



## Student Guild of Curtin University

52<sup>nd</sup> Guild Council – Meeting #6

Thursday 24 June 2021

Meeting opened 10.05am

### AGENDA

1. Acknowledgement of the Traditional Owners

*“The Curtin Student Guild would like to pay our respect to the Aboriginal and Torres Strait Islander members of our community by acknowledging the traditional owners of the land on which the Bentley Campus is located, the Wadjuk people of the Nyungar Nation; and on our Kalgoorlie Campus, the Wongutha people of the North-Eastern Goldfields. We acknowledge and respect their continuing culture and the contribution they make to the life of this university, city and this region.”*

2. Attendance

- 2.1. Members Present; Jesse Naylor Zambrano, Bridge Truell; Luke Brosnan; Clare Metcalf; Shannon Chong (online); Dylan Botica; Lucy Rohl; Rachel Taylor; Harry Brooking; Robert Vusak (arrived 10.15am)
- 2.2. Others Present; Maryanne Shaddick (Minute Secretary) David Luketina; (Managing Director)
- 2.3. Apologies and Leave of Absence; Lachlan Lee; Jason Kim; Min Dee Chia
- 2.4. Absent; Chris Grant

3. Disclosure of any potential or perceived Conflicts of Interest.

The Managing Director noted item 7.1. Jesse Naylor Zambrano noted item 7.4. Dylan Botica raised item 7.9, however it was noted that the elections were not a material conflict.

4. Minutes of the Previous Meeting

Motion: That the Guild Council approves the minutes of the previous meeting held on the 27/05/2021, as a true and accurate record of proceedings at that meeting.

#### **GC 23-21**

Moved: Clare Metcalf

Seconded: Rachel Taylor

Carried subject to the following corrections:

- The removal of Julia Khen from Guild Council be noted under Items for Discussion
- Item 7.4 be updated to reflect the amended motion.
- Take out a note in italics regarding clarification regarding item 7.4

Dylan Botica clarified the intent of comments relating to item 9.2

5. Matters Arising from the Minutes. None noted
6. Reports
  - 6.1. President – Submitted. Jesse Naylor Zambrano updated the committee about the scheduled Curtin Senior Executive Team (SET) meeting to discuss the Learning for Tomorrow proposal. Jesse advised that the changes to the proposal would be available to all students. In addition Jesse noted that the semester two timetable had been released. Lectures were being renamed Large Group Collaborative Sessions. They would be more interactive. As part of Jesse's involvement with the Bentley Campus Activation Working Group, the Guild secured a \$20k grant for clubs. \$15K would be available for club event grants in first 4 weeks of semester two. Jesse noted that the Room Booking issue had been raised with the VC. Jesse provided an update on the responses from the Tuition Free survey update and reported that the VC said senior staff were reluctant to make additional changes. The committee was informed that the Guild was advocating for a return of the Tuition Free week and that the changes were not meeting the goals as set out when introduced. The committee was told that Curtin Counselling wait time was 4 weeks and that new staff were being recruited. Dylan Botica sought clarification about some of Jesse's KPIs and there was a query about numbering in the President's her report.
  - 6.2. Vice President – Education – Submitted
    - 6.2.1. KPI Review. There were no questions.
  - 6.3. Vice President – Activities – Submitted
  - 6.4. KPI Review. A question was asked about what UHSC was and the outcome of Red Bull meeting. Bridge Truell said UHSC was the University Health Safety Committee. There was a query regarding the completion of KPIs.
  - 6.5. Secretary – Submitted. The committee was informed that the Commercial Services meeting and First Year meeting were held. The Commercial Services committee meetings had been scheduled for the rest of year. Legal Committee meetings would take place as needed. Discussion about level of detail in the Executive Committee minutes.
    - 6.5.1. KPI Review
  - 6.6. Managing Director – Excluded for confidentiality reasons

Motion: That the Guild Council approves the reports.

#### **GC 24-21**

Moved: Fatma Sehic (Secretary)

Seconded: Clare.

Carried

7. Business on Notice
  - 7.1. Managing Director's Contract

#### **GC 25-21**

Motion: That the Guild Council offers the Managing Director a new employment contract, pending the terms and conditions of the new contract

In camera. 10.23am

Recording recommences 10.45am

Moved: Jesse Naylor Zambrano  
Seconded: Dylan Botica  
Carried

## 7.2. Finance Policy Review

### **GC 26-21**

Motion: The Guild Council, upon the recommendation of the Finance and Risk Committee, approves:

- The revised Budget Policy
- The revised Expenditure and Assets Policy

Moved: Fatma Sehic (Secretary)  
Seconded: Jesse Naylor Zambrano (President)  
Carried

David Luketina noted the track changes on the document provided to the Guild Council.

## 7.3. Risk Management Policy Review

### **GC 27-21**

Motion: The Guild Council, upon the recommendation of the Finance and Risk Committee, approves the continuation of the current Risk Management Policy with the next review date to be amended to 31 May 2022.

Moved: Fatma Sehic (Secretary)  
Seconded: Jesse Naylor Zambrano (President)  
Carried

David Luketina noted that this policy had not been amended for a couple of years and that the format seemed to be generally well accepted.

## 7.4. Delegations

- 7.4.1. Alteration of Delegated Power 6.13
- 7.4.2. Alteration of Delegated Power 6.14
- 7.4.3. Alteration of Delegated Power 6.17
- 7.4.4. Revocation of Delegated Power 6.11
- 7.4.5. Revocation of Delegated Power 10.8 and 10.9
- 7.4.6. Alteration of Delegated Power 6.5
- 7.4.7. Alteration of Delegated Power 2.1
- 7.4.8. Alteration of Delegated Power 8.1
- 7.4.9. Alteration of Delegated Power 8.2
- 7.4.10. Alteration of Delegated Power 8.3
- 7.4.11. Alteration of Delegated Power 8.9

Motion That the Guild Council approves the changes to delegations en bloc.

### **GC 28-21**

Moved: Dylan Botica  
Seconded: Rachel Taylor  
Carried

Dylan Botica said that if anyone has a problem with an individual delegation it could be removed.

Clare Metcalf said the motion was moved by an absolute majority and for committee members to ask questions if they did not understand.

Fatma clarified the process of approving the procedural motion.

#### 7.5. ISC Constitution

##### **GC 29-21**

Motion: The Guild Council, on recommendation of the Legal Committee, approves the proposed changes to the International Students Committee Constitution

Moved: Fatma Sehic

Seconded: Jesse Naylor Zambrano

Carried

Fatma Sehic noted that the motion was previously ruled out of order in last Guild Council. It was submitted to the Legal Committee and there was one minor change.

#### 7.6. FAR Constitution

Motion: The Guild Council approves the proposed changes to the Finance and Risk Committee Constitution.

Moved: Fatma Sehic

Seconded: Jesse Naylor Zambrano

The Chair Lucy Rohl moved the motion out of order as it had not passed through the Legal Committee

Fatma Sehic moved dissent from the Chair.

Dylan Botica took over as Chair during this section of the meeting.

It was noted that the mover must have an alternative ruling.

Fatma Sehic said that in the previous meeting where the Chair moved a motion out of order on the same basis that constitutions formed part of the Guild Statute Book and changes to the Statute Books must go via Legal Committee. However, according to the Statute Book and the Student Guild (Regulations) 2018, constitutions do not form part of the Statute Book. As such, changes to constitutions do not need to go via Legal Committee.

Lucy Rohl queried why there was not a motion to dissent from the Chair at the previous meeting. She noted that there had been no subsequent feedback and no briefing from the Secretary. Lucy Rohl said it was best practice to go through the Legal Committee. Trying to find ways around doing so was not best practice.

A vote was carried out by secret ballot.

The original ruling by the Chair that the motion was out of order stood.

Lucy Rohl resumed as Chair

## 7.7. Student Guild (Election and Referenda) Regulations 2018

### **GC 30-21**

Motion: The Guild Council recommends that Legal Committee commences the drafting of amendments for the Student Guild (Election and Referenda) Regulations 2018, to be presented for approval at the July Guild Council meeting.

Moved: Fatma Sehic

Seconded: Jesse Naylor Zambrano

Carried

Fatma Sehic said that the changes to the Regulations should be presented to Guild Council for approval after being recommended by the Legal Committee. It was noted there was a different process for by-laws.

## 7.8. Constitution Changes

### **GC 31-21**

Motion: The Guild Council approves the addition of the clause:

“Any substantive changes to this constitution must come to Guild Council through the recommendation of the Legal Committee.”

into clause 1.1. ‘Establishment of the constitutions of the following committees’:

- Finance and Risk Committee
- Legal Committee
- Representation Board
- Kalgoorlie Branch
- Activities Committee
- Executive Committee
- Commercial Services

Moved: Fatma Sehic

Seconded: Jesse Naylor Zambrano

Carried

Fatma Sehic requested an amendment to add Commercial Services to the list. Jesse Naylor Zambrano was amenable. Jesse Naylor Zambrano noted that this motion came about from the last Guild Council meeting. Dylan Botica queried whether the motion was redundant. There was discussion about the motion and whether the ruling of the Chair was based on precedent and whether the decision of the Chair could change in future. It was noted that committee constitutions were not part of the Statute Book.

Clare Metcalf said she would like to see ISC and PSA added to this list. Jesse said the committees listed in the motion could make or recommend decisions to Guild Council while ISC and PSA did not generally make recommendations to Guild Council. Chair Lucy Rohl asked Fatma Sehic if she was amenable to add those committees. Fatma Sehic said she was not amenable. Jesse Naylor Zambrano was not amenable.

## 7.9. Election Mode 2021

### **GC 32-21**

Motion: Guild Council requests that the Returning Officer for the 2021 Curtin Student Guild Annual

Elections ensures that:

- There be two polling locations – one being Club HQ
- Voting at the polling locations to be in person using i-voting (electronic voting)
- Some paper ballots to be available at polling locations for accessibility purposes
- The postal voting application process be streamlined to ensure ease of access. That there be a suitable delay between applying and voting.
- Election notification to include OCC (Curtin Official Communication Channel)
- Arrangements be made to allow students to indicate that they do not want to be approached by campaigners
- In the first week of campaigning there be stalls where students can approach

campaigners and ask questions on their own terms.

Moved: Jesse Naylor Zambrano (President) Seconded:  
Fatma Sehic (Secretary)  
Carried

Jesse noted that this issue was raised at the last Guild Council meeting. Fatma noted an action item. Rachel Taylor asked for clarification about week one of campaigning. Jesse Naylor Zambrano said there were two weeks of campaigning allowed. The first week was normally online. Dylan Botica said in person campaigning could be in first week and there were restrictions about where campaigning could take place. Rachel Taylor asked for additional clarification. Fatma said these were recommendations to the Returning Officer (RO). How the recommendations were implemented was mainly the decision of the RO. Rob Vusak said he took issue with not letting tickets approach students. Dylan Botica raised the possibility of separating that part of the motion. Jesse and Fatma were not amenable to doing so.

Rob moved to amend the motion to remove the line: "In the first week of campaigning there be stalls where students can approach campaigners and ask questions on their own terms."  
Seconded Rachael Taylor.

Chair called for votes for amended motion. The motion to amend the motion failed.

Voting was called for the original motion. Motion carried.

Motion: Guild Council requests that the Returning Officer for the 2021 Curtin Student Guild Annual Elections hold a meeting that all candidates must attend. The meeting is to cover election processes and expected conduct of candidates/campaigners.

Moved: Jesse Naylor Zambrano (President)  
Seconded: Fatma Sehic (Secretary)

Jesse Naylor Zambrano spoke to the motion saying it was a good idea to have everyone aware of what expectations and rules were. Dylan Botica asked a question about the previous motion - where the second location would be. The committee was advised that the Returning Officer (RO) would make this decision after liaising with Executive. It was noted that having it near Malloakup had previously worked well.

Rachel Taylor asked about circumstances for non-candidates to attend the meeting. Dylan Botica raised concerns about having a compulsory meeting especially with regard to accessibility. Fatma clarified compulsory nature of the meeting. Rob Vusak agreed with Dylan's concerns. David Luketina said that the RO could not impose a penalty unless the regulations prescribed it. Any misconduct would be referred to a Tribunal.

There was discussion about amending the motion from candidates must attend the meeting to recommending that they do so.

Rob Vusak moved to amend the motion. This was seconded by Dylan Botica.

**Amended motion:** Guild Council requests that the Returning Officer for the 2021 Curtin Student Guild Annual Elections hold a meeting that all candidates should be encouraged to attend. The meeting is to cover election processes and expected conduct of candidates/campaigners.

Jesse Naylor Zambrano was not amenable. Fatma Sehic was not amendable.

There was a request to vote by secret ballot. The motion to amend the motion was carried

**Amended Motion:** Guild Council requests that the Returning Officer for the 2021 Curtin Student Guild Annual Elections hold a meeting that all candidates should be encouraged to attend. The meeting is to cover election processes and expected conduct of candidates

Rachel Taylor requested the motion be amended to include campaigners.

### **GC 33-21**

**Final Amended Motion.** Guild Council requests that the Returning Officer for the 2021 Curtin Student Guild Annual Elections hold a meeting that all candidates and campaigners should be encouraged to attend. The meeting is to cover election processes and expected conduct of candidates/campaigners.

This was amendable to Jesse Naylor Zambrano and Fatma Sehic. There was a vote on the amended motion.

Moved: Jesse Naylor Zambrano  
Seconded Fatma Sehic  
Carried

## 7.10. Traditional Place Names

Motion: The Guild Council, on recommendation of the Representation Board, recommends the Curtin Student Guild adopt the practice of including Traditional Place names in the Guild postal address and in the postal address of mail that is sent by the Guild.

Moved: Fatma Sehic  
Seconded: Harry Brooking

There was discussion about the process of adopting traditional place names in the Guild's postal address. The motion was withdrawn and Managing Director David Luketina undertook to seek clarification from the Guild President about how to apply the recommendation.

An item was noted from an earlier motion in relation to remote polling booths. Dylan Botica to action.

8. Minutes of Committees Reporting to the Guild Council
  - 8.1. Representation Board – Meetings held on 20/05/2021
  - 8.2. Executive Committee – Meetings held on 6/05/2021, 20/05/2021 and 3/06/2021
  - 8.3. Activities Committee – Meetings held on 13/04/2021 and 11/05/2021
  - 8.4. Legal Committee – Meetings held on 21/02/2020

### **GC 34-21**

Motion: That the Guild Council notes the minutes of the boards and committees en bloc.

Moved: Fatma Sehic (Secretary)

Seconded: Rachel Taylor

Carried.

#### 9. General Business

There was discussion about the Finance and Risk Constitution going to legal committee.

Rob Vasuk asked for more information about the new name of and changes to lectures. Students would have either have large collaboration sessions or online lectures. Over time the lectures would become more engaging. Jesse Naylor Zambrono said that staff felt that increased engagement would take time as more resources would be needed. More delegation changes were foreshadowed.

Harry Brooking and Ben Adams were welcomed to Guild Council.

#### 10. Next Meeting

The next ordinary meeting of the Guild Council is Thursday, 29<sup>th</sup> of July at 6pm to be held at Council Chambers (100.301). Documents and motions are to be submitted no later than 4:30pm on Thursday 22<sup>nd</sup> of July to [secretary@guild.curtin.edu.au](mailto:secretary@guild.curtin.edu.au)

Meeting ended 12.21pm



**CIRCULAR RESOLUTION #2/2021**

**Voting open from 5:30pm on 16/07/2021 to 8am on 19/07/2021**

**For:** Jesse Naylor Zambrano, Bridge Truell, Lachlan Lee, Shannon Chong, Jason Kim, Fatma Sehic, Rachel Taylor, Harry Brooking, Lucy Rohl

**No Response Received:** Dylan Botica, Min Dee Chia, Robert Vusak, Clare Metcalf, Luke Brosnan, Chris Grant

**Casting Vote:** N/A

*Motion passes.*

**RESOLVED / Circular Resolution GC #2/2021**

**Chair of Remuneration Tribunal 2021**

**Motion:**

Motion: That the Guild Council appoints Jesse Naylor Zambrano as the Chair of the Remuneration Tribunal 2021.

Moved: Fatma Sehic (Secretary)

Seconded: Lachlan Lee (Vice President – Activities)