



## Student Guild of Curtin University

52<sup>nd</sup> Guild Council – Meeting #5

Held Thursday 27<sup>th</sup> of May 2021

Room 100.301  
Minutes  
Meeting opened at 6pm

### 1. Acknowledgement of the Traditional Owners

*“The Curtin Student Guild would like to pay our respect to the Aboriginal and Torres Strait Islander members of our community by acknowledging the traditional owners of the land on which the Bentley Campus is located, the Wadjuk people of the Nyungar Nation; and on our Kalgoorlie Campus, the Wongutha people of the North-Eastern Goldfields. We acknowledge and respect their continuing culture and the contribution they make to the life of this university, city and this region.”*

### 2. Attendance

- 2.1. Members Present; Jesse Naylor Zambrano, Bridge Truell, Dylan Botica, Clare Metcalf, Lucy Rohl, Fatma Sehic, Rachel Taylor, Jason Kim (online), Shannon Chong, Min Dee Chia (online), Luke Brosnan, Robert Vusak
- 2.2. Others Present; Keturah Mudhan (Minute Secretary), David Luketina (Managing Director), David Jorritsma
- 2.3. Apologies and Leave of Absence; Lachlan Lee, Chris Grant
- 2.4. Absent; Julia Khen,

### 3. Disclosure of any potential or perceived Conflicts of Interest. It was noted that there were possible conflicts of interest due to election agenda items.

### 4. Minutes of the Previous Meeting:

#### **Resolved GC 17 - 21**

Motion: That the Guild Council approves the minutes of the previous meeting held on the 29/04/2021, as a true and accurate record of proceedings at that meeting.

Dylan Botica stated that the minutes of the Guild Council meetings should indicate if comments were made by people who were present at the meeting, or by people not present at the meeting.

Moved: Fatma Sehic (Secretary)  
Seconded: Rachel Taylor  
Carried

### 5. Matters Arising from the Minutes None

### 6. Reports

- 6.1. President. Submitted. Dylan Botica asked if Jesse Naylor Zambrano was sitting on the Activation Working Group. Jesse reported that she was asked to sit on the working group and that Lachlan Lee was attending. Dylan enquired about the convening of the Commercial Operations Committee. Fatma Sehic noted that it was not on the current schedule of meetings. Fatma said she would amend the schedule.

- 6.2. Vice President – Education. Submitted. Dylan Botica asked for context around the University's decision to alter self-certification assessment extension. Bridge Truell clarified that this was primarily due to difficulties as a result of COVID restrictions and lockdowns, as well as abuse of the system by students. Rachel Taylor enquired about the definitions of the self-certification. Bridge clarified that this measure was introduced last year and was for 5-day extensions for assessments without a medical documentation. There was a correction to the submitted report. Bridge clarified that Rindala Hadzic was actually a part of the Central Student Success team and not part of the Faculty of Health Sciences as stated in their report.
- 6.3. Vice President – Activities. On Leave. Dylan enquired about the protocol for submitting reports to Guild Council while on leave as he felt that there was a requirement in the regulations to do so.
- 6.4. Secretary. Submitted. Clare Metcalf enquired about the nature of core executive meetings. Fatma clarified the make-up of the core executive team. There was a discussion about what these meetings covered and it was noted that no decisions are made at these meetings. There was discussion about why there were so few first year students on the First Year Committee. Guild Council was informed that it was difficult to get a complete committee, and the formal nominations process could be intimidating for students and deter them from participating. There was discussion about late reports. Fatma had contacted those who submitted late reports in an effort to assist them with submitting their reports on time. There were questions and discussion about changes to the regulations that had not yet been approved by the University Council. David Luketina clarified that the changes were submitted to University Council but they did not have their equivalent of Legal Committee formed at the time. David stated that subsequently additional issues regarding the regulations were raised by the returning officer of the elections and so the changes were pulled from University Council by the Secretary. Clare enquired about how that decision was made and how it was reported to and recorded at Guild Council. Jesse noted that the clarification would need to be sought from previous Guild Council minutes. Jason Kim asked about cost quotes for WASM outlined in Fatma's report. Fatma clarified that the quotes are for the WASM refurbishments but need to be approved first before work proceeded.
- 6.5. Managing Director. Excluded for confidentiality reasons.

Clare Metcalf requested that the Executive and Managing Director noted at the end of their reports how they used the powers delegated to them from Guild Council. David Luketina clarified that all powers resided with Guild Council and decisions can only be made under delegated powers. Numerous decisions were made daily by the Managing Director and Executive and every financial decision made was made under a delegated authority. David noted that every financial decision was recorded via an internal approvals process and that transactions could number in the tens of thousands on an annual basis. The Guild's auditors had oversight of these records. There was discussion about whether and which financial transactions should be listed and submitted to the Guild Council. There was general discussion around submitting reports to the Representation Board and Guild Council.

Motion: That the Guild Council approves the reports.

Moved: Fatma Sehic (Secretary)

Seconded: Rachel Taylor

Carried .

7. Business on Notice

7.1. Bookmark Café Compensation

**Resolved GC 19 - 21**

Motion: That subject to, and in accordance with any recommendations by Finance and Risk Committee, the Guild Council accepts the compensation offer from Curtin University for the impact of library renovations on Bookmark Café sales and approves the President to sign the Deed of Settlement and Release and associated documentation.

Jesse Naylor Zambrano noted the closing and construction of Guild Cafe Library had affected operations and that David Luketina had negotiated compensation in the form of rent relief. David noted that the compensation fully covered the negative effects on the café operations. Shannon Chong confirmed that the Finance and Risk committee recommended that this motion be passed without amendments. Rachel Taylor asked if compensation could be extended if needed and David confirmed that this was included in the agreement. It was noted that details about rent and compensation were confidential.

Moved: Jesse Naylor Zambrano

Seconded: Fatma Sehic

Carried

7.2. ISC Restructure

Motion: That the Guild Council approves the proposed changes to the International Students Committee constitution and that the changes be effective immediately.

Moved: Jesse Naylor Zambrano

Seconded: Fatma Sehic

Motion not passed

Jesse noted that this change was advocated by Cristian Moreno to assist in the advocacy for international students. The Chair was asked by Clare Metcalf to move the motion out of order on the basis that changes to the constitution had to be recommended by the legal committee before being approved by Guild Council. David Luketina noted that Fatma queried this with him and he advised that he was of the understanding the regulations and by-laws had to go through legal committee but changes to the constitution did not. David noted that if changes to constitutions have to be recommended by legal committee, he advised Fatma incorrectly. The Chair ruled this motion out of order but noted that the motion could return to Guild Council once it had been recommended by the Legal Committee.

### 7.3. Elections for Casual Vacancies

Motion: That the Guild Council recommends that, as general practice, an election not be conducted for a casual vacancy of an office bearer when:

- An acting office bearer has been appointed, and
- If an election was to be held as soon as practicable, the newly elected office bearer would have 4 or less months occupying the role.

Moved: Fatma Sehic

Seconded: Jesse Naylor Zambrano

Motion not passed

There was discussion about the requirement of holding elections for vacancies with Dylan noting the importance of elections versus appointments . There was discussion about how the Council could be assured that an appointee had the appropriate skills. The committee discussed the wider issue of committee vacancies and the process required to fill those positions.

Clare proposed an amendment to the motion noting that current amendment would leave PSC without a president for 6 months.

**Amendment:** That the Guild Council recommends that, as general practice, an election not be conducted for a casual vacancy of an office bearer when:

- An acting office bearer has been appointed; and <sup>[1]</sup><sub>[SEP]</sub>
- The dates of the earliest possible election would conflict with an annual election (defined as from the opening of nominations to the close of the ballot); or
- If an election was to be held as soon as practicable, the newly elected office bearer would have less than 1 month occupying the role. <sup>[1]</sup><sub>[SEP]</sub>

#### **Background:**

If we adopted a policy of withholding an election when that elected officer would have 4 months or less to the term this would result in the PSC being without an elected President for 6 months, which is half the term.

4 months is significant amount of the term (1/3) and it would be worth having an elected President during that time.

Adopting this policy would have a negative outcome in this instance and the precedent set would likely cause negative outcomes in future instances.

If the motion passes with this amendment, then it will set a guideline for filling future casual vacancies in accordance with the by-laws.

#### **Resolved GC 20 - 21**

Moved: Clare Metcalf

Seconded: Dylan Botica

Carried

### 7.4 Appointment of PSC President

Motion: That the Guild Council recommends David Jorritsma to be appointed to the position of Acting PSC President.

Moved: Fatma Sehic

Seconded: Jesse Naylor Zambrano

Meeting moves in camera

Meeting resumes

**Amended Motion:** That the Guild Council appoints David Jorritsma to the position of Acting PSC President.

**Resolved GC 21- 21**

Moved: Fatma Sehic

Seconded: Jesse Naylor Zambrano

Carried

8 Items for Discussion

8.1 Election Mode 2021

There was a discussion about election options. Points raised included the requirement for students to come to campus, security risks with online voting, barriers associated with postal voting, locations of on-campus polling stations, and sustainability of electronic vs paper voting systems. David Luketina said that using Club HQ allowed for direct internet access rather than Wi-Fi for enhanced security. There was discussion about having a lanyard or other system or for those who did not want any campaigners to approach them. David noted that the voting dates must be approved by the RO.

8.2 Lucy Rohl raised the removal of office of Guild Councillor Julia Khan who had been recorded absent from three meetings without apology.

9 Minutes of Committees Reporting to the Guild Council

9.1 Representation Board – Meetings held on 22/04/2021

9.2 Executive Committee – Meetings held on 22/04/2021 and 29/04/2021

**Resolved GC 22 - 21**

Motion: That the Guild Council notes the minutes of the boards and committees en bloc.

Moved: Clare Metcalf

Seconded: Rachel Taylor

Carried

Dylan noted that the executive committee minutes should describe what was discussed in general. Clare requested that delegated powers were to be reported in the Executive Committee reports. Jason requested that the reports of the Representation Board be included in the Guild Council agenda.

10 General Business

11 Meeting closed 8.18pm

12 Next Meeting

The next ordinary meeting of the Guild Council is Thursday, 24<sup>th</sup> of June at 10am to be held at

Council Chambers (100.301). Documents and motions are to be submitted no later than 4:30pm on Thursday 17<sup>th</sup> of June to [secretary@guild.curtin.edu.au](mailto:secretary@guild.curtin.edu.au)