

President's Report
Theodora Rohl (she/her)
11th March – 14th April



Theodora Rohl

Pronouns: She/Her

Theodora is your 53rd Guild President and she's dedicated to making campus a better place for everyone!

president@guild.curtin.edu.au

University meetings

11 Mar	Meeting with Seth Kunin (DVC-Global), Hameed and Sofia	Discussed supports for International students and Sofia's work with the global campuses
14 Mar	COVID-19 CIMT Disability Action and Inclusion Plan (DAIP) consultation with Rey "Pulse check" chat with Jon Yorke (DVC-Academic) and NTEU	Gave feedback on the DAIP with Rey to the people coordinating the review Discussed staff concerns with the project, and how best to phrase the questions. Settled on a "stop/start/continue" approach
15 Mar	SSAF Expenditure Advisory Committee	Noted reports from all areas where SSAF was spent in 2021
17 Mar	Academic Board Executive	Discussed the agenda, reviewed the workplan, made sure adequate time was allocated to each item that required discussion
18 Mar	Curtin Academy Advisory Board Scholarships Reference Group	Started investigating scholarships for incarcerated students, and read a testimony from someone who studied at Curtin whilst incarcerated. Very powerful stuff, and everyone was very much in favour!
21 Mar	COVID-19 CIMT Monthly Students as Partners (SaP) with Kat Clements (SaP Lead) and Maddie	
22 Mar	Monthly meeting with Harlene Hayne (VC) Safer Communities Tour	Discussed sentiment around the University about how the Guild doesn't actually represent the student body Exec were given a rundown of what Safer Communities can do and help with, and a tour of the facilities

	Introductory meeting with Good Sammy	Organised by Fiona Notley (COO), to link the Guild with how Good Sammy can help us. Attended with David and Rey
25 Mar	Academic Board	I can provide notes on request
	Fortnightly catchup with Julie Howell (Student Experience)	Discussed NSSS
28 Mar	Reconciliation and Strategic Plan 2030 chat with Veronika Goerke (Inclusion and Engagement)	Visited the Strategic Plan room (209.133), and planned to have a yarn with Indigenous staff members about a student's perspective on reconciliation
31 Mar	Respect. Now. Always (RNA) Steering Committee	Discussed NSSS results and Online Safety Act. I invited Rey and Cassidy, who are now standard invites
1 Apr	COVID-19 CIMT	
	Meeting with Seth Kunin (DVC-Global) and Hameed	Gave updates, discussed Guild reps being presented with projects that Seth's team is working on
6 Apr	Fortnightly meeting with Julie Howell (Student Experience)	
	Monthly meeting with Val Reubenheimer (VP-Corporate Relations)	
7 Apr	Catchup with Kate Conway (Library)	Received answers for student queries, discussed Makerspace promotion
11 Apr	COVID-19 CIMT	
	Reconciliation Action Plan (RAP) Working Group	Considered Universities Australia (UA) Indigenous Strategy
12 Apr	Cultural Capability team (from Inclusion & Engagement) meeting	Discussed National Reconciliation Week, and reconciliation outside of the week
13 Apr	We All Need to Pee campaign follow up	Discussed ideas on the campaign and actions taken so far. I'm very proud of the work Cassidy has done on this campaign – go Cass!
	Higher education	
14 Apr	NSSS Meeting with VC and Equity Officers	Spoke about the NSSS results and our interpretations of it, actions we can take, and support for a campaign

Guild meetings

11 Mar	Activities Committee	See minutes for details
14 Mar	Weekly meeting with David	
	Weekly meeting with Maryanne	
15 Mar	Exec and Portfolio Managers meeting	Caught up on what everyone is doing
	Higher education	
	Finance and Risk Committee	See minutes for details
21 Mar	Weekly meeting with David	
	Weekly meeting with Maryanne	
	Parking Working Group	Campaign brainstorm

	Workload discussion with one of the reps	
	Meeting with NUS Secretary	Introduced ourselves, discussed the referendum
22 Mar	Grok interview	
23 Mar	Grok interview	
24 Mar	Executive Committee	See minutes for details
	Governance Review	Discussed results of comparing our governance with Australian Institute of Company Directors and Australian Charities & Not-for-Profits Commission
	Guild Council	See minutes for details
28 Mar	Weekly meeting with David	
	Weekly meeting with Maryanne	
29 Mar	Grok interview	
	Grok interview	
	Governance Review	Selected suggested changes to implement
30 Mar	Higher education	
	Grok interview	
	Grok interview	
31 Mar	Exec club approvals meeting	
	<i>Respect. Now. Always.</i> Steering Committee	Discussed actions arising from the NSSS results. I invited Rey and Cassidy (Salwa is already a member), who have now been added as members along with Jo-Ann
1 Apr	Grok positions discussion	Maryanne and I reflected on the interviews, and came to a consensus on who would be selected
4 Apr	Weekly meeting with David	
	Weekly meeting with Maryanne	
6 Apr	Guild does Strategic Plan 2030!	Visited the Strategic Plan room, and added our thoughts and perspectives
7 Apr	Executive Committee	See minutes for details
8 Apr	Student Housing Advisory Committee	Introduced ourselves and the Guild. Asked questions regarding current issues, including parking and COVID-19 management
11 Apr	Weekly meeting with Maryanne	
	Reps support meeting with Exec and Jo-Ann (Student Assist)	Discussed a triage email system, to help reps with student complaints
12 Apr	Weekly meeting with David	
	Placement discussion with Exec and Amber	Discussed ways to proceed
	Legal Committee	See minutes for details
14 Apr	Exec meeting – Club Approvals	See minutes for details

Other meetings/activities

11 Mar	Responding with Compassion	(CW: SA/SH) Attended a workshop on responding to disclosures of SA/SH, facilitated by Full Stop Australia
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	Attended the PSC/ISC Tropical Sundowner	Was an amazing turnout with a vibrant atmosphere! Huge congrats to everyone who played a big part in it
13 Mar	Tour of St Cat's	Was invited to speak to the residents, especially regarding women in leadership
14 Mar	Monthly Exec meeting with NTEU	Discussed COVID-19 measures, the NUS referendum, and the unit evaluation pulse check
16 Mar	A Reflection on Peace event	A short session organised by Curtin's Multi-Faith Officer, to come together and reflect on current worldwide events
	Filming Guild President video for New to Curtin students	Introduced myself and summarised what the Guild does
	Uni Council Drinks	The Exec and the PSC/ISC Presidents were invited to drinks with members of Uni Council after their meeting. Learnt some interesting things for sure
28 Mar	Meeting with Geoff Baker (MP and former Guild President)	Discussed SSAF allocation, University Council and legislation
4 Apr	NTEU monthly meeting	
8 Apr	Student Voice Australia – Student Network session	Gave a presentation and facilitated a discussion on the things I've learnt whilst designing unit evaluations
12 Apr	WA Guild Presidents meeting with Sue Ellery, State Minister of Education	See <i>Assorted stuff</i> for details
13 Apr	Student Voice Australia – Operational Group Meeting	Discussed what the group was for, and how SVA was structured

Items of Significance

Unit Evaluation Pulse Check

The results have come back from the pulse check, and I'm disappointed to report that the number of responses was quite low, even with the deadline being extended a week. It's unclear if marketing was an issue – tutors were directed to include a slide on the pulse check in their classes, but we have no way of knowing if all tutors showed them for all of their classes. A meeting is yet to be set up to discuss this outcome.

We had a really great discussion with Francis Russell from the NTEU, where we discussed how all the issues – including the need for a pulse check – can be fixed by wider structural changes, and by personalising the relationship between the tutor and the student, so student feel more comfortable giving feedback directly. This can be achieved by smaller class sizes, more face to face contact, and less workload for staff – all changes the Guild has and will continue to endorse. I also flagged the need for some solution in the meantime whilst these changes were implemented, which is what this pulse check is intended to be.

Parking Working Group

I have created a working group for the parking campaign, to help me (particularly considering I don't drive to campus...). We have prioritised our wants, and considered how achievable they are. We

have an upcoming meeting with Fiona Notley (COO) to discuss permits for residential students, which she doesn't see the need for.

NUS Referendum

The NUS Referendum has finally drawn to a close, and I'm happy to announce that students voted to remain affiliated! A lot of work went in to organising this referendum behind the scenes – a huge shoutout to Dylan, February and David for your work! I also wanted to thank Georgie Beatty and Emily Sagolj, the NUS President and Secretary, for flying over to WA and visiting our campus. Always happy to host!



(CW: SA/SH) National Student Safety Survey

The results of the NSSS were released, and they were very hard to read. This survey, given to university students, collects data regarding their experiences with sexual assault and sexual harassment. More than 43,000 students across Australia responded to the survey, 1,138 of which were from Curtin. Curtin's results can be found here: bit.ly/3ukifEH

The most upsetting Curtin statistics were that 56.8% of students knew nothing or little about where to report sexual assault, and 49.6% didn't know where to get support. The *Respect. Now. Always.* Working Group, with support from the VC, is designing and implementing ways to increase knowledge.

(CW: Transphobia) I'm also sad to report that of the trans/gender diverse students surveyed, 20.6% reported being sexually harassed in the last 12 months. This is compared with 12.1% of women and 4.7% of men. The Guild has been pushing for more respect and support for queer students for years – think of the We All Need To Pee campaign. It's upsetting that it took a national survey for these campaigns to be taken more seriously, but on the bright side at least work is being done now.

I'll remind everyone that Curtin and the Guild have a zero-tolerance policy for sexual harassment and assault. If you are aware of, or have experienced an incident of sexual assault or sexual harassment, report it online or call the Safer Communities team on 08 9266 4444.

Assorted Stuff

- The new contributing editors of Grok have been appointed, after a week or so of interviews. At the March Guild Council, the Council declared support for improving Grok, and suggested several ideas. The Grok Working Group Terms of Reference has been drafted.
- As mentioned in *Other meetings*, the other Guild Presidents of WA met with Sue Ellery, the State Minister of Health and former Women's Officer at UWA. We discussed the rising costs of student living, low mental health and 100% SSAF going to the student union. I also brought up student representation on higher-up university decision-making bodies, and issues with student placements. A few actions emerged from that meeting, so I will be meeting up with the other WA Presidents to plan.

TL;DR!

- The Unit Evaluation Pulse Check has closed, receiving a low response rate
- A working group has been set up for the parking campaign
- The NUS Referendum ended in a YES vote to remain affiliated
- (CW: SA/SH) The National Student Safety Survey results have been released, and actions are being planned and implemented
- Grok editors have been chosen
- I met with Sue Ellery, State Minister of Education

Thanks for reading x

Teddy

President Timesheet 14/3-24/4

Day	Date	Start Day		Start Lunch		Finish Lunch		Finish Day		Hours Worked
		hr	min	hr	min	hr	min	hr	min	
Monday	14/03/2022	8	15	12		12	30	17	35	8.83
Tuesday	15/03/2022	7	45	14	30	15	45	16	30	7.50
Wednesday	16/03/2022	7	45	13	20	14		19	30	11.08
Thursday	17/03/2022	7	45	12		14		15	35	5.83
Friday	18/03/2022	8	30					15		6.50
Saturday	19/03/2022									0.00
Sunday	20/03/2022									0.00
Monday	21/03/2022	7	45					17	45	10.00
Tuesday	22/03/2022	9	0	12		12	30	15	10	5.67
Wednesday	23/03/2022	8	30	10	30	15		16	15	3.25
Thursday	24/03/2022	7	40					17	30	9.83
Friday	25/03/2022	9	15	11		11	30	16	15	6.50
Saturday	26/03/2022									0.00
Sunday	27/03/2022									0.00
										75.00

Day	Date	Start Day		Start Lunch		Finish Lunch		Finish Day		Hours Worked
		hr	min	hr	min	hr	min	hr	min	
Monday	28/03/2022	7	45	12	15	12	45	16	15	8.00
Tuesday	29/03/2022	7	45	14	20	16	15	17	15	7.58
Wednesday	30/03/2022	7	45	12		13		16	15	7.50
Thursday	31/03/2022	7	45					12		4.25
Friday	1/04/2022	8						16		8.00
Saturday	2/04/2022									0.00
Sunday	3/04/2022									0.00
Monday	4/04/2022	7	45	13	50	14	20	16		7.75
Tuesday	5/04/2022	7	40					13	30	5.83
Wednesday	6/04/2022	7	40	13	15	14	45	17	45	8.58
Thursday	7/04/2022	7	40	13		13	20	16		8.00
Friday	8/04/2022	7	40					16		8.33
Saturday	9/04/2022									0.00
Sunday	10/04/2022									0.00
										73.83

Day	Date	Start Day		Start Lunch		Finish Lunch		Finish Day		Hours Worked	Notes
		hr	min	hr	min	hr	min	hr	min		
Monday	11/04/2022	7	50					16	20	8.50	
Tuesday	12/04/2022	7	50					16		8.17	
Wednesday	13/04/2022	9	45	13	30	14	30	16		5.25	
Thursday	14/04/2022	9	45	14		15	30	17		5.75	
Friday	15/04/2022									7.50	PH
Saturday	16/04/2022	11	45					13	45	2.00	
Sunday	17/04/2022									0.00	
Monday	18/04/2022									7.50	PH
Tuesday	19/04/2022									0.00	TOIL
Wednesday	20/04/2022									7.50	AL
Thursday	21/04/2022									7.50	AL
Friday	22/04/2022									7.50	AL
Saturday	23/04/2022									0.00	
Sunday	24/04/2022									0.00	
										67.17	

STUDENT GUILD OF CURTIN UNIVERSITY

SECRETARY

REPORT

1 Coverage

- (1) This report covers activity from the **18th of March** until **21st of April 2022** and is submitted to the April Guild Council.
- (2) Leave periods: 19th – 20th of April

2 Terms Used

AEC means Australian Electoral Commission

MLA means member of the legislative assembly.

NTEU means National Tertiary Education Union.

NUS means National Union of Students

SLIIT means Sri Lankan Institute of Information Technology

SSAF refers to Student Services and Amenities Fee

UWA means University of Western Australia

PSC means the Postgraduate Student Committee of the Curtin Student Guild.

WAEC means the Western Australian Electoral Commission.

WASM means the Western Australian School of Mines

3 Internal Meetings

Date/s	Meeting	Comments
18/03/22	Governance Review : Present Assessment	
21/03/22	Secretary Training	PSC Secretary
21/03/22	Workload Discussion	Strategies to support a representative
23/03/22	First Year Committee	
23/03/22	Higher Education	
24/03/22	Executive Committee	
24/03/22	Governance Review : Results	
25/03/22	Comedy Night Judging	Very hard work – Carla Adams was robbed

28/03/22	Queer Collective	
29/03/22	Governance Review : Debate	
30/03/22	Higher Education	
30/03/22	Excursion to UWA Club Spaces	I can Drive
31/03/22	Executive Committee (Club Approvals)	
31/03/22	Governance Review : Debate and Select	
4/04/22	Grill the Guild	
4/04/22	CONFIDENTIAL: University Council Chat	Discussing Guild strategy
6/04/22	Higher Education	
6/04/22	Strategic Plan Activity	
7/04/22	Executive Committee	
7/04/22	Secretary Training	Womens, Queer
8/04/22	Student Housing Advisory Committee	
11/04/22	Representative Support	Discussed promoting hello@guild.curtin.edu.au for generic / general enquiry
12/04/22	Placement Discussion	
12/04/22	Activities Committee	
12/04/22	Legal Committee	
13/04/22	First Year Committee	
14/04/22	Meeting with Council Member Hameed	Preparation for meeting with Minister
14/04/22	Executive Committee (Club Approvals)	
21/04/22	Executive Committee	

4 External Meetings

21/03/22-24/03/22	NUS President and Secretary	Various meetings and engagements through this period.
28/03/22	CONFIDENTIAL: Meeting with Geoff Baker MLA	To discuss contemporary issues affecting the Guild
31/03/22	CONFIDENTIAL: Meeting with Al Donald	Chief Legal Officer of Curtin University
4/04/22	NTEU x Guild	

5 Significant Items

- (1) NUS Referendum

- (a) I had the privilege of representing the vote 'YES' NUS campaign for the Guild Council as part of this process posters were put up, later removed by vandals, hoodlums and/or properties, flyers distributed.
 - (b) I worked collaborative with the WAEC, 'NO' campaign to arrange a donut giveaway and provision of a BBQ thanks to the hardworking Student Experience team to improve engagement.
 - (c) I also met with the NUS President and NUS Secretary frequently over the few days they got the amazing WA experience on a range of issues. It was very good to see the dedicated work Georgie (NUS President) put into representation during her time at Curtin.
- (2) Discipline Tribunal
- (a) A Chair was appointed, and a matter has been referred to Mr Kyle Bowyer for consideration. I complied and wrote the referral including matter.
- (3) Elections
- (a) WASM Ballots were collected, double checked and appeals process closed for all elections undertaken.
- (4) First Year Committee
- (a) First Year Committee members have been introduced to the Guild and have engaged with consultation processes in their faculties. I have asked all Faculty Representatives to actively meet with and engage their First Years.
- (5) WASM Visit
- (a) February and I have booked travel to Kalgoorlie to visit the branch there and to ensure that any changes to legislative documents are able to be fulfilled by WASM Student Guild and to assess their current club activities.
- (6) Other Items
- (a) I have been ensuring compliance with training modules for representatives, vaccination evidence has been supplied, etc.
 - (b) April Fools post on Facebook/Instagram did well and I am so happy to see it. Thank you, Guild Council, for the suggestions.
 - (c) Enrolment forms completed were lodged manually with the AEC.
 - (d) I discussed the Guilds capacity to prosecute fines, it looks like we are good and have significant ability for enforcement mechanisms.
 - (e) SLIIT Student Guild has been in discussion regarding their avenues for formalisation and best options for legislative structure.

(7)

[REDACTED]

[REDACTED]

[REDACTED]

Note: this section is strictly confidential

6 Travel / Conferences

Nil Travel

Nil Conferences

Schedule A

Dylan Botica - Timesheet 2022 - Secretary										Notes	FLEX Hours Balance	Running Balance	Daily Comments/Additional Notes	
Day	Date	Start Day		Start Lunch		Finish Lunch		Finish Day						Hours Worked
		hr	min	hr	min	hr	min	hr	min					
Monday	14/3/2022	9						17	15	8.25		3.05	70.70	
Tuesday	15/3/2022	9	30	12	20	12	50	18	5	8.08		2.88	73.58	
Wednesday	16/3/2022	8	25	13		16		17	30	6.08		0.88	74.47	hours adjusted to add lunch + class time
Thursday	17/3/2022	10						19	10	9.17		3.97	78.43	
Friday	18/3/2022	12						15	45	3.75		-1.45	76.98	
Saturday	19/3/2022									0.00		0.00	76.98	
Sunday	20/3/2022									0.00		0.00	76.98	
Monday	21/3/2022	13	20					17	10	3.83		-1.37	75.62	
Tuesday	22/3/2022	12	15					16	30	4.25		-0.95	74.67	
Wednesday	23/3/2022	9	10	14	10	14	45	16	15	6.50		1.30	75.97	
Thursday	24/3/2022	8	15	12	5	12	10	17	15	8.92		3.72	79.68	
Friday	25/3/2022	12	10	12	30	14	30	18	30	4.33		-0.87	78.82	
Saturday	26/3/2022									0.00		0.00	78.82	
Sunday	27/3/2022									0.00		0.00	78.82	
Monday	28/3/2022	11	10					17	30	6.33		1.13	79.13	
Tuesday	29/3/2022	9	30	12		12	40	18		7.83		2.63	81.77	
Wednesday	30/3/2022	10	55	12		16	50	21	35	5.83		0.63	82.40	
Thursday	31/3/2022	10		16		16	20	17		6.67		1.47	83.87	
Friday	1/4/2022	12	30					13	30	1.00		-4.20	79.67	FBL H/O
Saturday	2/4/2022									0.00		0.00	79.67	
Sunday	3/4/2022									0.00		0.00	79.67	

Monday	4/4/2022	14	30					16	30	2.00		-3.20	76.47	Short days to reduce TOIL
Tuesday	5/4/2022	10		11		12		16	40	5.67		0.47	76.93	
Wednesday	6/4/2022	11		13		14	45	17		4.25		-0.95	75.98	
Thursday	7/4/2022	10		13		13	30	15	20	4.83		-0.37	75.62	
Friday	8/4/2022	13						14		1.00		-4.20	71.42	SHAC
Saturday	9/4/2022									0.00		0.00	71.42	
Sunday	10/4/2022									0.00		0.00	71.42	
Monday	11/4/2022	11	45	13		13	45	18	30	6.00		0.80	72.22	
Tuesday	12/4/2022	10	5	15		16		18		6.92		1.72	73.93	
Wednesday	13/4/2022	12	5					16		3.92		-1.28	72.65	
Thursday	14/4/2022	11		15	50	16	20	17	15	5.75		0.55	73.20	
Friday	15/4/2022									5.20	PH	0.00	73.20	
Saturday	16/4/2022									0.00		0.00	73.20	
Sunday	17/4/2022									0.00		0.00	73.20	
Monday	18/4/2022									5.20	PH	0.00	73.20	
Tuesday	19/4/2022									5.20	PH	0.00	73.20	In lieu of PH
Wednesday	20/4/2022	10	45	12	45	13	10	17	5	5.20	PH	0.00	73.20	In lieu of PH
Thursday	21/4/2022									0.00		-5.20	68.00	
Friday	22/4/2022									0.00		-5.20	62.80	
Saturday	23/4/2022									0.00		0.00	62.80	
Sunday	24/4/2022									0.00		0.00	62.80	
										43.38		62.80		

Schedule B

TL;DR

This month unfortunately a significant chunk of my work has been strictly confidential and private. However, beyond the usual authorisation of payments, responding to student enquires and governance work I have worked on the NUS Referendum, First Year Committee has formed, and Discipline Tribunal issues now ironed out finally.

Long term goals are to implement needs identified from the governance review including improved handover, guides, and processes as well as a plan for legislative change.

I won't sleep until the Guild is given proper resources to service students and we have a strong and undeniable voice on University Council.

TL;DR the TL;DR

The future is looking very bright.

Signed



Dylan Botica

Secretary of the Student Guild



On the 2nd day of April

Vice President—Education Report

Report Duration: 16/03/2022- 21/04/2022

Madison Ainsworth

Guild Meetings

Date	Meeting	Notes
16/03/2022	Higher Education	
16/03/2022	Queer Check-in	Met with Cassidy
17/03/2022	Womens Check-in	Met with Salwa
17/03/2022	1-1 Check-in	My check-in with Theodora
17/03/2022	Representation Board	
18/03/2022	Guild Indigenous Representative	Met with CAS to discuss ways that I can support the portfolio while we search for a representative
18/03/2022	Governance Review	
21/03/2022	Workload	Met with Dylan, Theodora and Sofia to discuss workloads
23/03/2022	Higher Education	
24/03/2022	1-1 Check-in	My check-in with Theodora
24/03/2022	Exec	
24/03/2022	Governance Review	
28/03/2022	Accessibility Check-in	Met with Rey
29/03/2022	Sci-Eng Check-in	Met with Rachel
29/03/2022	Governance Review	
30/03/2022	Queer Check-in	Met with Cassidy
30/03/2022	Womens Check-in	Met with Salwa
31/03/2022	Clubs Approval	
01/04/2022	Placement Discussion	Began discussing the issues that currently exist with placements
04/04/2022	FBL Check-in	Met with Jasmyne, discussed boundaries and how the check-in's typically work
06/04/2022	Ukraine	Met with Theodora to discuss options for supporting Ukraine in light of President Zelenskyy's speech to the Australian Parliament. These plans were not able to be taken into action.
06/04/2022	Higher Education	
07/04/2022	1-1 Check-in	My check-in with Theodora
08/04/2022	Health Sci Check-in	Met with Amber
11/04/2022	Ukraine	A student came to the Guild asking for support on a relief-fundraising effort—notes on the effort can be read at the bottom of this report—I look forward to helping this student in this fundraiser
11/04/2022	Accessibility Check-in	Met with Rey
11/04/2022	Reps Support	Met with exec, David and Jo-Ann to discuss promoting a triage email
12/04/2022	Placement Discussion	Met with exec and reps to form a plan of action to improve the ongoing issues with placements

13/04/2022	Higher Education	
14/04/2022	1-1 Check-in	My check-in with Theodora
14/04/2022	Clubs Approval	
21/04/2022	Exec	
21/04/2022	Representative Board	

University Meetings

Date	Meeting	Notes
21/03/2022	Students as Partners	Met with Theodora and Kathrine
22/03/2022	Students as Partners Community of Practice	
22/03/2022	Safer Communities	Had a tour of Safer Communities
23/03/2022	Students as Partners Leadership Group	
04/04/2022	NTEU	
04/04/2022	Uni Council Discussion	
05/04/2022	Courses Committee	
06/04/2022	Accessibility/LITEC	Put Rey in contact with people in LITEC who will be able to assist with making education more accessible
07/04/2022	Sci-Eng Interview Panel	
08/04/2022	Sci-Eng Interview Panel	
11/04/2022	Secretariat/Executive Officers	Met with members of Academic Board and its sub-committees to ask questions and have a quarterly check-in

Ukraine Student Meeting

- Lecturer Kirrily Manning has taken up the role of bringing the efforts of the Ukrainian Crisis Appeal to Curtin University.
- The student has been collaborating with her to start a series of social media posts to spread awareness on the avenues to support those impacted by Russia's war on Ukraine, as well as to educate themselves on the matter.
- There is currently a sticker drive email, as well as a set of stickers to be sold with 100% of revenue going to the Ukrainian Crisis Appeal which is 1) fully transparent 2) directly impacting those in Ukraine 3) tax deductible

Executive Summary

This month I put a lot of research into ways that the Guild could support Ukraine, as well as standing in for Rachel on an interview panel for two positions. Luckily when the options that I put forward for a Ukraine Support Fundraiser fell through a student came in to discuss the Guild promoting an already existing fundraising effort.

Timesheets

RECORD OF HOURS OF CONTRIBUTION 2022													
Name	Madison Ainsworth		Portfolio	Representation									
Position	Vice President - Education						Fortnightly Hours Tracking:		16.42				
Period Beginning:	14/03/2022												
Period Ending:	27/03/2022												
Time (use 24 hour clock)										Notes	FLEX Hours Balance	Running Balance	Daily Comments/Additional Notes
Day	Date	Start Day hr min	Start Lunch hr min	Finish Lunch hr min	Finish Day hr min	Hours Worked							
Monday	14/03/2022	9:0			17:15	8.25			2.25	18.67			
Tuesday	15/03/2022	10:30			15:40	5.17			-0.83	17.83			
Wednesday	16/03/2022	8:50			15:45	6.92			0.92	18.75			
Thursday	17/03/2022	8:55			13:35	4.67			-1.33	17.42			
Friday	18/03/2022	9:0	10:15	12:25	14:0	2.83			-3.17	14.25			
Saturday	19/03/2022					0.00			0.00	14.25			
Sunday	20/03/2022					0.00			0.00	14.25			
Monday	21/03/2022	14:15			17:0	2.75			-3.25	11.00			
Tuesday	22/03/2022	9:0	13:30	14:20	16:15	6.42			0.42	11.42			
Wednesday	23/03/2022	8:0			16:30	8.50			2.50	13.92			
Thursday	24/03/2022	9:0	13:30	19:0	19:30	5.00			-1.00	12.92			
Friday	25/03/2022					0.00			-6.00	6.92			
Saturday	26/03/2022					0.00			0.00	6.92			
Sunday	27/03/2022					0.00			0.00	6.92			
							50.50		6.92				
Notes/Comments:													

RECORD OF HOURS OF CONTRIBUTION 2022													
Name	Madison Ainsworth		Portfolio	Representation									
Position	Vice President - Education						Fortnightly Hours Tracking:		6.92				
Period Beginning:	28/03/2022												
Period Ending:	10/04/2022												
Time (use 24 hour clock)										Notes	FLEX Hours Balance	Running Balance	Daily Comments/Additional Notes
Day	Date	Start Day hr min	Start Lunch hr min	Finish Lunch hr min	Finish Day hr min	Hours Worked							
Monday	28/03/2022	8:30	9:0	9:50	12:10	2.83			-3.17	3.75			
Tuesday	29/03/2022	8:55			15:45	6.83			0.83	4.58			
Wednesday	30/03/2022	9:0			15:30	6.50			0.50	5.08			
Thursday	31/03/2022	9:0			14:0	5.00			-1.00	4.08			
Friday	1/04/2022	8:45	12:10	16:55	18:15	4.75			-1.25	2.83			
Saturday	2/04/2022					0.00			0.00	2.83			
Sunday	3/04/2022					0.00			0.00	2.83			
Monday	4/04/2022	8:15			16:55	8.67			2.67	5.50			
Tuesday	5/04/2022	8:30			17:0	8.50			2.50	8.00			
Wednesday	6/04/2022	8:40			16:0	7.33			1.33	9.33			
Thursday	7/04/2022	8:0	13:25	19:40	21:15	7.00			1.00	10.33			
Friday	8/04/2022	8:25			13:0	4.58			-1.42	8.92			
Saturday	9/04/2022					0.00			0.00	8.92			
Sunday	10/04/2022					0.00			0.00	8.92			
							62.00		8.92				
Notes/Comments:													

RECORD OF HOURS OF CONTRIBUTION 2022													
Name	Madison Ainsworth		Portfolio	Representation									
Position	Vice President - Education						Fortnightly Hours Tracking:		8.92				
Period Beginning:	11/04/2022												
Period Ending:	24/04/2022												
Time (use 24 hour clock)										Notes	FLEX Hours Balance	Running Balance	Daily Comments/Additional Notes
Day	Date	Start Day hr min	Start Lunch hr min	Finish Lunch hr min	Finish Day hr min	Hours Worked							
Monday	11/04/2022	9:5		12:40	13:10	16:10	6.58		0.58	9.50			
Tuesday	12/04/2022	8:40	14:0	15:55	17:10	6.58			0.58	10.08			
Wednesday	13/04/2022	8:30			14:35	6.08			0.08	10.17			
Thursday	14/04/2022	8:0			13:0	5.00			-1.00	9.17			
Friday	15/04/2022					6.00	PH		0.00	9.17			
Saturday	16/04/2022					0.00			0.00	9.17			
Sunday	17/04/2022					0.00			0.00	9.17			
Monday	18/04/2022					6.00	PH		0.00	9.17			
Tuesday	19/04/2022	10:40			12:0	1.33			-4.67	4.50			
Wednesday	20/04/2022	8:5			14:25	6.33			0.33	4.83			
Thursday	21/04/2022	8:40			14:30	5.83			-0.17	4.67			
Friday	22/04/2022					0.00			-6.00	-1.33			
Saturday	23/04/2022					0.00			0.00	-1.33			
Sunday	24/04/2022					0.00			0.00	-1.33			
							49.75		-1.33				
Notes/Comments:													

Vice President – Activities

Report #3

February

Meeting Date: 28/04/22

Date Submitted: 21/04/22

Meetings:

Date	Meeting	Comments
23/3/22	Quiet 30 at O-Day Review	We discussed feedback from students and some possible changes to Quiet 30 at O-Day. For semester 2 we will be trialling a Quiet Hour at the end of the event rather than the beginning to try and take advantage of the natural lull.
23/3/22	Higher Ed	
23/3/22	VPA x Events	Checked in with Jess about upcoming events and made sure everything was on track.
24/3/22	Executive Committee	
24/3/22	Governance Review	
24/3/22	Guild Council	
25/3/22	Immigration Workshop (discussion)	Hameed checked in with me about an event with an external provider who had reached out. We agreed to refer it to the ISC.
28/3/22	Clubs Week (filming)	
28/3/22	Meeting with Geoff Baker	Met with Geoff Baker (former Curtin Guild VP and current State MP) and talked about changes in Student Unionism and Higher Ed since he was a Rep.
28/3/22	Meeting regarding Guild Tribunals	Internal Meeting about appointing a Chair to the Guild Tribunals
29/3/22	VPA x Clubs	
30/3/22	Higher Ed	
30/3/22	Clubs Hub (reconnaissance)	Went to UWA to see the Club Collaborative Zone which was inspiration for our Student Hub Proposal
31/3/22	Health and Safety (Guild)	Some reps had raised Mental Health amongst Reps as a Health and Safety concern. The Health and Safety Committee made some suggestions which I have discussed with Exec.
31/3/22	Club Approvals	
31/3/22	Governance Review	
1/4/22	Placement Discussion	I filled Madison in on some complaints regarding placements that I had received/witnessed recently in the office and formed a plan to tackle the issue.

4/4/22	Uni Council Chat	I was so tired from the Grill the Guild I just sat in the meeting and said things and I don't know what I said but Theo said "Thank you this was very helpful" so it can't have been that bad.
6/4/22	Guild does Strategic Plan!	
6/4/22	Fundraiser finalising	Amber and I finalised the GoFundMe and the hampers ready for the raffle.
7/4/22	Quiz Night Discussion (FBL)	Planned a Quiz Night collaboration between the Guild and FBL Student Engagement.
7/4/22	Executive Committee	
7/4/22	VPA x Events	Jess asked me to start thinking about Stress Less Week. I have followed up with Reps
11/4/22	Reps Support	Discussion with Exec and David/Jo-Ann regarding representatives@guild email.
12/4/22	Placement Discussion	Planning session with Jo-Ann, Amber, Jasmyne, Madison, Theo, Dylan and I on how to gather information and address issues in placements/practicals/fieldwork and internships across the Uni.
12/4/22	Activities Committee	
12/4/22	Legal Committee	
13/4/22	Guild/Academy SaP Event Planning	I met with Dan from Curtin Academy who wants to partner with the Guild for a workshop in the Illumination Series about Students as Partners.
13/4/22	LinkMate	LinkMate is a service that offers peer support and other mental health support by building networks within communities such as Universities. We referred them to the Uni who have been looking for something similar.
14/4/22	Club Approvals	

Upcoming Meetings:

Date	Meeting
21/4/22	Executive Committee
21/4/22	VPA x Events
26/4/22	Students Voice on Learning and Teaching
26/4/22	Exec and PMs
28/4/22	Guild/University Room Bookings Review
28/4/22	Guild Council

Events:

Date	Meeting	Comments
25/3/22	Comedy Night	Guild Reps Dylan and Salwa did a great job judging and it was a fun night.

28/3/22	Clubs Week(s)	Clubs Carnival was re-imagined to comply with capacity restrictions. We ran low capacity attractions over a greater period of time, supplemented by more online content. Clubs Week ran for two weeks and featured many club spotlights on the socials, info about how to join clubs, and a handful of club stalls each day on Sir Charles Court Promenade.
31/3/22	Trans Day of Visibility	Cass threw a great event with a great turnout 😊
4/4/22	Sci-Eng Grill the Guild	Great event great food for the students!
11/4/22	Wellbeing Week	Wellbeing Week was a similar low-capacity version of Wellbeing Fair.
11/4/22	Health Sciences Fundraiser	Amber and I sold raffle tickets throughout Wellbeing Week with some help from a couple other Reps here and there! We raised ~\$640 for Cancer Council WA. The GoFundMe is still available to take donations.
12/4/22	Autism Acceptance Month Catch-Up	A lovely event from Rey with ~10 attendees!
14/4/22	ISC Donut Giveaway	

Notes:

I have helped out or attended Guild events where I can, including TDOV, the Sci-Eng Grill the Guild and the Health Sciences Fundraiser.

I have started a collaboration with Curtin Academy on a Students as Partners Workshop and been working with Madison to start information gathering around problems in placements.

I have been working on drafting policy for processing feedback and the Student Hub Proposal.

I have been creating ongoing documents about how to run events, especially budgeting, to give the next VPA a robust handover.

I am following up on the Room Bookings Pilot.

Leave:

I worked reduced hours on some days during the fortnight ending 10/4/22 due to my health. I used a combination of TOIL and A/L. On these days I stayed contactable and responsible to emails during my office hours.

TL;DR:

I have been doing a bit of work on a range of different Rep events, Uni and external collaborations. I have been pursuing projects like Student Hub and issues with placements. I have been preparing policy and working on a comprehensive handover report.

RECORD OF HOURS OF CONTRIBUTION 2022

Name February (Clare Metcalf) Portfolio Representation
 Position Vice President - Activities
 Period Beginning: 28/02/2022 Fortnightly Hours Tracking: 2.07
 Period Ending: 13/03/2022

		Time (use 24 hour clock)						Hours Worked	Notes	FLEX Hours Balance	Running Balance	Daily Comments/Additional Notes		
Day	Date	Start Day		Start Lunch		Finish Lunch							Finish Day	
		hr	min	hr	min	hr	min	hr	min					
Monday	28/02/2022	9:30		11:35		11:45		18:0		8.33		3.13	5.20	
Tuesday	1/03/2022	9:35		16:30		16:45		17:30		7.67		2.47	7.67	Acting President
Wednesday	2/03/2022	9:20		13:40		15:0		15:10		4.50		-0.70	6.97	
Thursday	3/03/2022	9:0		10:55		12:40		15:10		4.42		-0.78	6.18	
Friday	4/03/2022									5.20	PL	0.00	6.18	
Saturday	5/03/2022									0.00		0.00	6.18	
Sunday	6/03/2022									0.00		0.00	6.18	
Monday	7/03/2022									5.20	PH	0.00	6.18	
Tuesday	8/03/2022									5.20	PL	0.00	6.18	
Wednesday	9/03/2022	9:20		13:40		17:15		19:35		6.67		1.47	7.65	
Thursday	10/03/2022	9:35		13:45		13:50		19:20		9.67		4.47	12.12	
Friday	11/03/2022	12:30		13:50		14:20		18:0		5.00		-0.20	11.92	
Saturday	12/03/2022									0.00		0.00	11.92	
Sunday	13/03/2022									0.00		0.00	11.92	
										61.85		11.92		

RECORD OF HOURS OF CONTRIBUTION 2022

Name February (Clare Metcalf) Portfolio Representation
 Position Vice President - Activities
 Period Beginning: 14/03/2022 Fortnightly Hours Tracking: 11.92
 Period Ending: 27/03/2022

		Time (use 24 hour clock)						Hours Worked	Notes	FLEX Hours Balance	Running Balance	Daily Comments/Additional Notes		
Day	Date	Start Day		Start Lunch		Finish Lunch							Finish Day	
		hr	min	hr	min	hr	min	hr	min					
Monday	14/03/2022	10:0						16:10		6.17		0.97	12.88	
Tuesday	15/03/2022	9:35		14:20		14:50		18:30		8.42		3.22	16.10	
Wednesday	16/03/2022	9:45		10:15		18:30		19:30		1.50		-3.70	12.40	
Thursday	17/03/2022	9:25		9:40		9:45		19:25		9.92		4.72	17.12	
Friday	18/03/2022									0.00		-5.20	11.92	
Saturday	19/03/2022									0.00		0.00	11.92	
Sunday	20/03/2022									0.00		0.00	11.92	
Monday	21/03/2022	11:15		11:45		14:45		17:0		2.75		-2.45	9.47	
Tuesday	22/03/2022	9:30						13:20		3.83		-1.37	8.10	
Wednesday	23/03/2022	9:45						17:15		7.50		2.30	10.40	
Thursday	24/03/2022	10:30						17:15		6.75		1.55	11.95	
Friday	25/03/2022	10:0		13:5		13:30		14:20		3.92		-1.28	10.67	
Saturday	26/03/2022									0.00		0.00	10.67	
Sunday	27/03/2022									0.00		0.00	10.67	
										50.75		10.67		

RECORD OF HOURS OF CONTRIBUTION 2022

Name February (Clare Metcalf) Portfolio Representation
 Position Vice President - Activities
 Period Beginning: 28/03/2022 Fortnightly Hours Tracking: 10.67
 Period Ending: 10/04/2022

		Time (use 24 hour clock)						Hours Worked	Notes	FLEX Hours Balance	Running Balance	Daily Comments/Additional Notes		
Day	Date	Start Day		Start Lunch		Finish Lunch							Finish Day	
		hr	min	hr	min	hr	min	hr	min					
Monday	28/03/2022	10:15		12:20		12:45		15:40		5.00		-0.20	10.47	
Tuesday	29/03/2022	10:0						10:30		0.50	TOIL	-4.70	5.77	
Wednesday	30/03/2022	9:5		11:50		13:45		16:10		5.17		-0.03	5.73	
Thursday	31/03/2022	8:20		12:0		12:40		15:15		6.25		1.05	6.78	
Friday	1/04/2022	11:0						11:45		0.75	TOIL	-4.45	2.33	
Saturday	2/04/2022									0.00		0.00	2.33	
Sunday	3/04/2022									0.00		0.00	2.33	
Monday	4/04/2022	8:45		14:30		14:35		16:20		7.50		2.30	4.63	
Tuesday	5/04/2022									5.20	AL	0.00	4.63	
Wednesday	6/04/2022									5.20	AL	0.00	4.63	
Thursday	7/04/2022	8:40		10:0		11:0		13:20		3.67		-1.53	3.10	
Friday	8/04/2022									5.20	AL	0.00	3.10	
Saturday	9/04/2022									0.00		0.00	3.10	
Sunday	10/04/2022									0.00		0.00	3.10	
										44.43		3.10		



Student Guild of Curtin University

Guild Council – Meeting #5

To be held at 5.30pm on Thursday the 28th of April 2022

Motion: Safety Report

Action: That the Guild Council discusses the Safety Report.

Motion: That the Guild Council notes the Safety Report.

Moved: Dylan Botica

Seconded: Theo Rohl

Performance:

- Safety inspections conducted on time (as % of planned inspections): 98%
- Workers compensation claims (as hours of paid compensation over the past 12 months): 288.65 Hours

Incidents and Hazards to note:

The below two incidents were reported for March 2022:

- Staff member knocked over a cup of boiling water onto hand resulting in skin burns. The burnt area was soaked with cool water and then the individual attended the medical centre.
- Staff member was burnt while cleaning a grill (from hot steam). The burn was soaked and the staff member attended medical services a week later.

Noting that these two incidents are still under investigation and/or action items still to be completed.

The Guild completed risks assessments and submitted as per the two below Improvement Notices to WorkSafe WA:

- Risk Assessment – manual handling of boxes in G-Mart store room (due date: 1700 hours, 28/03/2022)
- Risk Assessment – manual handling of boxes in overflow store room (due date: 1700 hours, 28/03/2022)

Actions relating to the remaining three Improvement Notices are underway and notification to WorkSafe WA will be submitted by late April 2022.

General Safety Update for the Month:

The Guild's Health and Safety Committee met on 31 March 2022.

Office Bearer online training status indicates 6 individuals have not yet completed their online training, inclusive of the online safety related training modules.

Confidentiality:

Open



Student Guild of Curtin University

Guild Council

To be held at 5.30pm on the 28th of April 2022

100.301

Annual Report

Motion:

That the Guild Council:

- a) Approves the 2021 Annual Report.
- b) Recommends to the Annual General Meeting that it note the 2021 Annual Report.
- c) Recommends to the University Council that it note the 2021 Annual Report

Moved: Theo Rohl (President)

Seconded: Dylan Botica (Secretary)

Background:

Statute No. 4 requires that before 30 April each year, the Guild Council must prepare, adopt and publish an annual report for the immediately preceding Guild financial year.

The Annual Report must be made public at least seven days prior to the AGM.

2021

Annual Report

**CURTIN
STUDENT
GUILD**

Our Mission.

Create a fun and vibrant community that maximises the student experience.

Our Vision.

To be the leading independent student-run organisation in Australia, which is highly valued by all of the university community, especially our members.

Our Values.

Autonomy

Student control of student affairs for the benefit of our members.

Integrity

Our behaviour builds trust.

Diversity

Valuing difference between people and standing for equity, equality and fairness.

Contents

1. President's Report Page 1	4. Education and Representation Activities Page 9	7. Student Services and Amenities Fee (SSAF) Expenditure in 2021 Page 15
2. Managing Director's Report Page 3	5. Student Experience Page 11	8. Grant Expenditure in 2021 Page 17
3. 2021 Student Representatives Page 5	6. Commercial Services Page 13	9. Financial Reports Page 18

President's Report

Theodora Rohl
53rd Guild President



"We were thrilled that our events, outlets and club activities could once again contribute to a vibrant campus life."

What a year we had in 2021! We had a busy time adjusting to the new normal of COVID-19, with periodic lockdowns and restrictions. We were thrilled that our events, outlets and club activities could once again contribute to a vibrant campus life. Nevertheless, the ongoing impact of the pandemic took its toll on student wellbeing and engagement, not only at Curtin but nationally. The majority of our International students had to continue their studies online without any course fee relief, while domestic students welcomed the opportunity of being back on campus and the promise of a return to face-to-face learning.

There were a number of academic and wellbeing issues which the Guild's student representatives worked on. The proposed hybrid education model, Learning for Tomorrow, raised concerns that it would lead to less face-to-face teaching, online-only lectures across all units, fewer contact hours and decreased opportunities for student feedback. The Guild coordinated extensive consultation and student action to advocate for a return to face-to-face learning, which we successfully secured. We also advocated for more support, better communication and more flexibility for International students who continued their studies offshore.

Sections of the student community were disadvantaged by the loss of two tuition-free weeks per year, when changes to the academic calendar were introduced in semester one. There were faculty and course changes as a result of cost-saving measures, as well as voluntary and forced staff redundancies. This continues to be an issue the Guild is working strongly against.

On a national level, many students commencing university found themselves paying more for their degrees because of the Federal Government's Job-Ready Graduates package. Universities adopted The Model Code on Freedom of Speech and Academic Freedom and a Government initiative was launched to tie research funding to commercial priorities.

The Guild actively supported a number of national campaigns in 2021. One of these was the Raise the Rate for Good campaign to reduce poverty and inequity in Australia, by increasing the base rate of JobSeeker Payment to at least \$69 a day. The Change the Age campaign, spearheaded by the National Union of Students (NUS), called for the age of independence for access to Youth Allowance to be lowered from 22 to 18. The Guild led students on climate change rallies, Invasion Day protests and NUS Days of Action. The National Student Safety Survey collected data about experiences with sexual assault and sexual harassment. It followed on from the 2016 survey, which was part of the national Respect Now Always campaign to prevent sexual violence in university communities, and improve how universities respond to and support those who have been affected. The results of this survey will be coming out in 2022, and ensuring the feedback is implemented at Curtin is a key focus of the Guild.

The Guild Ball, Clubs Carnival and Pasar Malam were welcomed back in 2021, after being cancelled for 2020. Guild O-Days and Orientation activities attracted strong attendance, as well as our Upcycle Markets, Wellbeing Fair, Cat Café and Mental Health Week. We also coordinated an end of year Street Carnival, multiple faculty and equity events, and regular and one-off events at our Tav.

The undercover courtyard in the Guild precinct was revitalized with new furniture and games to provide a comfortable all-weather student space known as The Zone. Refurbishments to our outlets will continue into 2022.

In semester two, the Guild secured \$20,000 in clubs funding from Curtin, to coordinate additional events and encourage signups. This resulted in 37 events coordinated by clubs in the first five weeks of semester. The 2021 Club of the Year was the Curtin Filipino Students' Society, and the Best New Club was the Curtin Mechanical Society.

The Guild encouraged more students to become involved in the Guild through the Women's, Accessibility and Queer collectives. These collectives, as well as a First Nations collective, are continuing to grow. Additionally, Indigenous artist

Connie Clinch hand-painted a mural depicting the journey of each student, and how they could use the First Nations equity space to connect as one. The mural illustrates a meeting ground for students, with each coloured circle representing various gathering groups, while small black dots portray students travelling through their University experience.

The Guild's Excellence in Teaching Awards attracted 500 nominations from students acknowledging outstanding Curtin academics. The Guild has coordinated the awards for more than 20 years. They recognise teachers and supervisors who display excellence in classroom communication, always make an effort to engage and promote student participation and display passion and enthusiasm for their teaching area.

We will still face challenges in 2022, however the Guild will continue the fight for students' rights, education and campus experience.

Theo Rohl.
Theodora Rohl
53rd Guild President



NUS National Day of Action



Above: Pasar Malam Below: Street Carnival

Managing Director's Report



David Luketina
Managing Director



Angazi Cafe Vegan Burger



2021 Clubs Carnival

“I’m proud to say that staff and office bearers rose to the challenge, operations continued and improvements were implemented.”

2021 threw everything at us while we were in pursuit of our one relentless goal - creating a fun and vibrant environment for members so that they can enjoy and succeed in their university experience.

Covid-19 resulted in scanning in, masks, online learning, working from home, restrictions on the number of people in cafes, virtual events and shortages of hospitality staff. The Guild Café Library operated amidst library renovations, The Tav had a rooftop fire and we trialled a pop-up coffee house at the southern end of the campus.

I’m proud to say that staff and office bearers rose to the challenge, operations continued and improvements were implemented.

We ensured that students were sustained whether it be our famous Angazi fries, donuts, great coffee, or lunch specials. Just to put this into perspective, we prepared more than 400,000 hot beverages and made more than 44,000 sandwiches. We also kept the community dry selling 258 umbrellas and our Asian drinks and snacks proved to be a total hit on campus.

Our membership discount was increased to 10% resulting in members receiving discounts of \$379,102 in 2021 and we ran exclusive Guild member promotions. This included celebrating important events like Burger Day where members could get a freshly prepared classic cheeseburger and fries for just \$7.50.

To maximise the campus experience, we delivered vibrant events, clubs, support and assistance.

We reviewed our event programming to ensure that our offerings remain relevant, on-trend, and of high quality. Our street food festival Pasar Malam made a triumphant return to campus, with more than 7,000 people attending. The end of semester 2 Street Carnival had 800 attendees, and the Guild Ball had a record attendance of 469. The inaugural Cat Café with kittens a plenty was a huge hit and helped students alleviate stress and encouraged student wellbeing.

Around 15,000 students were supported across 112 clubs with new club management software introduced to improve efficiency and governance and to provide a better user experience for students looking to join clubs.

In 2021 our Student Assist team conducted 2,828 student sessions covering academic/university, welfare and personal issues. The Loan laptop program saw a total of 42 laptops loaned to students and 974 students did our life skills courses. The Student Assist team engaged the university to improve the administration of the academic misconduct process.

Improvements to services included flattening the management structure, updating the Guild’s website, a light refurbishment in The Tav, reopening the refurbished Vege Patch Café

(now renamed Mallokup and having a tempting new menu featuring native ingredients).

Lower food and beverage sales due to covid-19 related impacts were offset by JobKeeper income of \$426,030 resulting in a total comprehensive profit of \$123,715 at 31 December 2021 – this is after a non-cash cost of \$666,713 for depreciation and amortisation. The key components of the 2021 revenue were \$6,133,372 from trading activities and \$3,908,928 from grants and SSAF. The main costs were \$5,673,892 for staffing and \$2,432,527 for the cost of sales expenses.

Specific projects commenced in 2021 included design and fitout of a new bubble tea outlet and new air conditioning in G Mart. Refurbishment of Guild Cafe Library and Central will be underway ready for 2022.

We have had the privilege of supporting our members and the Curtin Community in 2021 and look forward to 2022 and beyond.

D Luketina

David Luketina
Managing Director



Executive Pictured above (from left): Vice President education Bridge Truell; Chair Representation Board Dylan Botica; Guild President Jesse Naylor Zambrano; Vice President Activities Lachlan Lee; Secretary Fatma Sehic.

Faculty Representatives



BUSINESS & LAW
Dylan Botica



SCIENCE & ENGINEERING
Jason Kim



HEALTH SCIENCE
Theodora Rohl



HUMANITIES
Madison Ainsworth

2021 Student Representatives



Equity Departments



ACCESSIBILITY
February



FIRST NATIONS
Lulkbudia McLean / vacant



WOMEN
Cassidy Pemberton



QUEER
Dax Jagoe

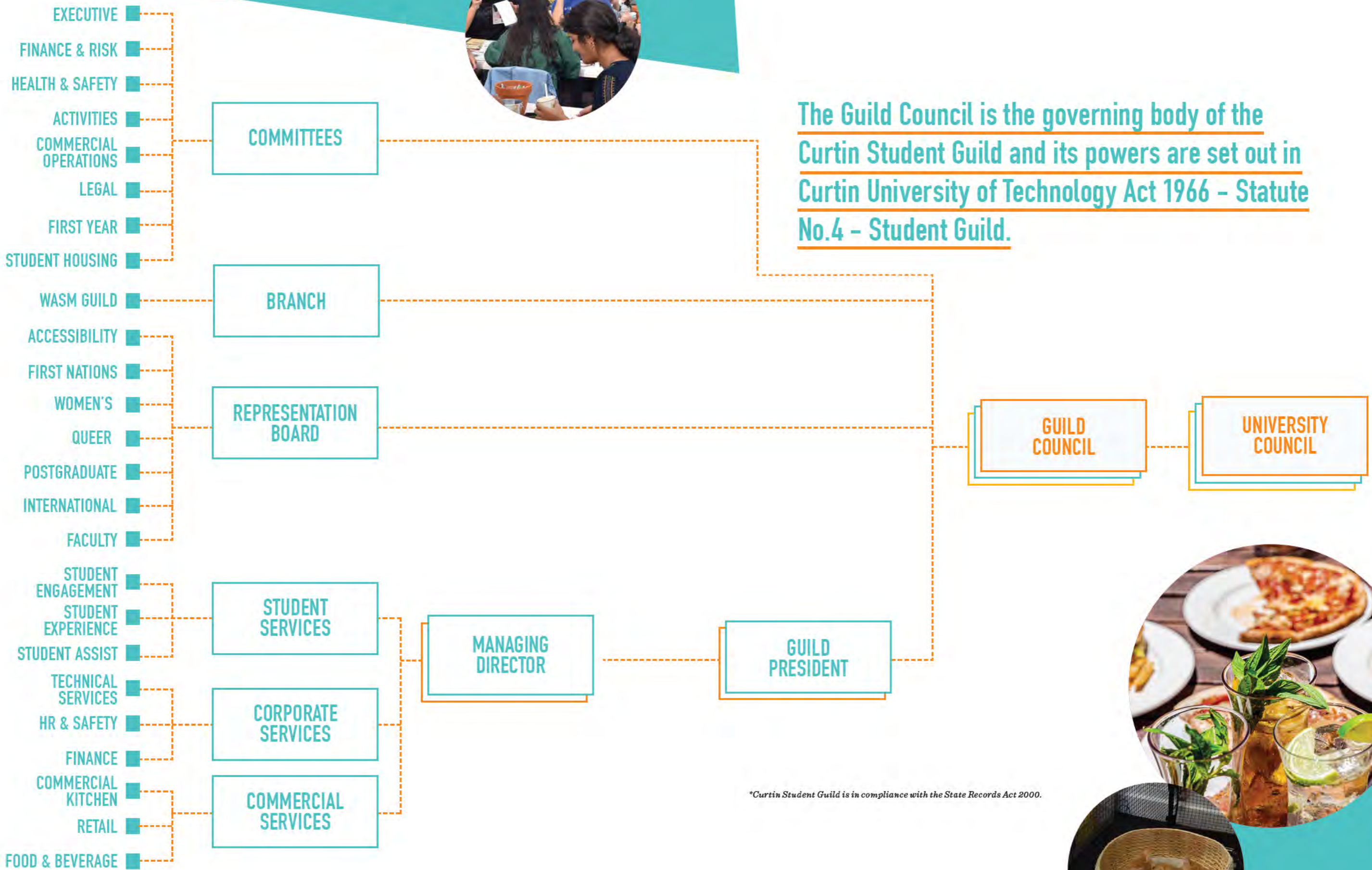


INTERNATIONAL STUDENT COMMITTEE PRESIDENT
Cristian Moreno /
Sofia Gonzalez Torres



POSTGRADUATE STUDENT COMMITTEE PRESIDENT
May Majimbi /
Hameed Mohammad

For more information on Guild representatives go to <https://guild.curtin.edu.au/theguild/representatives/>



The Guild Council is the governing body of the Curtin Student Guild and its powers are set out in Curtin University of Technology Act 1966 – Statute No.4 – Student Guild.



**Curtin Student Guild is in compliance with the State Records Act 2000.*

Education and Representation Activities

The Guild consulted with students about the impact of changes to the Academic Calendar, in which two tuition-free weeks were phased out from 2021. Many students felt that they had less time to complete assignments, there were increased stress and mental health impacts, less opportunity to plan or attend events on campus, and staff reported that they struggled to provide feedback to students prior to exams. The Guild hosted workshops and panel discussions and the university agreed to work with the Guild to introduce structural changes at a course level to compensate for the loss of the tuition-free weeks.

Changes to the Learning for Tomorrow (formally Blended Learning) teaching model were made because of Guild advocacy. The model proposed to phase out lectures, replacing them with short videos, and increased online learning. The Guild raised concerns about the quality of online content, diminished student experience and the investment required for staff training and technology for online learning to be successful. More than 80% of students who participated in a Guild survey said they did not want to pay the same course fees if there was too much online learning. Thanks to Guild's efforts, the strategy was simplified with a set of guiding principles in line with student feedback. Each faculty is now responsible for the implementation of the guiding principles, using students as partners in co-designing learning.

The Guild lobbied the University to address the issue of recycled online material and called for lectures to be more interactive and engaging. This resulted in Curtin introducing in-person Large Group Collaborative Sessions, that would include industry engagement, demonstrations, questions and activities.

We won a commitment from the university that students would have the full campus experience in Semester Two. While there were still some online lectures, only seven per cent of scheduled activities in Semester Two were online only. All smaller group sessions, including workshops in science and engineering, were guaranteed to be face-to-face. However, health sciences students continued to report that there was an over reliance on online learning that impacted their quality of education.

Travel restricted international (TRI) students experienced difficult study conditions. The Guild coordinated an Offshore International Students Speak Out and advocated for improved communication, more face-to-face options for onshore students and scheduling changes for live online content that was more compatible with the time zones of offshore students.

An information campaign about COVID-19 encouraged students to get vaccinated.

The Guild President sat on the Unions WA Wage Theft Consultation Group providing feedback on the development of a Wage Theft campaign by UnionsWA, particularly as it impacted young people.

Guild National Union of Students (NUS) delegates attended the virtual National Conference and we hosted the WA Hub of NUS Education Conference.

In the lead up to the State Election, the Guild encouraged students to enrol to vote.

Student representatives took part in the following national campaigns:

- School Strike for Climate in May and October
- Change the Age petition to allow access to Youth Allowance for students under the age of 22
- Raise the Rate for Good to increase Job Seeker payments
- National Union of Students Days of Action
- Invasion Day Rally.

We coordinated a campaign to give the student community more information about how to become involved and nominate as a candidate in the Guild's Annual Elections.

The Guild was a representative on Curtin's Respect Now Always Steering Committee (RNA SteerCo) and promoted the National Student Safety Survey, which collected information about student experiences of sexual harassment and sexual assault. It was part of the national Respect Now Always campaign. As well, the Guild worked with the survey's authors at RMIT to work through some concerns about potentially triggering questions.



Guild Day 2021
Toga Party

We worked on reducing hurdle requirements where they were not required for course accreditation. We provided feedback on University's Academic & General Misconduct Rules and Academic Record Fraud Rules.

A proposal was put forward by the Guild to expand club and student spaces on campus by using space freed up in Building 201 because of the completion of the new School of Built Design in the Exchange precinct. A proposal is currently being formed.

The Guild President was a member of the Bentley Campus Activation Working Group, which developed opportunities to bring students back onto campus in Semester Two.

We secured a \$20,000 grant from Curtin to bolster club sign-ups and support clubs to coordinate campus events in the first month of semester. Improvements were made to the Room Bookings system and clubs were able to fundraise in Curtin venues.

We continued to draw attention to the long wait times to access Curtin Counselling and the need for the area to be better staffed and resourced.

When some International students were mistakenly overcharged tuition fees we worked with the university to resolve the matter and those affected were reimbursed.

We developed an information pack about how student could access Curtin Access Plans (CAP).

The cost of parking continued to be a barrier to students coming to campus and the Guild advocated that there should be no price rise in 2021 and we recommended that the university look at options to make parking more flexible and affordable. The university reversed its decision to implement a 5.26% increase instead opting for a 2% fee rise.

The trans-positive We All Need To Pee sticker campaign was implemented in bathrooms around campus. Unfortunately, the stickers were defaced on a frequent basis. They were scratched out, stripped from the wall, and written on. The campaign was paused at the end of 2021 because of concerns about ongoing damage to Curtin property. The Guild and the university agreed to assess alternatives, which would facilitate safe spaces and protect the rights of the transgender community.

Work continued on the implementation of the Student Partnership Agreement. Our objectives were to have as many students as possible involved, upskill and provide Guild support to participating students, have students remunerated for their time and ideas, protect student autonomy and the right to dissent. The Student Voice Australia (SVA) Steering Group met for the first time. Development commenced of a new governance structure for the Students as Partners program to ensure best practice for engaging student representatives throughout the University. The Guild took part in the second annual SVA Symposium. The event brought together leaders in student partnership from Australia, New Zealand and the UK to present case studies, panels, educational sessions, and share resources.

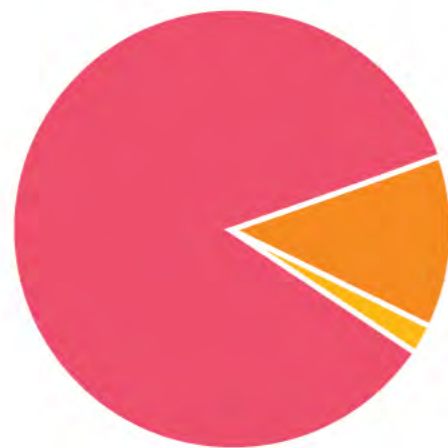


Pasar Malam 2021

Student Experience

Supporting our Students.

The Guild's independent support service Student Assist provided 2828 sessions to students in 2021 compared to 2714 sessions in 2020.



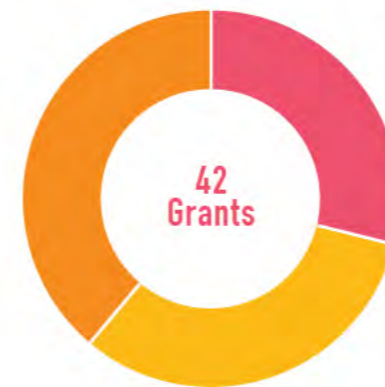
Student Assist Cases

Academic / University Related Issues (86.5%)

Financial Counselling (12.5%)

Personal Issues (1%)

Grants and Programs.



- Childcare Assistance Grant (19%)
- Hardship Grant (55%)
- Emergency Aid (26%)



42 Laptop Program Loans



Life skills and vocational training:

(974) participants over (106) courses



3 PD* Sessions for HDR Students

*Professional development. Includes 2 sessions at Kalgoorlie WASM campus.

Clubs, Events, and Activities.

Events & Activations



11 Major Events

54,460 Attendees



1st Club of the year: Curtin Filipino Students' Society

Major Guild events ranged from single day to week-long activities.

They included:

- Semester One and Two Guild Orientation Days and Orientation week activities
- The successful return of Pasar Malam, our multicultural community night market, after a forced hiatus in 2020 due to COVID-19
- A Cat Café in partnership with local cat rescue Perth Rescue Angels gave students a chance to relieve stress by interacting with gorgeous kittens.
- End of Semester Street Carnival
- Upcycle Markets

Best New Club: Curtin Mechanical Society

Most Improved Club: Women in Business

Best Club Event: Curtin Engineers Club for Beers on The Lawn & Curtin Filipino Students' Society for Tianngge.

People's Choice Award: Curtin Illustration Club



Commercial Services

A project to update Guild cafes continued in 2021 with significant work carried out at The Vegie Patch. Relunched as Mallokup, which means place of shade in Noongar, the new menu featured native foods from around Australia grown at Curtin's Bentley campus in collaboration with Curtin Parks and Gardens. In doing this we acknowledged the ancient and continuing connections First Peoples have with these foods from their lands and waters. One of the signature items on the menu, Wattle Seed eclairs, created by the Guild's executive chef, soon proved a favourite with students and staff.



The Tav benefitted from a light refurbishment creating a more light and airy internal space. Unfortunately, COVID restrictions continued to impact Tavern events with density and capacity limits.

Convenience store G Mart provided a selection of essential items, speciality food and heat and eat meals for the student and staff community. Our second hand book service closed its doors at the end of 2021 after many decades largely due to a shift to digital texts and book sales through social platforms.

Top sellers at a glance.



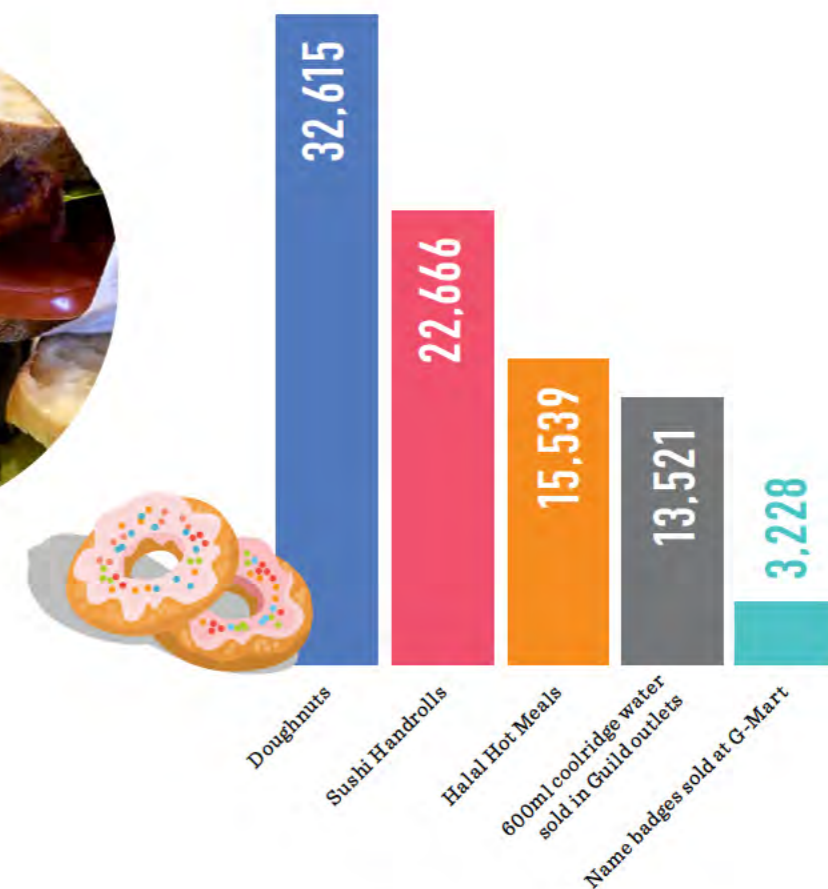
COFFEE
534,158 espresso shots drawn!



CINNAMON DONUTS
32,615



SushiMe
22,666 hand rolls



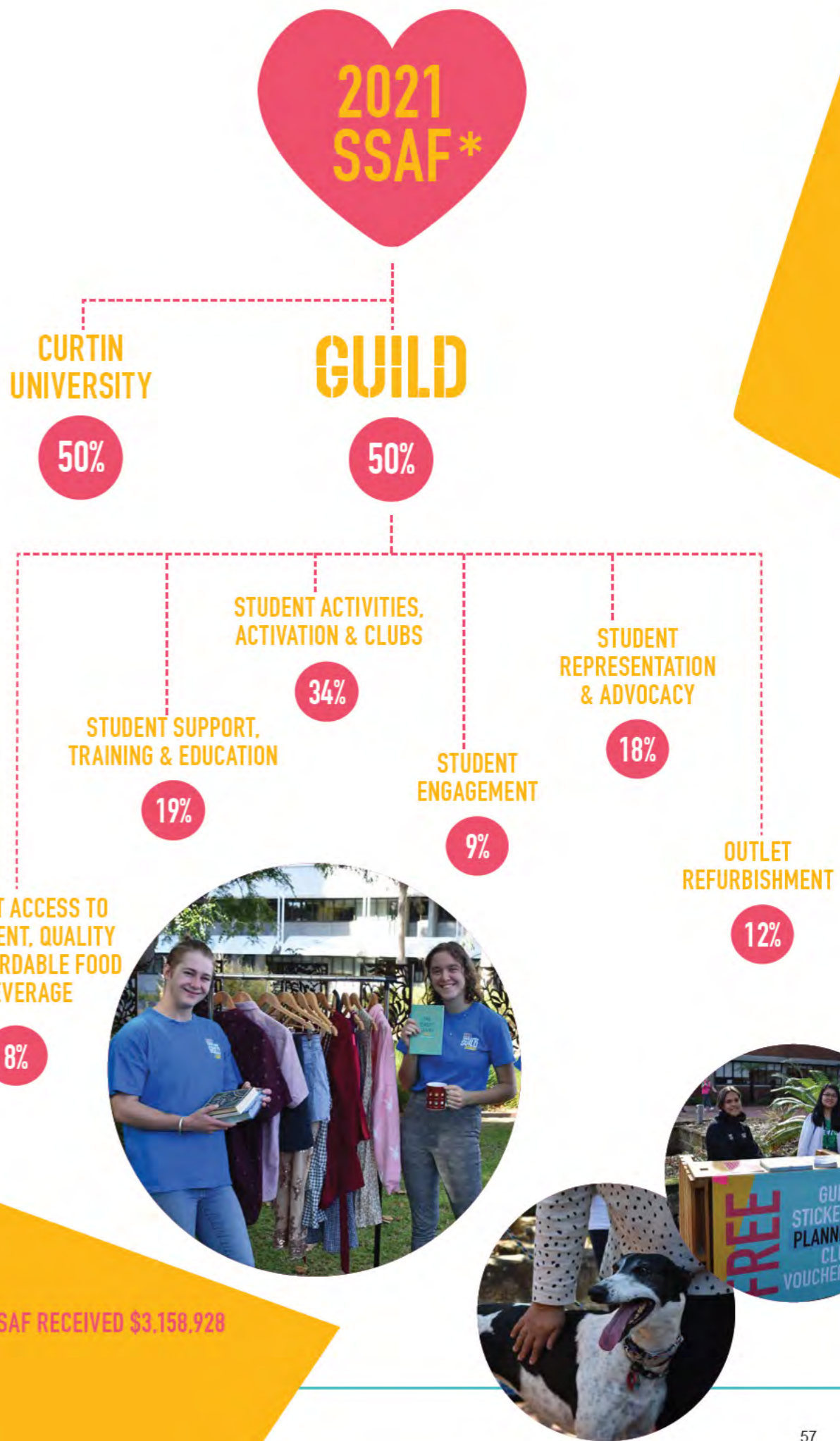


Zachariah PHOTOGRAPHY

<Images to come>

Student Services and Amenities Fee (SSAF) Expenditure in 2021

The Student Services and Amenities Fee (SSAF) is used to provide a wide range of services and amenities to students and to support student-focussed initiatives such as sporting and recreational activities, employment and career advice, advocacy and support, financial issues and food services.



*SSAF RECEIVED \$3,158,928



O-Day 2021

Financial Reports

Financial Performance.*

	2021 (\$)	2020 (\$)
Revenue		
Sale of Goods	6,133,372	5,063,794
Rendering of Services	168,962	161,953
Rental Income	21,392	13,184
Finance Income	2,136	2,580
JobKeeper Income	426,030	2,467,170
Other Income	4,216,911	3,630,361
	10,968,803	11,339,042
Expenses		
Cost of Sales	(2,432,527)	(1,947,167)
Employee Benefits Expense	(5,673,892)	(5,314,935)
JobKeeper Top-up Payments	(52,837)	(785,605)
Depreciation	(666,713)	(740,948)
Interest Expense on Lease Liability	(31,970)	(20,978)
Occupancy Expenses	(517,716)	(654,356)
Administrative Expenses	(459,715)	(413,508)
Finance Costs	(54,612)	(43,981)
Other Expenses	(955,106)	(920,836)
	(10,845,088)	(10,842,314)
Operating Profit from Operations	123,715	496,728

*The Guild's financial year is from 1 January to 31 December

Grant Expenditure in 2021

Curtin University provided a grant of \$750,000 to Curtin Student Guild with the expenditure as follows:

ACTIVITY OR SERVICE	PORTFOLIO	ALLOCATION*
Student Welfare	Student Assist	\$113,449
Student Societies	Student Experience	\$80,940
Student Publications	Student Engagement	\$197,657
Social Activities	Student Experience	\$126,598
Student Representation and Advocacy	Student Representation	\$111,356
SSAF Admin Costs **		\$120,000
Total		\$750,000

*Includes support costs. **Paid to Curtin University.





Cash Flow Summary.

	2021 (\$)	2020 (\$)
Cash flows from operating activities		
Receipts from students/customers	7,156,076	6,342,866
Receipts from SSAF	3,158,928	2,597,737
Receipts from the ATO	678,600	2,211,600
Interest Paid	(31,970)	(20,978)
Payments to suppliers & employees	(10,216,489)	(10,007,729)
Interest received	2,136	2,580
Net cash provided by operating activities	747,281	1,126,076
Cash flows used in investing activities	(309,368)	3,725
Cash flows used in financing activities	(72,635)	(55,596)
Net increase in cash held	365,278	1,074,205
Cash at beginning of financial year	3,805,518	2,731,313
Cash at end of financial year	4,170,796	3,805,518



Financial Position.

	2021 (\$)	2020 (\$)
Current Assets	4,656,306	4,331,270
Non-Current Assets	2,466,795	2,129,274
Total Assets	7,123,101	6,460,544
Total Liabilities	(2,594,771)	(2,055,929)
Net Available Assets	4,528,330	4,404,615

Profit from operations has been derived from the following:

	2021 (\$)	2020 (\$)
Administration	500,618	71,503
Representation Services	(269,551)	(76,130)
Student Services	161,520	361,469
Commercial	(268,872)	139,886
Operating Profit from operations	123,715	496,728





Student Guild of Curtin University

53rd Guild Council - Meeting #5

To be held at 5:30 PM on Thursday the 28th of April 2022

In Council Chambers

Appointments

Appointment to Legal Committee

Motion: That the Guild Council note the appointment of Joshua Cooper to the vacancy on Legal Committee.

Moved: Dylan Botica (Secretary)

Seconded:

Appointment to the Postgraduate Student Committee

Motion: That the Guild Council ratify the appointment of Debs Devahuti Chaliha to PSC Vice President - Research

Moved: Dylan Botica (Secretary)

Seconded:

Background:

The resignation of Shaniqua Cutinha from the Faculty of Business and Law Representative made her ineligible to remain a member of the Legal Committee as she lost qualification for the role. Jasmyne Tweed was duly elected to Legal Committee from Representation Board and Guild Council, and while holding office as a Guild Councillor, the Chair may not technically be regarded as a Councillor and therefore was moved to hold the Office designated to Representation Board. An appointment was opened for Guild Councillors, at the close of nominations the Returning Officer declared only one nomination was duly received. Therefore Joshua Cooper was appointed.

The vacancy of the Postgraduate VP-Research was recorded with the Secretary on the 23rd of March. After amendment to the PSC Constitution the Health Sciences Postgraduate Representative was appointed to fill the position of Postgraduate Vice President – Research. The Secretary does not believe any failure in process has occurred during this appointment mechanism and therefore recommends ratification.

Confidentiality:

Open



Student Guild of Curtin University

53rd Guild Council - Meeting #5

To be held at 5:30 PM on Thursday the 28th of April 2022

In Uni Council Chambers

Title: Student Hub 2022

Action: That the Guild Council discusses what they would like to see from a Student Hub.

Motion: That the Guild Council endorses the Vice President – Activities to undertake a consultation period and the drafting of a proposal to collaborate with the University to create a Student Hub on campus.

Moved: February (VPA)

Seconded: Dylan Botica (Secretary)

Background:

Please see attached documents below:

Student Hub 2022

Student Hub Proposal 2021

Confidentiality:

Open

Student Hub

Background:

The Student Hub concept originated as a proposal for the use of Building 201 after the School for Design and the Built Environment transitioned to their new building in 418. Then President, Jesse Naylor Zambrano, became aware that the University did not have plans for levels 6 and 7 of the building while the lower floors were being used as a Library Hub. She crafted a proposal for a collaboration between the Guild and the University to create a Clubs Hub, with the long term goal of advocating for the entirety of Building 201 to be handed over to students once the Library was re-opened. That proposal is attached.

There was a short period of consultation with clubs due to the tight nature of the timeline, comments which are included in the attached proposal.

This proposal was rejected by the University on the basis that floors 6 and 7 of Building 201 were not necessarily structurally safe.

Harlene Hayne (the Vice-Chancellor) and Fiona Notely (the Chief Operating Officer) were broadly supportive of the concept despite Building 201 not being suitable. Fiona invited the Guild to engage with the RTIP process so that Curtin Properties could better understand the concept and find a suitable space.

RTIP stands for Request to Initiate (Capital Expenditure) Project. The deadline for a project is in May of the previous year, e.g. for a 2023 project the deadline May 2022, and for a 2024 project the deadline is May 2023.

After meeting with Curtin Properties regarding submitting a proposal this year, and discussing with David Luketina and the Exec, it was decided we should take the time to consult properly with clubs and other stakeholders and prepare a strong proposal for the 2023 deadline. The timeline to achieve this follows:

Timeline:

28th April: Guild Council to review background and discuss what they would like to see from a Student Hub

3rd May: Invitation for consultation at the Clubs and Societies Meeting

3rd May – 10th June: Ongoing consultation period with clubs and other stakeholders

23rd June: Guild Council to review consultation and endorse (or reject) the direction of the Student Hub

23rd June – 22nd September: VPA and Managing Director to work with relevant University staff on proposal

29th June: Finished Proposal to be endorsed by Guild Council

1st November: Clear written handover of project and finished proposal completed for 2023 VPA

May 2023 VPA to submit proposal for 2023 deadline

Proposed Direction:

As the original proposal identified:

- There are not designated “drop in” spaces for clubs
- A centralised Club Hub will make clubs visible and tangible on campus

Some notable comments from clubs from the first consultation were:

- Some clubs by nature have a lot of equipment they need to store
- Having a Clubs Hub would allow for more natural interclub collaboration
- Clubs should have rooms that are a bit removed from library spaces/classrooms due to noise

Some of the objectives for the space are:

- An inter-faculty common room, a place on campus for all students, a place for students who do not have a building or common room for their degree
- A place that feels like it belongs to students to promote being on campus and campus culture
- Drop in spaces for club meetings and events
- Place for clubs to store things and base themselves out of
- Places to study and socialise
- Student Kitchen
- Notice boards for clubs to advertise events

This differs from the offering of the Library in these ways:

- It would be oriented more around clubs than around study
- Students would be given a feeling of ownership of the space
- Drop in spaces rather than bookable spaces

UWA Club Collaborative Zone concept pictures:

The concept of the Curtin Student Hub was largely inspired by the Club Collaborative Zone (CCZ) at UWA so your dedicated Guild team did some reconnaissance at UWA.

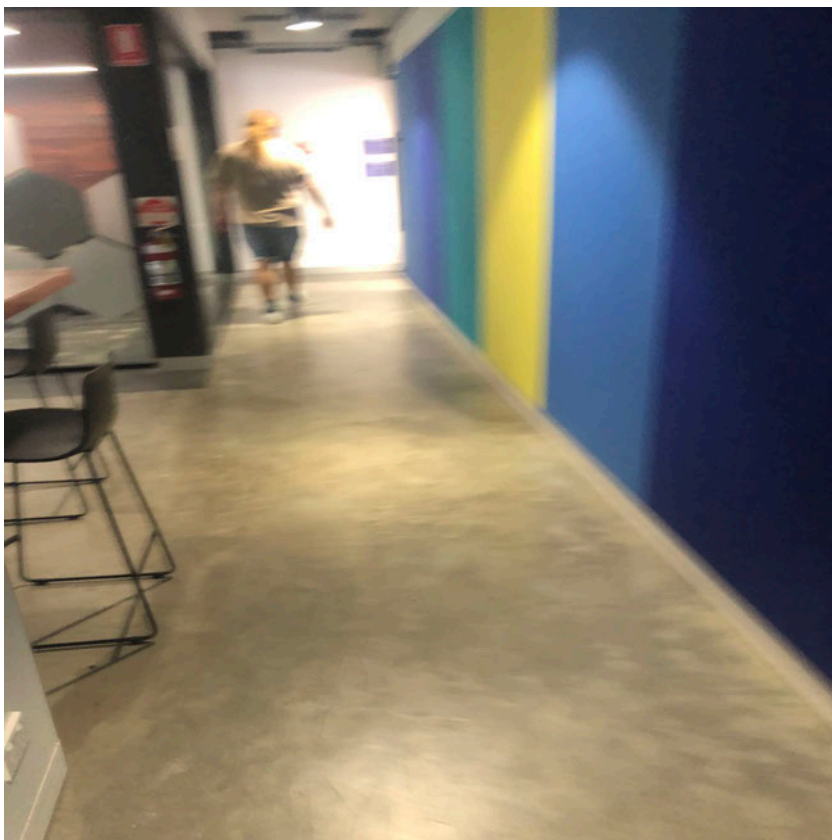
The CCZ is protected by card access, so you need a UWA student card to enter unless you are a Curtin Student undercover at UWA and you manage to break in using a combination of luck and skill.

This pictures from this are below:



Collaborative Space

This table and chairs is an an open hallway and has a screen that can be connected to for presentations.



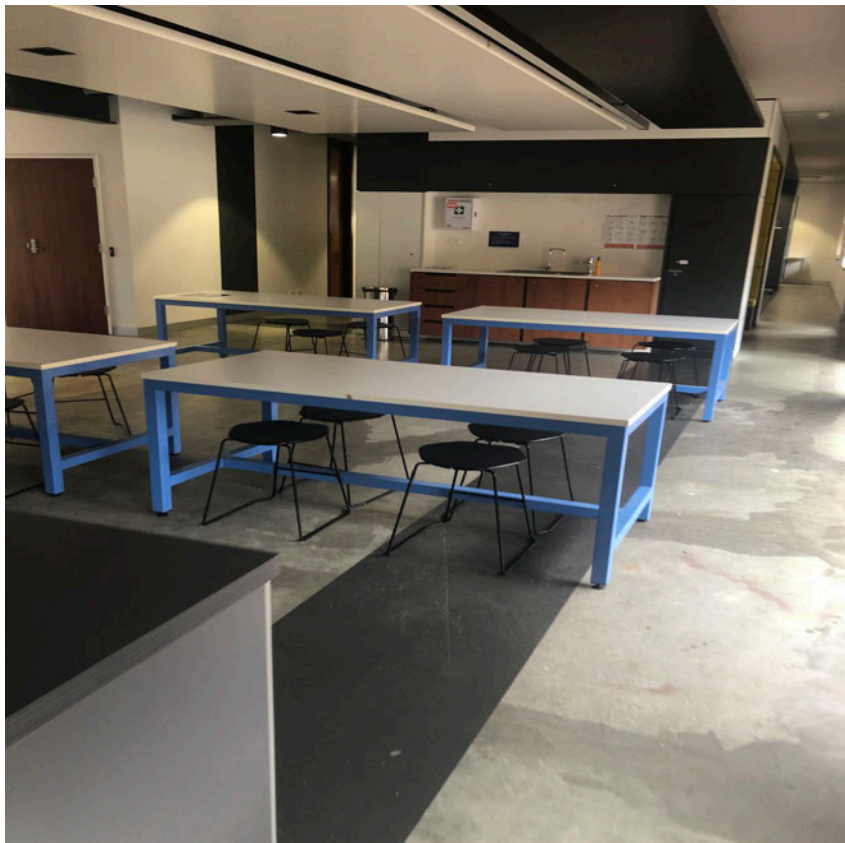
Hallway

I took this blurry photo of Dylan in the hallway. There were many other blurry photos that I chose not to include.



Hallway 2

This is a significantly less blurry hallway. Here you can see how the space is wide and open, there are rooms and open collaborative spaces, and cupboards for storage.



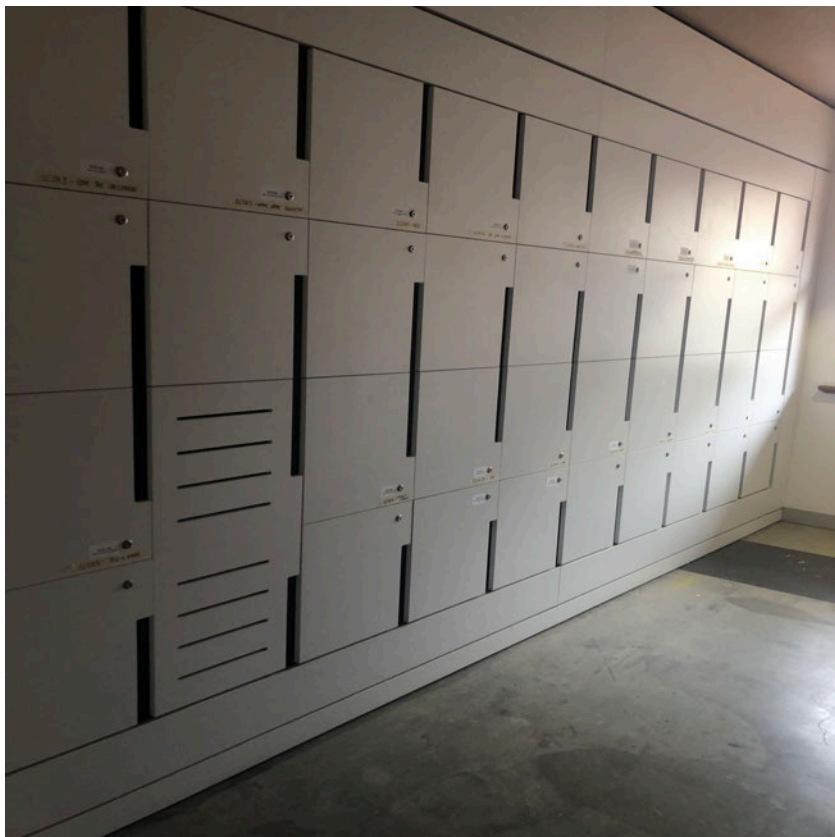
Benches and Kitchenette

In this space there were some benches and a kitchenette. The space is laid out with two parallel hallways connected by open spaces like this, with closed in rooms on the outside.



AV Room

This is a funky little room with some risers/seating and a television. It's an example of how they had different types of rooms to serve different purposes. Featuring Adam and Amber.



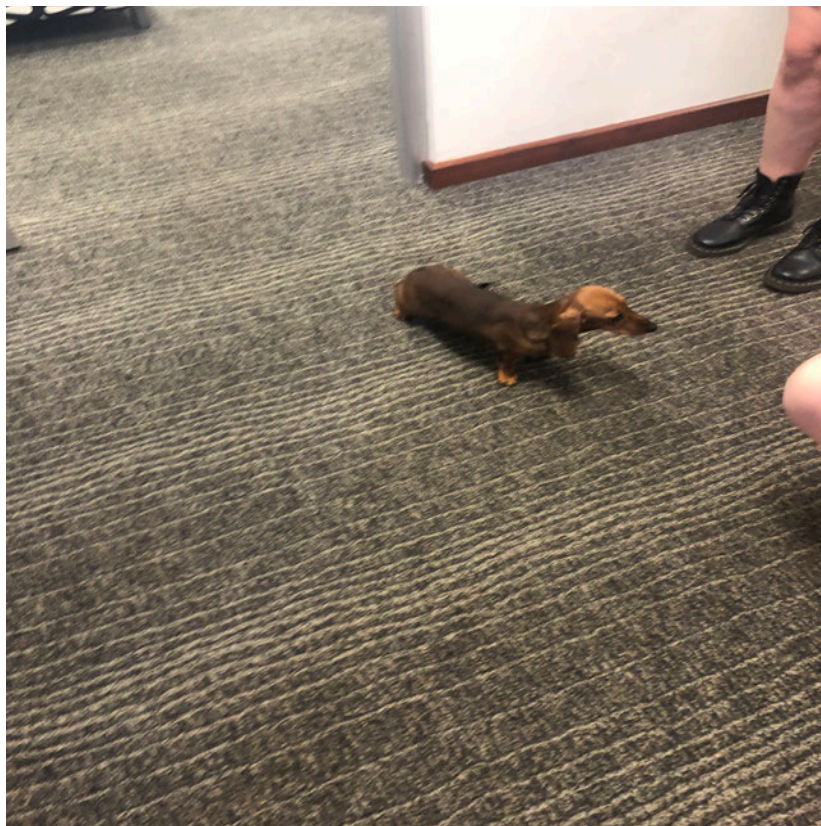
Club Lockers

As well as the cupboards shown above, they also have some lockers for more secure storage.



Whiteboard Room

I took this photo from outside the room because there were people in there but check out all the whiteboards.



Dog

This dog was not in the Club Collaborative Zone. We talked our way into the UWA Guild Office and found a Guild Representative to give us a tour. Their Managing Director has this dog. This dog is very small you wouldn't believe

Talking Points:

Do Guild Councillors believe there is a need or want for a Student Hub?

What do Guild Councillors want to see from this space?

What so Guild Councillors not want to see from this space?

What do Guild Councillors want to see from this consultation process?

How would Guild Council like the VPA to take this project forward?

Curtin Student Guild 'Clubs Hub' Proposal: Phase One

A case for the transformation of Building 201: Level 7 into a vibrant centralised hub for student clubs and societies at Curtin University, with a view to extend further throughout the building in future years.

Business Case

Objective	To repurpose the current and soon-to-be unused spaces in Building 201 (outgoing Architecture building) to create a vibrant Clubs Hub.
Current Situation	<p>There are 112 clubs affiliated with the Guild with around 15,000 members. In addition to this, there are 21 sporting clubs that are affiliated with Curtin Stadium.</p> <p>Guild affiliated clubs can book the Guild controlled room ClubHQ. Apart from this, there aren't any dedicated spaces for clubs and certainly aren't any 'drop in' spaces.</p>
Opportunities & benefits	<p>A centralised Club Hub will increase club visibility and accessibility on campus, and make it easier for students to discover clubs and connect with like-minded students. Engaged student communities and positive university club culture has been well documented as one of the major contributors to strong student outcomes and retention rates across the University sector.</p> <p>The use of these spaces will allow clubs to create a sense of community for their members, whilst addressing the perceived lack of core club-focused spaces on campus. A core Club Hub will further facilitate and grow club culture on campus by providing places for clubs to engage with each other, their members, and the broader student population.</p> <p>Future project phases would consider expansion to take on occupancy and administration of additional levels within the building, with a potential corresponding increase in building management / caretaking responsibilities.</p>
The proposal	<p>In 2022, the Guild proposes the commencement of an initial trial period, during which all rooms on Level 7 will be opened up to Guild-registered clubs and their members for walk-in use (no bookings required). Clubs and student groups requiring project rooms, workshop venues, and meeting areas will be able to access these rooms "on the spot", subject to availability. A walk-in model is recommended due to its reduced administrative resources and barriers to entry.</p> <p>Accordingly, the Guild will invest in a light upgrade to the space to make it "fit for purpose", with an initial commitment to revitalising the four central rooms on Level 7 in 2022, by way of some additional furniture, carpet cleaning, and the addition of artwork and temporary signage.</p> <p>The trial phase provides an ideal test environment to gauge occupancy and demand. This will allow the Guild to promote and develop the space over time into a more significant student hub, at which point a more structured administration of the areas, and distribution of responsibilities, could be considered.</p> <p>Given the size and scope of the building, uncertainty around exact timeframes as to which areas will be vacated (and by when), and current available Guild resources / funding, we would find it difficult to roll out a formalised booking system for 2022, with a preference toward an initial soft launch / trial phase of walk-in use.</p> <p>Once clubs and student groups have begun to utilise these spaces and the Guild has had the opportunity to identify challenges and address any issues that come up, a mid-year review is proposed in order to evaluate use and management of the space beyond 2022.</p>

Target Market

Users of the space

Primary Users: Club office bearers & committees (for both Guild and Curtin Affiliated student clubs). Current and prospective club members. A connected community of highly motivated students.

Supporting Information: Our plan for the use of the space is to utilise the large rooms for students to form meeting areas. We would subdivide four of the large rooms into smaller areas that are more appropriate for students to gather in groups. This could be used for clubs to hold meetings together, which will help clubs plan their events and be more confident activating the campus. A side benefit is that the space could also be used by student club members to study and complete project/assignment work – something many students have flagged with the Guild that they are struggling to find sufficient spaces on campus in which to do so.

Communication channels

The space will be promoted via

- Email
- Temporary signage & wayfinding (in & around building)
- Guild social media channels
- Website/online

Contributions & Space Management

Building maintenance (cleaning, facilities, repairs)

Existing arrangements to continue (Curtin University - PFD)

Fire warden duties

Existing arrangements to continue (Curtin University - PFD)

Furniture upgrades & aesthetic improvements

Curtin Student Guild

Promotion, wayfinding, and communications

Curtin Student Guild

Usage Guidelines and Signed User Agreements

Curtin Student Guild

Additional prospective stakeholders / users

Curtin Mentoring and Curtin Volunteering (CV!) have also expressed interest to the Guild in activating a room each inside this student hub - creating a place for mentors, mentees, and volunteers to gather.

This could lend itself to the eventual establishment of a “Student Experience / Student Engagement” hub, which could house a range of co-curricular programs and student development initiatives offered at Curtin.

Costs

Expected expenses \$40,000 for signage, clean-up, some light weight movable partitioning, furniture, whiteboards, pin up boards, artwork etc. This funding to be provided by the Guild.
Day to day expenses (eg electricity, standard cleaning etc) to be covered by Curtin.

Accessibility

Wheelchair Access

- There is one elevator, which provides wheelchair access to Level 7.
- The four central rooms on Level 7 (nearest the elevator) are wheelchair accessible.
- There are no wheelchair accessible toilets in Building 201, with the closest available near John Curtin Gallery. Wheelchair accessible toilets will need to be installed in Building 201 if it is to be promoted as a library space.
- Setup of the Clubs Hub will provide ample room for wheelchair navigation, and workspaces appropriate for participation from students in wheelchairs.

Project Contacts

Name	Jesse Naylor-Zambrano
Position	President – Curtin Student Guild
Name	David Luketina
Role	Managing Director – Curtin Student Guild
Name	Bec Barendrecht
Role	Manager Student Experience – Curtin Student Guild

Student Club Endorsements

Jordan Hoffman, President	Curtin Students' Physics Association	<i>A clubs hub will give students a reason to come to campus and network with their peers, improving both their mental wellbeing and career prospects.</i>
Bruno Santos, President	Curtin Wakeboarding Club	<i>Curtin Wakeboarding Club is a sports based club which means we have equipment to store as well as merchandise and sports uniform.</i>
Dionysius Aditya Ivan, President	Perhimpunan Pelajar Indonesians in Australia Curtin (PPIA)	
Dylan Verrier, President	Association of Chemical Engineering Students	<i>A Collective club area will allow for interclub events to develop more naturally and allow for asset sharing.</i>
Joaquin Atizado, President	Curtin Filipino Students' Society	<i>Curtin is lacking campus culture compared to universities with smaller student populations such as UWA due to the limited facilities clubs get.</i>
Leo Dalitz, President	Curtin Civil Engineering Association	
Nimesh Bhana, President	Curtin Society of Mechatronic Engineers (CSME)	<i>We believe giving clubs a space to engage with students across all disciplines allows for students to find their communities on campus.</i>
Hans Benz, President	Curtin Mechanical Society	<i>I believe it is important to make use of a room for club activities that is further away from students and there is peace and quiet.</i>
Sophie Scott, President	Curtin Economics Society	<i>A dedicated clubs space will reinvigorate club participation and reinforce that Curtin supports and values the work of clubs.</i>
Allan Hua Heng Sim, President	Curtin Good Deeds Society	<i>Our members would benefit from having an easily accessed and consistent location to hold our weekly catch-ups, collaborations and bigger events.</i>
Christopher Chivers, President	Curtin EXP. Share	<i>This is a great idea, as it allows for more rooms that can be booked through guild, for events such as AGMs and Committee Meetings.</i>
Prashanthi Jeyaramn, President	Sri Lankan Australian Youth Association	<i>This year our club found it extremely difficult to run meetings and have a common space to meet on campus. Space would make it easier for the club.</i>

Constance Hassell, President	Curtin Tabletop Society	<i>This proposal will help enhance club culture on campus by providing guaranteed spaces for club events.</i>
Melanie Tan, President	Curtin Animation Club	<i>It would be amazing to have a hub where club members can go to hang out of the dedicated meetup times, helping nurture the social culture of clubs!</i>
Luke Brosnan, President	Curtin University Chemistry Club	<i>This is a great opportunity for clubs to work together more and make collaboration easier. I think it would be a really good start!</i>
Jason Kim, President	Bubble Tea Society	
Logan Trundle, President	Curtin Design Society	<i>We believe that a collaborative space for clubs and students is a must. Socialising is extremely important for students to feel part of the university.</i>
Oscar McKay, President	Curtin Illustration Club	<i>Having a space where people can walk-in will help us continue to foster a sense of community and feel like a more continuous presence on campus.</i>
Priya Kaur, President	Curtin Consulting Group	<i>A healthy clubs community is vital to a quality university experience; this proposal would go a long way to further this.</i>
Linh Nguyen, President	AIESEC in Curtin	<i>Club HQ would assist clubs in being able to create a sense of community by having a common area where everyone can go to and hang out.</i>
River Clarke, President	Curtin University Greens (WA) Club	<i>The Curtin Uni Greens will always support giving students the opportunity to come together and bring back Curtin's thriving on-campus life.</i>
Declan Ellis, President	Curtin Christian Union 2	<i>This space would provide a huge benefit to the Christian Union, allowing us to foster a greater sense of community and student life on campus.</i>
Vincent Ngu, President	Christian Students at Curtin	<i>We believe it can surely help clubs to gain more spaces and raise the chance in holding activities and promote the implementation of various events.</i>
Matthew Slocum, President	Curtin Robotics Club	<i>As a club who already has a dedicated club room, we see the benefit in providing a common area for clubs, a hub would provide an excellent opportunity</i>

Hannah Whittaker, President	Curtin Marketing Association	<i>It means clubs can have more informal meet ups and hang out rather than having to book rooms 2-3 weeks in advance with room bookings.</i>
Adam Popal, President	Curtin Muslim Students Association	
Elano Evangelista, President	Korean Cultural Club (KCC)	<i>'Campus culture', for Curtin, has the potential for revival and blossoming through targeted upgrading of resources for our clubs.</i>
Razanne Yasir, President	Curtin Palestinian Society	<i>Such an initiative would do wonders and be very appreciated by all of us on campus- boost the social life, provide us with more opportunities.</i>
Caleb Donaldson, President	Curtin Film Production Society	<i>This would be a huge boon to club culture at Curtin, would stimulate networking, inter degree collaboration and generally boost student engagement.</i>
Cassie Atlas, President	Tourism, Hospitality and Events Students Association	<i>We believe that having a clubs hub on campus is important, not only as a place for students to gather, but to boost community culture.</i>



Student Guild of Curtin University

53rd Guild Council - Meeting #5

To be held at 5:30 PM on Thursday the 28th of April 2022

In Council Chambers

International Student Guilds

Action: That the Guild Council discusses its strategy for International Student Guild interaction / branches

Raised by: Dylan Botica

Background:

The Curtin Student Guild represents all students that are enrolled. However, student councils and other organisations exist at many of Curtin's partner Universities offshore.

The Student Guild Regulations allow for the creation of branches on campuses outside of the Perth Metropolitan Area. One such branch currently serves the Kalgoorlie Campus of Curtin University known as the WASM Student Guild.

The Sri Lanka Institute of Information Technology is establishing a Student Guild, this campus offers Curtin University courses, and its students are considered enrolled for the purposes of the definition in the Curtin University Act.

How does the Guild represent offshore global campus students?

Confidentiality:

Open



Student Guild of Curtin University

53rd Guild Council – Meeting #5

To be held at 5.30pm on Thursday 28th of April 2022

100.301

Motion: GROK Working Group

Motion: That the Guild Council approves the GROK Working Group Terms of Reference

Moved: Dylan Botica

Seconded: Theodora Rohl

Background:

At the previous Guild Council meeting, the Council decided to establish a working group to support GROK, in efforts to increase its readership, relevancy to students, and quality of published pieces. As such, it was put to the Guild President (with input) to draft Terms of Reference. These are attached – please have a thorough read and come prepared with feedback.

Confidentiality:

Open

GROK WORKING GROUP

TERMS OF REFERENCE

1. CONTEXT

GROK, the student publication of Curtin University, has a significant history. GROK has received accolades for its writing and publications up to the past decade. Its past editors, from Tim Winton (Author) to Melissa Davey (Medical Editor of the Guardian), have progressed onto incredible career success in the writing and publication space. The readership, recognition and publication quality of GROK has reduced over the past few years. In 2021, limited articles were with online engagement consistently receiving less than two reactions per post. No GROK publication was released in 2021. These factors contribute to the potential failure of GROK while other non-Guild and non-Curtin student media take over.

In 2022, a new model for GROK was approved by the Guild President. The model has the objective of making GROK's focus on the issues and campus life at Curtin. Additionally, editors will be required to create content themselves. The Guild Council determined that intervention was necessary to improve the prospects of GROK. To protect the journalistic integrity of the publication, a working group with strict terms of reference was established to aid and improve GROK.

2. OBJECTIVES

- a. The Working Group will deliver advice to the Guild Council addressing:
 - i. Increased readership of GROK with the implementation of metrics to measure and report on performance;
 - ii. Improved relationship between the GROK editors, contributors, and the Guild Council;
 - iii. Provision of time and assistance of Guild Officers to improve publication strength;
 - iv. Forum for connection between GROK and outreach through Guild-operated commercial operations, as well as the boards and committees serviced by Guild representatives;
 - v. Oversight on the publication of GROK articles and other such media; and
 - vi. Medium to long term planning on the future direction of GROK to assist with longevity once the working group dissolves.
- b. The Working Group may also consider and provide advice on any other matters related to the objectives above.

3. MEMBERSHIP

- a. The membership of the GROK Working Group shall be:
 - i. Guild Vice President – Activities
 - ii. Guild Secretary
 - iii. Interested and eligible non-executive Guild Councillors
 - iv. Interested and eligible non-executive Office Bearers
 - v. Guild Manager – Student Engagement; and

- vi. Contributing Editors of GROK.
- b. An existing GROK Editor group will act in a management capacity and continue to bear the responsibility and power to administer GROK consisting of:
 - i. GROK Contributing Editors; and
 - ii. Interested GROK sub-editors, contributors and designers invited by the GROK Contributing Editors.

4. SCOPE

- a. The Working Group will inform its work and gather data through:
 - i. Collecting data on the online readership of GROK, through social media metrics and its engagement with the Guild Staff involved in the publication of GROK;
 - ii. Consulting with the GROK Contributing Editors to understand the factors relating to the loss of GROK readership, and working proactively with the GROK Contributing Editors to remedy and improve its quality and distribution; and
 - iii. Evaluating the effectiveness of GROK and its own performance.
- b. The Working Group will deliver:
 - i. Advice and assistance to GROK on potential improvements or areas of contribution. This includes but is not limited to: distribution, internal processes, the appointment of GROK editors and structure, media, publications, marketing and promotion.
 - ii. Actual assistance to deliver GROK's objectives including the time and commitment of all individual members of the Working Group.
 - iii. Recommendations to improve GROK in collaboration with the Contributing Editors.
- c. The following items are outside of the scope of the Working Group:
 - i. Any assessment on the quality of individual pieces of content submitted or published;
 - ii. Criticism, comment or assessment on the quality, subject, or text etc. of the individual or collective pieces of content submitted, published or considered that relate to the Guild Council, Guild, Guild Officer(s), candidates for Guild Office or Guild elections; and
 - iii. Allowing its members who are Guild Officers to individually undertake any work without the explicit permission of GROK Editors and the Working Group that would otherwise be perceived as 'editing' or 'publishing' for GROK.

5. RESOURCES

- a. Executive Officers will contribute at least two (2) total working hours per week to assist the Working Group. This may be evenly split between the officers one (1) hour each or be flexible across the members.

- b. All members will be expected to make additional voluntary contribution to reach the Working Group's objectives. The Working Group will consult with GROK Contributing Editors and Guild Staff regarding such voluntary contributions.

6. DELIVERABLES

- a. The Working Group will deliver one interim and one final report to the Guild Council.
- b. The interim report will be delivered to reflect the initial findings and the next steps. The report will be delivered to the Guild Council by the June 2022 Guild Council.
- c. The Working Group will deliver a final report to reflect its findings, actions, and implementations.
 - i. This final report will take the form of a response strategy report, which will address the actions it has taken within these terms of reference to reach its objectives, and the necessary future steps for the Guild Council to ensure the continuing success of the publication without further intervention.
 - ii. This final report will be due by the November 2022 Guild Council.