Representation Board approves the minutes of the previous meeting, held on 18/03/2021 and 30/03/2021, as a true and accurate record of the proceedings.

Moved: Jason Kim
Seconded: Dax Jagoe
Motion result: carried

5. Matters Arising from the Minutes

None

6. Items Not for Discussion

None

7. Reports

1. President – as tabled.

Jesse discussed the ongoing education campaign. Teaching venues will return to full capacity for next semester although the Guild is unsure about return to in-person lectures.

It was noted that 1,700 responses to the Learning for Tomorrow Model survey had been received. Overall students were against the removal of lectures but in favour of additional digital resources if Curtin did not remove other in-person learning opportunities. The Guild was taking the survey feedback to the University to inform the next version of the model.

2. Vice President – Education. As tabled.

3. Faculty of Business and Law Representative. Mostly as tabled. Circulated the response to the Student Consultation Committee. There were meetings with heads of schools. There was a spreadsheet with all complaints/reports to make sure issues would be addressed and to report back.

It was noted that the survey was specific to ECON1000. There was a suggestion made that it should be for every faculty.

Feedback was requested on the Respectful Relationships portfolio.

ACTION: Dylan to report to Cassidy with updates on Respectful Relationships feedback

4. Faculty of Science and Engineering Representative. As tabled.

5. Faculty of Health Sciences Representative - Submitted.

Focus of integrating queer education into Health Sciences, starting with Psychology degree. Working with Dax and Bridge to create framework.

Working on interpersonal workshops and Health Fusion Challenge to work into that as well.

Motion - Motion to go in camera

Moved - Lucy Rohl

Second - Bridge Truell

In camera - no recording

Returned to meeting

Question regarding how Friend Match Making went in Health Sciences. From 20 group chats made, only two were active and planning to meet up. A feedback form was being completed on the success of this initiative.

6. Faculty of Humanities Representative. As tabled.
A point was clarified from Bridge's report; met with Secretary, not President.
7. Student Assist - as tabled. Andrew Cameron standing in for Jo-Ann Naidu.
8. International Students Committee President. As tabled.
9. Postgraduate Students Committee President. As tabled.
10. Queer Officer. As tabled. Highlighted upcoming Powerpoint Party on May 5.
It was noted that the Equity Collective process had commenced.
11. Women's Officer. As tabled. Discussed NUS providing opportunity for trauma management support training. Cassidy would be undertaking training and had reached out to Dax and Cristian to take the module because the Queer and International communities were frequently impacted.

Investigating criticism of the Respectful Relationships module and looking at which staff to contact.
Next meeting on this May 6.
12. First Nations Officer - Vacant
Discussion on finding a replacement. The Guild President discussed meeting with cultural advisor to see if the Guild was meeting the requirements of First Nations students. Workshop planned to develop and potentially restructure the role.

Discussed compulsory cultural awareness training for Guild staff and representatives. Hopefully that could be carried out at the start of next semester.
13. Accessibility Officer - As tabled.
14. Higher Education Developments - Submitted.
15. Chair of Representation Board report.

The Chair discussed his involvement with a move toward the implementation of Sustainable Development Goals.

Motion: That the Representation Board notes the reports

Moved: Clare Metcalf

Seconded: Lucy Rohl

Motion result: Carried

8. Items for Discussion and Resolution

8.1 Improved Sex Education in WA

CW: Sexual assault/sexual harassment

Motion: That the Curtin Student Guild acknowledges the need for mandatory and improved sex education in WA educational institutions, especially beginning at lower year levels, and circulates the attached petition calling the Western Australia government to act on this.

Cassidy - A student from UWA reached out, doing similar modules. Recent Government modules on consent have missed the mark. Last two or three months of media attention on sexual assault, need more focus now. Respectful Relationships module is lacking. This is becoming a defining moment and big role for one portfolio to undertake.

Moved: Cassidy Pemberton

Seconded: Bridge Truell

Motion result: carried

9. General Business

9.1 Continued discussion on Safety and Sexual Assault Awareness

It was reported that the Women's collective had now been established but Cassidy was unsure how much members could assist with. Cassidy said it had been taxing over past months as the issues of safety and sexual assault was a multifaceted, complicated issue.

Cassidy reported on a public speaking event and survey that was conducted about feeling safe at night. It was noted that there was some safety infrastructure in place and that people might not be aware of what was available.

There was a discussion about speaking with Chris Hall from Safer Communities again to see what was available.

Dax mention the Equity Collective Constitution had guidelines for limitations on collective members.

It was noted that the Women's Collective had six members whereas the Queer Collective had received only three nominations.

The Solidarity Sit-In event in collaboration with UWA was discussed.

It was noted that the National Student Safety survey was coming up for all Australian universities in September. 10,000 students would be randomly selected to participate. Recommended actions would be provided for Women's Officers and Guild representatives. It was possible to get individual reports for each campus.

There was feedback from International students that campus was very dark after 6pm and isolated. It was noted that ISC was happy to help with visibility campaign.

ACTION: Create a report for safety on campus following on from previous motion last year. Find previous motion for details, report never completed.

9.2 - Solidarity with Myanmar

Acknowledged motion from last Representation Board had not been done.

ACTION: Committing to share solidarity post within the next week

9.3 - Following up other outstanding items

Discussion to get ISC full access for student services for international students, for scholarships and other support.

Discussion on previous motion to changing Representation Board to focus on actual issues rather than just reporting on previous actions.

Discussion on increased support for Women's Department on sexual assault awareness month. In progress in line with tonight's communications.

ISC President reported that he was attending meetings with Jo-Ann of Student Assist to create a strategy for how to approach issues with the University on behalf of international students.

9.4 - Submission of agenda items

A concern was raised that report submissions were written in the agenda as being submitted late. It was noted that the one week deadline was artificial and that reports only needed to be actually sent three days before the meeting.

ACTION - Amend agenda and remove the word 'Late' against reports before being approved.

9.5 International Students

Motion: Requests to go in camera.

Moved: Cristian Moreno

Second: Cassidy Pemberton

Motion result: Carried

Went into camera - left room, no recording

Returned

There was a discussion about UWA strategy with counsellors, using psychology students to provide assistance for students.

The role and responsibilities of Curtin Counselling were discussed. It was noted that there were specific crisis interventions for mental health issues, hotlines and other platforms.

9.6 - How Australia deals with International students

There was a discussion about information received from the peak representative body for international students in Australia. A submissions process is underway to look at the way Australia manages international students and examine broader structural issues. It was noted that the ISC would collaborate and provide feedback.

It was raised that if international students were overseas but studying in Australia, there was no special consideration for getting into Australia with current restrictions

ACTION - Jesse to send information about international student submissions process to Crisitian

The meeting officially closed at 7:09pm

10. Next Meeting

The next ordinary meeting of the Representation Board is Thursday, the 20th of May at 6pm to be held at Council Chambers.

Documents and motions are to be submitted no later than 4:30pm on Thursday the 13th of May to secretary@guild.curtin.edu.au



Student Guild of Curtin University

Executive Committee

Meeting #10

Held at 10:30am on Thursday the 22nd of April 2021

Location: Online

MINUTES

Meeting opens at 10:41am.

1. Acknowledgement of the Traditional Owners:

“The Curtin Student Guild would like to pay our respect to the Aboriginal and Torres Strait Islander members of our community by acknowledging the traditional owners of the land on which the Bentley Campus is located, the Wadjuk people of the Nyungar Nation; and on our Kalgoorlie Campus, the Wongutha people of the North-Eastern Goldfields. We acknowledge and respect their continuing culture and the contribution they make to the life of this university, city and this region.”

2. Attendance:

- a. Members Present; Lachy, Bridge, Jesse, Fatma
b. Others Present; May
c. Apologies and Leave of Absence;
d. Absent; Dylan, Cristian

3. Disclosure of any potential or perceived Conflicts of Interest

4. Minutes of the Previous Meeting: EC#15/2021

- a. Previous Meeting Minutes

Motion: That the Guild Executive Committee approves the Minutes of the Meeting on the 4/3/2021, 11/3/2021, 18/3/2021, 1/4/2021 and 15/4/2021 as a true and accurate record of the proceedings at that meeting.

Moved: Fatma Sehic (Secretary)

Seconded:

The exec decided to distribute this as a circular resolution in order to provide more time to read the minutes and have them confirmed before the Guild Council document deadline.

5. Matters Arising from the Minutes:

- a. Action List

Table with 4 columns: #, Member, Item, Notes. Row 1: 1, Jesse, Managing Directions Contract: speak to Nika, Jesse has spoken to Nika and sent the required email to David. Row 2: 2, Jesse, Academic misconduct document: prepare a response as to whether the Guild endorses the document by Tuesday 20/4, Done.

3	Jesse	Parking campaign: action points to raise about the parking system with the uni	Not done.
4	Jesse	Drug and alcohol policy: Jesse to follow up with David on next steps	Not done.
5	Bridge	Curtin counselling: get update from Jo Ann on any communications about Curtin Counselling and funding	Bridge has arranged a meeting to get updates from Jo-Ann.
6	Bridge	SES: ask Maryanne to summarise key points from Student Experience Survey results and present them at higher ed	Not done.
7	Bridge	Blended learning: organise consultation with specific groups/demographics	Done.
8	Bridge	Blended leaning: head kick reps to share survey	Done.
9	Lachy	Clubs: make a draft document to ban clubs from selling multi-national marketing publications	Not done.
10	Lachy	Clubs: find out if club lockers are happening	Not done.
11	Fatma	Trello: create Trello guide for exec	Not done.
12	Fatma	Support for clubs' officer: schedule a date to revisit action	Done
13	Fatma	Commercial Services: plan and schedule meetings	Not done.
14	Fatma	Public Google drive: organise for 2021 RB and GC minutes and recordings to be uploaded	Not done.
15	Fatma	Blended learning: schedule meeting for Bridge, May and Jesse to look at survey data	Done.
16	Fatma	Exec committee: print action list and put on office wall	Done.
17	Fatma	Admin: give May access to the exec shared calendar	Done.
18	Fatma	Admin: create calendar invite for morning check ins	Done.
19	Fatma	Exec committee: set up Lachy and Fatma with a Google form	Done.
20	Fatma	Exec committee: think of a more efficient way of doing reports	Not done.
20	Fatma	First Nations department: 1. Arrange cultural sensitivity and awareness training for reps and staff 2. Meet with Boorda Wongi group to find out what First Nations students' suggestions for how we can make the Guild more inclusive for these students. 3. Make a plan based on the feedback	Not done.
21	Fatma	Parking campaign: make a long term plan for making steady progress	Not done.
21	Dylan	Parking campaign: make a long term plan for making steady progress	Not done.

6. Significant Items

a. Guild Executive Standing Invites Verbal Reports

- i. *International Student Committee President;
- ii. *Postgraduate Student Committee President;

May mentions that she's been trying to have a very personalised onboarding for new PSC members to encourage more consistent engagement throughout the year.

She was at blended learning taskforce and describes that the meeting has become quite antagonistic for student reps.

iii. *Chair Of the Representation Board;

b. Club Renewals

No clubs for to consider for renewal at this meeting.

c. Raghav Choudhary Election Certificate Suggestion – Jesse

The exec discusses having certificates for candidates in the election.

ACTION Fatma to speak to David about how to arrange this

d. AGM – Jesse

This is being organised.

ACTION Fatma to catch up on the emails the AGM

e. David's Contract – Jesse

Jesse has sent David an official letter asking if he would like to request reappointment. David has indicated that he would.

Jesse now needs to proceed with consultation with stakeholders to collect feedback on David's management and performance. She aims to have consultation completed and the exec consulted in time for a submission to be made for the May Guild Council.

f. Responsibilities To Be Delegated To Professional Staff – Jesse

The exec will be meeting with David tomorrow to discuss working more effectively as a team.

g. Drug and alcohol policy for Guild staff – Jesse

The exec have the power to approve changes/the creation of policy, but we require a submission from David to inform this.

ACTION Jesse to follow up with David about whether he will be making a submission.

h. JCLA x Guild project – Bridge

The exec discuss this and expresses that we don't have the capacity to work on developing and facilitating this project any time in the near future.

i. Properties Sustainable Development Goals (SDG) workshop – Bridge

Bridge attend this workshop and talked about Students as Partners and the Guild. He notes that that the SDG that was unanimously identified by students as the worst performing by Curtin was quality education.

Hopefully new student initiatives will arise from this workshop.

Bridge informs the exec that the organisers of the workshop mentioned potentially holding one for the Guild reps.

ACTION Bridge to organise a workshop for the reps

j. 2020 Student Experience Survey Results – Bridge

k. Sustainability Projects – Fatma

Fatma talks about a recycling initiative that they Guild can get involved in to continue our activities in the sustainability space.

l. Guild Executive Verbal Reports

i. President;

Jesse has been focusing mostly on blended learning, including communications with the VC, campaign planning and campaign execution, as well as responding to emails

ii. Vice President – Education;

Bridge has been focusing on getting the survey report completed.

iii. Vice President – Activities;

Lachy's power cut out, so he was unable to deliver a report to this meeting.

iv. Secretary;

Fatma has been focusing on onboarding PSC and FYC reps and fixing issues with ISC. She has also been working on her general admin tasks.

EC#16/2021

Motion: That the Guild Executive Committee notes the verbal reports given by the members present.

Moved: Fatma Sehic (Secretary)

Seconded: [Bridge Truell](#)

7. General Business

8. Next Meeting

The next meeting of the Executive Committee will be held on Thursday 29th of April 2021 at 10:30am in the Bridge.

[Meeting closed at 11:51am.](#)



Student Guild of Curtin University

Executive Committee

Meeting #11

To be held at 10:30am on Thursday the 29th of April 2021

Location: Online

MINUTES

1. Acknowledgement of the Traditional Owners:

“The Curtin Student Guild would like to pay our respect to the Aboriginal and Torres Strait Islander members of our community by acknowledging the traditional owners of the land on which the Bentley Campus is located, the Wadjuk people of the Nyungar Nation; and on our Kalgoorlie Campus, the Wongutha people of the North-Eastern Goldfields. We acknowledge and respect their continuing culture and the contribution they make to the life of this university, city and this region.”

2. Attendance:

- a. Members Present; Jesse, Dylan, Bridge, Lachy, Fatma
- b. Others Present;
- c. Apologies and Leave of Absence;
- d. Absent; May, Cristian

3. Disclosure of any potential or perceived Conflicts of Interest

4. Minutes of the Previous Meeting: **EC#17/2021**

- a. Previous Meeting Minutes

Motion: That the Guild Executive Committee approves the Minutes of the Meeting on 22/4/2021 as a true and accurate record of the proceedings at that meeting.

Moved: Fatma Sehic (Secretary)

Seconded:

The motion was not moved at this meeting.

5. Matters Arising from the Minutes:

- a. Action List

The action list has been updated and will be distributed with the next agenda.

6. Significant Items

- a. Guild Executive Verbal Reports
 - i. President;

Jesse had a Students as Partners meeting which was quite positive.

Closing off ends about the blended learning campaign. Stalls will be going out next week.

Had a meeting about the academic misconduct policy.

A solidarity post about the conflict in Myanmar will be going out today.

She also has been working on the Managing Director's contract.

ii. Vice President – Education;

Has been attending meetings about the COVID meetings.

Bridge has been spending a majority of the time working on the report.

He has also been attending a few meetings, including meeting the central first year equity officer (that's not the official title) for health sciences.

Will be meeting with Lachy to talk with CSLS (Curtin Student Law Society)

Jesse and Bridge discuss some aspects of the structure of the report.

iii. Vice President – Activities;

Has been communicating to clubs to cancel events for this week and is not confirming events until they can confirm what future

Organised catering and space for the VC visit.

Lachy notes that he hates working from home.

Jesse asks if it has been communicating to clubs where they can go to for help cancelling their events.

iv. Secretary;

Doing normal secretary things like preparing agendas, sending out invites, liaising with reps, checking and following up with timesheets and the like. She has also been continuing to onboard the PSC and FYC representative and sorting out ISC nominations.

Dylan asks about when the committee and collective nominations again. Fatma responds that she and some reps have been reaching out to students to connect with students interested in joining the committee.

Dylan asks about the First Nations department and the progress on filling the role. Jesse responds that she will take the lead on this project.

v. *International Student Committee President;

vi. *Postgraduate Student Committee President;

vii. *Chair Of the Representation Board;

Followed up with Maryanne about keeping reports and minutes and she has said she will do it by the end of the week.

Dylan has been involved with the discussion around the uni trying to work towards the UN's SDGs.

EC#18/2021

Motion: That the Guild Executive Committee notes the verbal reports given by the members present.

Moved: Fatma Sehic (Secretary)

Seconded: Bridge Truell

b. PSC President Resignation

May has expressed she would like to resign from her role as PSC President. Jesse spoke with her to see if the exec could alleviate her workload. May maintains her decision.

May will be assisting in onboarding a new rep for this role.

The exec discusses ways to keep reps engaged with the Guild.

c. Town Hall

Bree expressed that this space might not be the best platform to convey the information and engage with students.

Bridge and Lachy express agreement with this.

The exec discusses this being provided as a video rather than a live stream.

d. Club Renewals

There is no dissent to renewing any of the clubs.

7. General Business

8. Next Meeting

The next meeting of the Executive Committee will be held on Thursday 6th of May 2021 at 10am in the Bridge.

Meeting closed at 12:17am.